#### Attachment A – 01/10/12

# 2012 Educational Presentations Rolling Meadows Library

#### January

\*Overview Of 2012 Library Visits - David Ruff, Director

### February

\*Overview Of OSHA's Bloodborne Pathogen Training Procedures (15 – Minute Video)

### March

\*Library Finance 101: Overview Of Library Financial Statements

# April

\*Discuss Library Visits (1 of 2)

# May

\*Overview Of Library Audit

### June

\*Overview Of Library's Property, Liability, & Workers' Compensation Insurance

# July

\*Review Of 2013 Per Capita Grant Regirements; Preview Of Board/Staff Educational Visit

#### August

\*Overview Of The Reaching Across Illinois Library System (RAILS)

#### September

\*Overview & Discussion Of 2013 Budget Challenges & Opportunities

# October

\*Discuss Library Visits (2 of 2)

# November

\*E-Book & E-Audio Downloading Demonstration

#### December

\*Holiday & Cultural Materials Available At The Library