

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
December 7, 2010

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Present were Cavi, Hart, Pauley, Sanchez, Threadgill, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Joyce Schweda, Technical Services Director; Jennifer Collette, Director of Reference Services; Sharon Montague, Director of Special Services; Mary Constance Back, Readers' Services Director; Sabri Kecici, Building Services Director; and Pat Gottschlich, Administrative Services Coordinator.

Absent were: Kremer and Semple.

II.

Mrs. Webb moved that:

**THE SECRETARY'S MINUTES DATED NOVEMBER 2, 2010 BE APPROVED AS SUBMITTED.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

In a deviation from the agenda, Mr. Ruff said that the library will not face a cash flow problem at the end of this year due to a freeze on spending on non-essential items. Mr. Ruff stated that, if needed, the library could obtain a line of credit if expected tax monies do not arrive in early 2011.

Mr. Ruff and Mrs. Collette exited the meeting at 7:10 P.M to represent the Library at the Fiscal 2011 Levy meeting held at City Hall.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Worth, Mrs. Montague reported that the next Friends' meeting and annual Christmas Holiday Party will be held on December 13, 2010.

V.

Library Visits to the Poplar Creek, Tinley Park, Orland Park, and Oak Lawn Libraries were the subject of this month's Educational Presentation.

VI.

President Wright thanked the committee and those responsible for the Holiday Party.

VII.

In the absence of Mr. Ruff, Mrs. Khipple stated that the Board folders contained both a letter praising Darlene Eiffes and the PLA Highsmith Innovation Award Application.

VIII.

There was no Unfinished Business.

IX.

- A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Hart moved that:

**ACCOUNTS PAYABLE DATED DECEMBER 3, 2010 IN THE AMOUNT OF \$322,189.05 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held.
- D. In the absence of Mrs. Kremer, Bylaws Committee Chair, no report was given.
- E. In the absence of Mrs. Semple, Personnel Committee Chair, no report was given.
- F. Mrs. Pauly, Development Committee Chair, stated that no meeting was held.
- G. No items were discussed under Other New Business.

X.

Mrs. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 7:45 P.M.

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Peg Webb, Secretary  
Rolling Meadows Library Board

Date \_\_\_\_\_