

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
December 6, 2011

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Present were: Cavi, Kremer, Pauly, Sanchez, Semple, Threadgill, and Webb.

Also present were Lucia Khipple, Library Assistant Director and Youth Services Director; Mary Sebela, Circulation Services Director; Joyce Schweda, Technical Services Director; Sharon Montague, Special Services Director; Jennifer Collette, Reference Services Director; Mary Constance Back, Readers' Services Director; Sabri Kecici, Building Services Director; Robin Schroeder and Meghan Carney, Readers' Services Associates; and Pat Gottschlich, Administrative Services Coordinator.

Absent was: Swenson.

II.

Mrs. Threadgill moved that:

THE SECRETARY'S MINUTES DATED NOVEMBER 1, 2011 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote with the following correction: Section IX. Item F; replace "No new meeting is scheduled" with "The next meeting is scheduled at 10:00 A.M. on January 19, 2012".

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Worth, Mrs. Montague reported that Friends members have been invited to a party for Roselinde Davis, retiring Special Services Program Coordinator, on December 14, 2011 at 2:00 P.M. The Friends Holiday Party is scheduled to be held on December 13, 2011.

V.

Ms. Carney and Mrs. Schroeder, Readers' Services Associates, discussed The How and Why of Running a Book Discussion Group, this month's Educational Presentation. A question and answer period followed the presentation.

VI.

President Wright stated that donations had been received in Mary Hart's memory and those donations will be used to purchase books on gardening and landscaping to add to the Library collection. President Wright also thanked those responsible for the Holiday Party.

VII.

In the absence of Mr. Ruff, Library Director, Mrs. Whipple, Assistant Library Director, reported that the remaining 2011 Library funds will be spent on year-end consumable purchases to be used in FY2012.

VIII.

There was no Unfinished Business.

IX.

- A. Mrs. Webb, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Webb moved that:

ACCOUNTS PAYABLE DATED DECEMBER 2, 2011 IN THE AMOUNT OF \$280,379.79 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held and none is planned.
- D. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held but one is scheduled on December 20, 2011 at 10:00 A.M.
- E. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is planned.
- F. President Wright, Heritage Committee Chair, stated that a meeting will be held on January 19, 2012 at 10:00 A.M.
- G. Mrs. Pauly, Development Committee Chair, stated that no meeting was held and none is scheduled.
- H. Other New Business:

No additional items were discussed under Other New Business.

X.

Mrs. Webb moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 7:44 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____