

Departmental Reports

April 2012

Exhibits

Art Gallery: Lynnea Semasko – Oil & Watercolor Paintings

Main Floor Display Cases

1 case: Celebrate National Library Week, April 8-14: You Belong @ Your Library

1 case: Have You Tried My Media Mall?

Book Displays

Readers Services Displays

Books

The Language is Love: Romance Around the Globe

Remembering the Holocaust

Music

Rainy Days and Mondays: Soft Sounds for Springtime

World Music

Movies

Remembering Titanic: Kate Winslet & Leonardo DiCaprio Films

Movies to Bring Out the Laughter in All of Us: Slapstick Comedies

Teen

Crossover Fantasy

Brand New Fiction for Teens

Reference Services Display

Titanic

Reference Services - Mini Displays

Dealing with Workplace Conflict

Jazz Appreciation Month

Youth Services – Child Book Display

Dia De Los Minos

Building Services

April 2012

Submitted by: Sabri Kecici, Director Building Services

- We kept the lawn trimmed and picked up trash on the ground.
- We had some extra clean-up work following the storms - picked up broken branches and cleaned out the storm drains.
- We replaced several lights inside and outside the building and a few ballasts.
- We have started mowing the lawns.
- Chaz Flooring Corporation replaced the floor tiles in the Y/S restrooms.
- Kone Inc. provided inspection and periodic maintenance on the elevator and dumbwaiter.
- Green Tartan Cleaning, Inc. provided daily janitorial service.
- We continued standard daily building maintenance and spot cleaning of carpets.

Information Technology

April 2012

Submitted by: Lucia Khipple, Director Information Technology

Updated Walkup PCs

Updated laptops in Wireless Classroom

Updated YS PCs

Updated Circulation PCs

Replaced Broken PAC Monitor

Updated Webpage

Installed new monitor in Friends Bookshop

Set-up PC for Friends Bookshop New Playmakers

Updated PAC Stations with new licensing

Purchased & Setup Kindle, Nook, and iPad for MyMediaMall teaching

Repaired a damaged network connection in Special Services

Upgraded Reference Director PC

Repaired Circulation printer

Set-up for various classes/programs

Assisted with repair of Reference Desk Xerox printer

Annual Maintenance of Youth Services Copier

Assisted with 140 patrons

Assisted with 94 staff issues

Reference Services

April 2012

Submitted By: Jennifer Collette, Director Reference Services

This month, the Reference Staff has been busy with our regular tasks of ordering, shelving, weeding and staffing of the Reference Desk. In addition, the month of April means “tax season” for those of us staffing the Reference Desk. We were also busy assisting patrons with tax forms. We heard many patrons thank us for offering *paper* tax forms in a “digital world”!

Readers Services

April 2012

Submitted by: Mary Constance Back, Director Readers Services

Book Discussions

Books and Bagels

April 5, 2012

The Free World by David Bezmozgis

Led by Meghan Carney

Morning Book Break

April 10, 2012

Zeitoun by Dave Eggers

Led by Meghan Carney

Just Desserts

April 24, 2012

The Glass Castle by Jeannette Walls

Led by Robin Schroeder

- We continued to update and revise our bookmark collection.
- Weeding of the CD collection continued.
- Weeding of the audio fiction cassette collection began.
- Planning of the Summer Reading Program ensued.
- Another busy tax season came to an end.

Special Services

April 2012

Submitted by: Sharon Montague, Director Special Services

It's been another busy month in Special Services. We planned/hosted the Volunteer Luncheon, and worked on the new Legacy Project, started the youth summer reading brochure, and continue to churn out posters and fliers for upcoming events.

Programs were well attended this month. Butterfly lovers of all ages came to see the Monarch Butterfly program, and Palatine High School's choral groups Midnight Blues, Treble in Paradise, & The Guys performed to an enthusiastic crowd.

Program Statistics:

Monarch Butterflies	44
Arts Alive Concert: Palatine HS Choir	
<i>Midnight Blues, Treble in Paradise & The Guys</i>	86
Movie: <i>Moneyball</i>	
Tuesday Matinee	22
Friday Night at the Movies	11
Volunteer Luncheon	54
Whole Foods Market: Cinco de Mayo	45 estimated

Special Services cont'd ...

Volunteer Hours:	42.5
Katherine Kinney	16.5
Annie LeFevre	2
Donna Thompson	24

In-House Printing:	2,820
Duplicator	2,395
Xerox Color Qube	425

Youth Services

April 2012

Submitted by: Lucia Khipple, Director Youth Services

Youth Services is getting ready for our annual Dia de los Ninos program. In celebration of National Library Week, we are holding a book mark design contest. Darlene Eiffes was a guest reader at the Willow Bend School Family Literacy Night. Plans continue for our Summer Programs and Summer Reading. We delivered 26 book bags.

Meetings:

- Julie Farris and Laura Garcia attended the Lincoln Story League workshop at the Poplar Creek District Library.
- Darlene Eiffes attended Illinois Library Association Workshop on Serving Special Populations and Copyright Infringement at the Arlington Heights Public Library.
- Carrie DeMoss and Elaine Sugent attended the "Bringing Literature to Life" workshop at the Freemont Public Library.