

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
November 1, 2011

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Present were: Kremer, Pauly, Sanchez, Swenson, Threadgill, and Webb.

Also present were Lucia Khipple, Library Assistant Director and Youth Services Director; Mary Sebela, Circulation Services Director; Joyce Schweda, Technical Services Director; Sharon Montague, Special Services Director; Jennifer Collette, Reference Services Director; and Pat Gottschlich, Administrative Services Coordinator.

Absent were: Cavi and Semple.

II.

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED OCTOBER 4, 2011 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Mr. Kecici entered the meeting at 7:02 P.M.

Mrs. Back entered the meeting at 7:03 P.M.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

Mrs. Semple entered the meeting at 7:06 P.M.

IV.

In the absence of Ms. Worth, Mrs. Montague stated that the Friends' Fall Book Sale will be held on November 10 – 13, 2011.

V.

The Educational Presentation – Part 1, Trends In Non-Fiction Readers' Advisory Service, was presented by Mrs. Collette, Director of Reference Services. Book lists, book discussion groups, area displays, and

shelving options were covered. Mrs. Khipple, Library Assistant Director and Youth Services Director, introduced Library Staff members to present Part 2 of the Educational Presentation, Friends, Neighbors and Volunteers At The Library; Who They Are, What They Do, and Why We Love Them. In addition, Mrs. Kremer, Mrs. Semple, and Mrs. Pauly reported on library visits to the following libraries; Antioch Public Library, Fox Lake District Library, and Lake Villa District Library.

VI.

President Wright reviewed and updated the 2011 Board Calendar and Educational Presentations and complimented Special Services on the Holiday Party invitations included in the Board folders.

VII.

In the absence of Mr. Ruff, Library Director, Mrs. Khipple reported that Program Attendance statistics are trending higher, while Circulation and Visits are slightly down.

Mr. Ruff entered the meeting at 7:39 P.M. and gave a quick overview of the City Council meeting he attended this evening.

VIII.

There was no Unfinished Business.

IX.

- A. Mrs. Webb, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Webb moved that:

**ACCOUNTS PAYABLE DATED OCTOBER 28, 2011 IN THE AMOUNT OF \$293,098.44
BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held and none is planned.
- D. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is planned.
- E. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is planned.
- F. President Wright, Heritage Committee Chair, stated that a meeting was held on October 13, 2011 to discuss the nominating forms and procedure to bring volunteer names forward for recognition. No new meeting is scheduled.

G. Mrs. Pauly, Development Committee Chair, stated that no meeting was held and none is scheduled.

H. Other New Business:

No additional items were discussed under Other New Business.

X.

Mrs. Webb moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 7:51 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____