

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
January 11, 2011

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were Cavi, Hart, Kremer, Pauly, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Joyce Schweda, Technical Services Director; Jennifer Collette, Director of Reference Services; Sharon Montague, Director of Special Services; Mary Constance Back, Readers' Services Director; Sabri Kecici, Building Services Director; and Pat Gottschlich, Administrative Services Coordinator.

Absent was: Sanchez.

II.

Mrs. Threadgill moved that:

**THE SECRETARY'S MINUTES DATED DECEMBER 7, 2010 BE APPROVED AS SUBMITTED.**

Following the opportunity for discussion, a correction in Part I. to change PAULEY TO PAULY was requested. Mrs. Threadgill moved that:

**THE SECRETARY'S MINUTES DATED DECEMBER 7, 2010 BE APPROVED AS CORRECTED.**

The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak. Mrs. Semple passed around program information for an upcoming program at the Arlington Heights Library.

IV.

In the absence of Ms. Worth, Mrs. Montague reported that the Friends' Book Store was very successful throughout 2010.

V.

Mr. Ruff distributed a packet and discussed the 2011 Library Visit information. Library Visit reports may be presented at any Board meeting during 2011.

VI.

President Wright thanked the Development Committee following a review of the 2011 Educational Presentation list.

VII.

Mr. Ruff reported that Library Visits were up 2.9% compared to last year and the second highest in the Library's history. Mr. Ruff noted changes in the Audiobook shelving arrangement. Mr. Ruff announced the upcoming Legislative Breakfast on February 21, 2011, in Buffalo Grove. Contact Ruth Wagner if interested.

VIII.

There was no Unfinished Business.

IX.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Hart moved that:

**ACCOUNTS PAYABLE DATED JANUARY 6, 2011 IN THE AMOUNT OF \$333,913.49 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Hart moved that:

**THE BOARD APPROVE THE ENGAGEMENT OF McCLURE, INSERRA OF ARLINGTON HEIGHTS, IL TO CONDUCT THE LIBRARY'S ANNUAL AUDIT AS PRESENTED IN ATTACHMENT C – 01-11-11.**

Initially Mr. Cavi expressed concern over the wording of page 2 of the Engagement Letter dealing with "reasonable but not absolute assurances". Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- D. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held.
- E. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held.
- F. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held, but one is scheduled on February 17, 2011.
- G. Mrs. Pauly, Development Committee Chair, stated that no meeting was held.

H. No items were discussed under Other New Business.

X.

Mrs. Webb moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:38 P.M.

\_\_\_\_\_ Date \_\_\_\_\_  
Peg Webb, Secretary  
Rolling Meadows Library Board