

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
July 5, 2011

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were Cavi, Kremer, Sanchez, Semple, Swenson, and Threadgill.

Absent were: Pauly and Webb.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Sharon Montague, Special Services Director; Mary Constance Back, Readers' Services Director; Sabri Kecici, Building Services Director; and Pat Gottschlich, Administrative Services Coordinator.

II.

Mrs. Semple moved that:

**THE SECRETARY'S MINUTES DATED JUNE 7, 2011 BE APPROVED AS SUBMITTED.**

After the following correction: Item K be changed to read, "Covered under Item I".

Mrs. Semple moved that:

**THE SECRETARY'S MINUTES DATED JUNE 7, 2011 BE APPROVED AS AMENDED.**

The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Worth, Mrs. Montague stated that the Friends' marched in the City's 4<sup>th</sup> of July Parade, distributing several thousand bookmarks. The Summer Book Sale will be held July 21 – 24, 2011.

V.

The Educational Presentation: A Review of the Per Capita Grant Requirements, was given by Pat Gottschlich, Administrative Services Coordinator.

VI.

President Wright reviewed and updated the 2011 Board Calendar and Educational Presentations.

VII.

Mr. Ruff reviewed usage statistics. He noted that this year's Summer Reading Program figures will likely surpass last year's numbers. Mr. Ruff said that the Reaching Across Illinois Library System (RAILS) started on July 1, 2011.

VIII.

There was no Unfinished Business.

IX.

A. In the absence of Mrs. Webb, Interim Finance Committee Chair, President Wright stated that the Committee met today to review income and expenses.

B. Mrs. Threadgill moved that:

**ACCOUNTS PAYABLE DATED JULY 1, 2011 IN THE AMOUNT OF \$250,310.03 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held and none is scheduled. Mr. Ruff asked Mr. Cavi to review parking lot paving repair vendors and bids.

D. Mrs. Semple moved that:

**PARKING LOT REPAIR BIDS AS CONTAINED IN ATTACHMENT C – 07/05/11, BE TABLED UNTIL THE NEXT BOARD MEETING.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

E. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is scheduled. Mrs. Kremer presented, for the 2<sup>nd</sup> reading, the Library Bylaws update.

F. Mrs. Kremer moved that:

**THE BOARD APPROVE PROPOSED UPDATES TO THE LIBRARY BYLAWS AS PRESENTED IN ATTACHMENT D – 07/05/11.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

G. Mrs. Semple, Personnel Committee Chair, stated a meeting was held on June 30, 2011 to begin a review of employee policies. The review will continue at the next meeting on July 21, 2011.

H. President Wright, Heritage Committee Chair, stated that the first meeting was held on June 21, 2011 to discuss the development of guidelines for honoring key library volunteers and recording each year's significant events while compiling a history of the library from existing archives. The next meeting is scheduled for July 19, 2011.

I. In the absence of Mrs. Pauly, Mrs. Semple, Nominating Subcommittee of the Development Committee, presented the following slate of candidates:

For President: Dick Wright. There were no nominations from the floor; nominations were declared closed.

For Vice-President: Jean Threadgill. There were no nominations from the floor; nominations were declared closed.

For Treasurer: Peg Webb. There were no nominations from the floor; nominations were declared closed.

For Secretary: Marsha Kremer. There were no nominations from the floor; nominations were declared closed.

J. Mrs. Semple moved that:

**THE BOARD APPROVE THE SLATE OF BOARD OFFICERS AS PRESENTED IN ATTACHMENT E – 7/05/11.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

K. Other New Business:

Mr. Ruff discussed the Baker and Taylor visit which will be scheduled in September.

Mr. Swenson asked to be registered for the New Trustee Training class on 7/9/11.

No additional items were discussed under Other New Business.

X.

Mrs. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:34 P.M.

\_\_\_\_\_ Date \_\_\_\_\_  
Marsha Kremer, Secretary  
Rolling Meadows Library Board