

Departmental Reports September 2012

Exhibits

Art Gallery: Mixed Media by Min Ja Lah

Main Floor Display Cases

1 case: Origami Display by Giselle, Eduardo and Jerusalén and Esmeralda

1 case: September is National Library Card Sign-up Month
Library Card Sign-up Month Raffle

Book Displays

Readers Services Displays

Books

Back to Work...Back to School...Back to Books

Best Book Club Reads

Spotlight On... Autumn

Music

American Idols

Chicago Blues

Movies

Celebrating Hispanic Heritage Month

Teen

Brand New Fiction For Teens

You've Seen the Movie Now Check Out These Graphic Novels

Reference Services Display

All Aboard! ... for books about trains and railroads

Reference Services - Mini Displays

Origami

Discover Your Family Tree

Youth Services – Child Book Display

Learn a New Language ... Make New Friends

Building Services - No report for September

Information Technology

September 2012

Submitted by: Lucia Khipple, Director Information Technology

- Updated Walkup PCs
- Updated Adult Services PCs
- Updated Administration PCs
- Updated Circulation PCs
- Updated Youth Service PCs
- Updated Special Services PCs
- Updated Tech Service PCs
- Updated Wireless Classroom laptops
- Troubleshooting of Adult Services Xerox printer
- Troubleshooting of Tech Services Xerox printer
- Replaced printer in Tech Services
- Updated phone/voicemail systems for Staff changes
- Addition/removal of Staff accounts
- Troubleshooting of WiFi system
- Troubleshooting of email program
- Prep work for Millenium update
- Staff Assists: 143
- Patron Assists: 78

Readers Services

September 2012

Submitted by: Mary Constance Back, Director Readers Services

Book Discussions

Books and Bagels

I Been In Sorrow's Kitchen and Licked Out All the Pots by Susan Straight

Led by Barb Weiner

Morning Book Break

Little Bee by Chris Cleave

Led by Robin Schroeder

Just Desserts

The Paris Wife by Paula McLain

Led by Robin Schroeder

- We welcomed Carrie DeMoss as our new Readers Services Associate.
- We continued to update and revise our bookmark collection.
- Weeding of the audio book collection continues.
- Weeding of the DVD collection continues.
- Planning for Book Lover's Day began.

Reference Services

September 2012

Submitted by: Jennifer Collette, Director Reference Services

This month, the Reference Staff has been busy with our regular tasks of ordering, shelving, weeding and staffing of the Reference Desk.

Special Services

September 2012

Submitted by: Sharon Montague, Director Special Services

We welcomed new staff member Jackie Diaz to Special Services. Designing and printing posters and fliers for fall programs have kept us busy.

Program Statistics:

149

A Chicago Firehouse: Stories of Wrigleyville's Engine 78	6
From Brainstorm to Bookstore	12
Arts Alive Concert: Jazz & Blues <i>Deborrah Wyndham</i>	63
Movie: <i>Best Exotic Marigold Hotel</i>	
Tuesday Matinee	44
Friday Night at the Movies	24
Chef Laura Frankel's Kosher Kitchen -----	Canceled by the presenter

Volunteer Hours: 135.25

Doris Botes	16
Katherine Kinney	13.25
Peg Kurka	1.5
Annie LeFevre	1.5
Donna Thompson	31
Stan Toomey	72 (mid-April through September)

In-House Printing 4,150

Riso Duplicator	3,174
Xerox Color Qube	976

Youth Services

September 2012

Submitted by: Lucia Khipple, Director Youth Services

School is officially back in session and our service patterns have adjusted to match. Darlene Eiffes has distributed the new teach information packet to our local schools. Class visits have also begun. Regular programs continue to have good attendance. Carrie DeMoss has left us to join Readers Services and Jackie Diaz has joined Special Services. We look forward to finding replacements for both. We delivered 16 teacher bags.

Meetings: Laura Garcia and Julie Farris attended the Lincoln Story League Meeting at the St. Charles District Library. I met with Nick Troy Superintendent of Recreation at the Park District to discuss our respective services.