## Departmental Reports April 2011

## **Exhibits**

Art Gallery: Kevin Wisor, Photo Collage

**Main Floor Display Cases** 

1 case: Many Children, Many Cultures, Many Books!

1 case: A Great Vacation is Just a Drive Away! Explore the Midwest and Beyond

# **Book Displays**

### **Readers Services Displays**

#### **Books**

Bloomin' Books

Enter the World of the Undead...Zombie Fiction

Hot Tamales: Southwestern Fiction

Music

Rainy Days and Mondays...Soft Music for Springtime

Under the Radar...Indie Rock

#### Movies

Manly Movies/Chick Flicks

April 7<sup>th</sup> is World Health Day: The Doctor is In

Something to Make You Scream

#### Teen

What's New for April

Look What We Found on the Bottom Shelves

### **Reference Services Display**

**Blooming Books** 

### **Reference Services - Mini Displays**

150<sup>th</sup> Anniversary of the Civil War

## **Youth Services – Child Book Display**

The Rebecca Caudhill Young Readers Book Awards 2012 2012 Bluestem Book Awards

## **Building Services**

April 2011

Submitted by: Sabri Kecici, Director Building Services

- We kept the front of the Library and walks clean of snow and ice.
- We had extra clean-up work following the storms.
- We picked up broken branches and cleaned out storm drains.
- We cleaned out the gutters.
- Installed the last soffit and lights in Youth Services outside the Program Room.
- Continued standard daily building maintenance and spot cleaning of carpets.
- Prepared the tractor for summer installed the mower deck and new front tires.

## **Information Technology**

April 2011

Submitted by: Lucia Khipple, Director Information Technology

- Purchased new printer for Reference Desk.
- Replaced YS office printer.
- Cable management in lab.
- Updated lab PCs.
- Electronic bulletin board Welcome Desk.
- Replaced Director's fax machine.
- Replaced Receiving Room fax machine.
- 5 PC rebuilds.
- 4 PC upgrades Staff.
- Configured payroll system on Pat Gottschlich's PC.

#### **Readers Services**

April 2011

Submitted by: Mary Constance Back, Director Readers Services

#### **Book Discussions**

### **Books and Bagels**

April 7, 2011

The Good Thief by Hannah Tinti

Led by Meghan Carney

## **Morning Book Break**

April 12, 2011

The Ministry of Special Cases by Nathan Englander

Led by Meghan Carney

## **Just Desserts**

April 26, 2011

Year of Magical Thinking by Joan Didion

Led by Robin Schroeder

A new electronic bulletin board was placed at the Welcome Desk. The old tile bulletin board was removed from the wall. Updating and maintaining the electronic bulletin board is safer and more efficient. Furthermore, it has a greater visual impact and is easier to read. Patron comments have been favorable.

The Welcome Desk was cleaned up and reorganized for maximum efficiency. Multiple copies of Fiction DVDs were weeded as necessary to create space for new items.

- Weeding of the Paperback collection continued.
- Weeding of the Fiction collection continued.
- Weeding of the Teen fiction collection began.

### **Reference Services**

April 2011

Submitted By: Jennifer Collette, Director Reference Services

The reference department has been busy with our usual tasks, as well as tax forms.

## **Special Services**

April 2011

Submitted by: Sharon Montague, Director Special Services

All we can think about is summer in the Special Services Department! Work on Summer Reading materials and decor, summer programming, and the summer newsletter are all keeping us very, very busy.

293
200
0
36
12
8
3
1
15 estimated
18

<b>Volunteer Hours:</b>	38.75
Katherine Kinney	7.75
Annie LeFevre	2
Donna Thompson	29

<b>In-House Printing:</b>	2,493
Duplicator	2,272
Phaser	221

### **Youth Services**

April 2011

Submitted by: Lucia Khipple, Director Youth Services

Youth Services has begun all Spring activities despite the weather. This month we welcome Jackie Diaz to the YS staff. Dan Mauller has added a Friday night program to our regular schedule. It's called the Explorers Club and in it Dan focuses on one country with information, stories, a "taste" and a craft. He's having great success with it making Friday night a very active Library night. Kids have become interested in all sorts of materials related to the program. School visits are planned and schedules are being arranged. We are planning Summer Reading. We sent out 54 book Bags.

### **Meetings:**

- Laura Garcia and Julie Farris attended the Lincoln Story League meeting at the Vernon Area Library.
- Darlene Eiffes attended the School Services Coordinators' meeting at the Prospect Heights Library and a workshop on serving special needs patrons at the Vernon Hills Library.
- Kathy Fredrickson attended the iREAD board meeting at the Alpha Park Library in Bartonville, IL and hosted the LACONI Youth Services Section board meeting here at RML.