

## Rolling Meadows Library Employee Handbook

### 802 Bloodborne Pathogens

Effective Date: Pending

Revision Date: Pending

While normal library operations are not likely to involve circumstances exposing employees or users to bloodborne pathogens, the Rolling Meadows Library complies with the Illinois Department of Labor regulations and therefore the federal Occupational Safety and Health Administration regulations relating to occupational exposures to bloodborne pathogens.

An “exposure incident” is defined as, “a specific eye, mouth, other mucous membrane, non - intact skin, or skin puncture (bites, etc.) contact with blood or other potentially infectious materials”. For recordkeeping purposes, an incident report is required if an exposure incident occurs.

In the event of an exposure incident needing pick up or cleaning, immediately notify the Building Services Department. If they are out of the building, RML provides, for your use, a small hazardous waste kit. The location, contents and instructions are available at all public desks.

#### A. Exposure Determination

No particular job classification of the Library has occupational exposure (meaning “reasonably anticipated...contact with blood or other potentially infectious materials that may result from the performance of an employee’s duties”), however, emergencies may occur with staff or patrons to which library employees may be called upon to respond with assistance.

#### B. Universal Precautions

All potential circumstances of exposure must be taken into account by the Library and its employees to protect against exposures. Hepatitis B (HBV), human immunodeficiency virus (HIV), and other bloodborne pathogens found in human blood and other body fluids cause life-threatening diseases. In emergency or other such circumstances, when contact with blood or other potentially infectious materials may result, the Library’s approach to infection control requires all human blood and body fluids to be treated as if known to be infectious for HIV, HBV, and other bloodborne pathogens. Work practice controls shall be used to eliminate or minimize employee exposures, and if a possibility of exposure remains, personal protective equipment shall also be used.

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#### B. Universal Precautions (continued)

At any time within the Library environment that human blood, human body fluids, or other potentially infectious materials are presented, the area contaminated shall be immediately cordoned off and quarantined, even if the entire library must be closed.

#### C. Exposure Control Plan

accomplish this completely. Personal protection clothing, such as gloves, gowns, masks, etc., shall be provided and used in the cleanup and safe disposal of contaminated waste such as diapers, blood-tinged materials (e.g. Band-Aids, gauze, cotton, clothing, etc.), etc. If advisable, a professional hazardous/contaminated cleanup firm shall be contacted and retained for complete cleanup and decontamination. The quarantine shall be effective until complete cleanup and disposal is obtained. Hand-washing facilities are provided by the Library and must be used by the employees as soon as feasible, including following the removal of personal protective equipment. A complete record of all incidents, exposures, cleanup, and disposals shall be kept as required by the regulations.

#### D. Training and Immunizations

The Library shall provide annual in-service training/educational programs for all affected employees. Any employee who has an occupational exposure shall be offered, at no charge, the hepatitis B vaccine series, in accordance with the regulations. Following the report of an exposure incident, the Library will make immediately available to the exposed employee or employees a confidential medical evaluation and follow-up as provided in the regulations.