

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
May 4, 2010

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:08 P.M.

Present were Hart, Kremer, Pauley, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Roy Minnich, Director of Building Services; Jennifer Collette, Director of Reference Services; Sharon Montague, Director of Special Services; Mary Constance Back, Readers' Services Director; Julie Tang, Financial Services Coordinator; Judy Walther, CPA, McClure, Inserra & Company; and Pat Gottschlich, Administrative Services Coordinator.

Absent were: Konn and Sanchez

II.

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED APRIL 6, 2010 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Mrs. Semple moved that:

THE SECRETARY'S CLOSED MINUTES DATED APRIL 6, 2010 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Worth, Mrs. Montague stated that the Friends will be marching in the City of Rolling Meadows 4th of July Parade.

V.

The Educational Presentation: Audit Report, also listed under Section X Item B, will be presented as Item X. B

VI.

President Wright updated the 2010 Educational Presentations and Board Calendar.

VII.

Mr. Ruff stated the microfiche reader is not printing. Budget concerns and lack of usage do not support the purchase of a new machine. The reader will continue to be available to view fiche. Mr. Ruff reviewed correspondence and said April was a quiet month statistically.

VIII.

Mrs. Pauly, NSLS Representative, reported that NSLS has three open Library Trustee positions available and information about filling the seats is available at their website.

IX.

There was no Unfinished Business.

X.

- A. Upon a motion to deviate from item A., Ms. Donna Pauly, unanimously approved on a voice vote, moved that item A. be moved to the last item on the agenda.
- B. Judy Walther, CPA, McClure, Inserra & Company, presented the annual audit overview and recommendations to those in attendance.
- C. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses and details of the Annual Library Audit Report.

Mrs. Hart moved that:

- D. **ACCOUNTS PAYABLE DATED APRIL 30, 2010 IN THE AMOUNT OF \$281,509.60 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- E. Mrs. Threadgill, Planning Committee Chair, said no meeting was held. Mr. Ruff updated the lower level remodeling timeline. No future meeting is scheduled at this time.

- F. Mrs. Kremer, Bylaws Committee Chair, stated no meeting was held but one is scheduled on June 23, 2010.
- G. 1st Reading: The Board will review the Library Bylaws for possible approval at the June 1, 2010 Board meeting. Please bring Bylaws copies to that meeting.
- H. Mrs. Semple, Personnel Committee Chair, said a meeting was held on April 13, 2010 to finish the Salary Classification review. The next meeting is June 10, 2010.
- I. Mrs. Pauly, Development Committee Chair, stated that the next meeting will be held on May 11, 2010 to review Board Survey responses with survey results to be presented at the June 1, 2010 Board meeting.
- J. Mrs. Pauly moved that:

THE BOARD ADOPT AND SEND A LETTER TO SECRETARY OF STATE JESSE WHITE ENCOURAGING THE STATE OF ILLINOIS TO PRESERVE THE CURRENT FUNDING FOR LIBRARY SYSTEMS AS PRESENTED IN ATTACHMENT D – 05/04/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

- A. Mrs. Threadgill moved that:

THE BOARD ADOPT A RESOLUTION ENCOURAGING THE COOK COUNTY ASSESSOR’S OFFICE TO MAIL THE 2ND INSTALLMENT OF REAL ESTATE TAX BILLS TO RESIDENTS BY THE AUGUST 1 DEADLINE AS REQUIRED BY STATE STATUTE AS PRESENTED IN ATTACHMENT B – 05/04/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

There was no Other New Business.

XI.

Mrs. Webb moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:25 P.M.

Marsha Kremer _____
Secretary - Rolling Meadows Library Board

Date _____