

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
June 1, 2010

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:18 P.M.

Present were Hart, Konn, Pauly, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Jennifer Collette, Director of Reference Services; Sharon Montague, Director of Special Services; Mary Constance Back, Readers' Services Director; Joyce Schweda, Technical Services Director; Jim Larsen, 7th Ward Alderman and City/Library Liaison; Steve Rossi, Project Manager; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

Absent was: Kremer.

II.

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED MAY 4, 2010 BE APPROVED AS SUBMITTED.

After the following corrections:

Page 1, Section I.; **CORRECT THE SPELLING OF PAULEY TO PAULY.**
Page 2, Section X., Item A; **CORRECT MS. PAULY TO MRS. PAULY.**

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED MAY 4, 2010 BE APPROVED AS CORRECTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Worth, Mrs. Montague, said the Friends marched in the City's Memorial Day Parade and are planning a July 29th Social Membership Event.

V.

Mr. Ruff presented a Youth Services Renovation Update including a new re-opening date of June 7, 2010. The new entry area lighting and mural were discussed. A tour of the remodeled area will follow tonight's meeting.

VI.

President Wright updated the 2010 Educational Presentations and Board Calendar. The Calendar was updated to include Mayor Ken Nelson's attendance at the July meeting.

VII.

Mr. Ruff stated that Youth Item Circulation numbers were down in the following areas; Youth CDs down 30%, Youth Fiction down 46%, Youth Non-Fiction down 4%, and Youth Print Materials down 40% - 50%. This reflects the 10 days the area has been closed. The Youth Services computers are temporarily located in the main floor Reference area.

VIII.

Mrs. Pauly, NSLS Representative, and Mr. Ruff discussed the effects of NSLS' closing on van delivery service and noted that Continuing Education, Inter-Library Loan, and Reciprocal Borrowing will become more expensive, even if the remaining Library Systems merge.

IX.

There was no Unfinished Business.

X.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Hart moved that:

ACCOUNTS PAYABLE DATED MAY 28, 2010 IN THE AMOUNT OF \$262,321.22 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held but one will be scheduled in July.

D. In the absence of Mrs. Kremer, Bylaws Committee Chair, Mrs. Semple stated that no meeting was held. The next meeting is scheduled for June 23, 2010.

E. Mrs. Semple moved that:

THE BOARD APPROVE THE PROPOSED UPDATES TO THE LIBRARY BYLAWS (1ST READING: MAY 4, 2010 LIBRARY BOARD MEETING) AS PRESENTED IN ATTACHMENT C – 06/01/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

F. Mrs. Semple, Personnel Committee Chair, said that no meeting was held, but one is scheduled on June 10, 2010.

G. Mrs. Pauly, Development Committee Chair, said that a meeting was held on May 11, 2010.

H. Mrs. Semple, Nominating Subcommittee of the Development Committee, asked that completed Board Officer nomination forms be returned by June 22, 2010. The ballot lock box is located in the Library Business Office. The slate of candidates will be distributed with the July Board packet.

I. Mrs. Pauly, Development Committee Chair, reviewed the Board Survey responses.

J. President Wright stated that the Library received the revised audit letter from Judy Walther, CPA, McClure, Inserra & Company, as requested at the May 4, 2010 Board meeting.

President Wright thanked retiring Board member Larry Konn and Mrs. Pat Konn for all the time devoted to the Library Board. President Wright also thanked Mr. Konn for new Butterfly Bush, purchased and planted in his name, near the main library entrance. Mr. Konn will continue to serve as a member of the Library Planning Committee.

There was no Other New Business.

XI.

Mrs. Webb moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:36 P.M.

Marsha Kremer _____
Secretary - Rolling Meadows Library Board

Date _____