

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
October 5, 2010

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were Cavi, Hart, Kremer, Pauly, Sanchez, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Jennifer Collette, Director of Reference Services; Sharon Montague, Director of Special Services; Mary Constance Back, Readers' Services Director; Sabri Kecici, Building Services Director; and Pat Gottschlich, Administrative Services Coordinator.

II.

Mrs. Semple moved that:

THE SECRETARY'S MINUTES DATED SEPTEMBER 7, 2010 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Mrs. Threadgill moved that:

THE SECRETARY'S CLOSED MINUTES DATED SEPTEMBER 7, 2010 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Worth, Mrs. Montague stated that the Friends next Book Sale is scheduled November 11 – 14, 2010 and that the Friends will tour the newly remodeled lower level to determine suitable items to be donated.

Jim Larsen, 7th Ward Alderman and City/Library Liaison, arrived at 7:07 P.M.

V.

Mr. Ruff presented a Demographic Analysis of Rolling Meadows and our Library Users. Projections included a small increase in the number of males, in the median income, and a slight decrease in the number of households. The 2010 Census figures were not included. This information aids in staffing plans and need for increased library size.

VI.

President Wright reviewed the 2010 Board Calendar and Educational Presentations.

VII.

Mr. Kecici, Building Services Director, reviewed landscaping plans and the installation of a new speed bump. Mr. Ruff then stated that, as is usually the case, statistics were lower in September. Mrs. Khipple, Youth Services Director and Library Assistant Director, stated that schools now using electronic newsletters limit public accessibility of both school and library program information.

VIII.

There was no Unfinished Business.

IX.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Hart moved that:

ACCOUNTS PAYABLE DATED OCTOBER 1, 2010 IN THE AMOUNT OF \$232,969.82 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Hart moved that:

THE BOARD APPROVE THE FY2011 LIBRARY BUDGET IN THE AMOUNT OF \$3,572,100.00 REFLECTING A 2% DECREASE IN THE PROPERTY TAX, AS PRESENTED IN ATTACHMENT C – 10/05/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

President Wright invited all those present to attend Mr. Ruff's budget presentation to the City on October 19, 2010 at 7:30 P.M.

D. Mrs. Webb moved that:

THE BOARD APPROVE THE ANNUAL LIBRARY PER CAPITA GRANT AS PRESENTED IN ATTACHMENT D – 10/05/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

E. Mrs. Threadgill moved that:

THE BOARD APPROVE THE UPDATE TO THE LIBRARY'S COLLECTION DEVELOPMENT POLICY AS PRESENTED IN ATTACHMENT E – 10/05/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

F. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held and no meeting is currently scheduled.

G. Mrs. Kremer, Bylaws Committee Chair, stated that a meeting was held on September 23, 2010 to review Policies and Bylaws.

H. Mrs. Semple, Personnel Committee Chair, reported that a meeting was held on September 23, 2010 to update Employee Handbook policies.

I. Mrs. Pauly, Development Committee Chair, stated that no meeting was held but one is scheduled on October 26, 2010 to set up the 2011 Educational Agenda and Board Meeting dates.

J. No items were discussed during Other New Business.

X.

Mrs. Webb moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:59 P.M.

Peg Webb _____
Secretary - Rolling Meadows Library Board

Date _____