

Departmental Reports

March 2013

Exhibits

Art Gallery: Collage by Sandy Blanc

Main Floor Display Cases

1 case: Rolling Meadows Senior Center: Golden Age Council

1 case: Think Spring!

Book Displays

Readers Services Displays

Adult Fiction

Irish Fiction

Best Books of 2012

If You Like Sandra Brown ...

Music

Movie Soundtracks

When Irish Eyes are Smiling

Movies

New DVDs

Fantasy in Film

Teen Fiction

Brand New Fiction for Teens for February and March

Readers Services - Mini Display

Spotlight on...the Submarine

Reference Services Display

Green!

Reference Services - Mini Displays

Eat Right-Your Way, Everyday

History of the Papacy

Youth Services – Child Book Display

Spring into Reading

Building Services

March 2013

Submitted by: Sabri Kecici, Director Building Services

- The front of the Library and walks were kept clean of snow and ice
- Many lights and ballasts inside the building were replaced
- Gen Power provided maintenance on the back-up generator
- Assisted Great Lakes Elevator Service, Inc. on installation of the elevator door restrictor
- Assisted Northwest Town repairing the boiler
- Received quotes for installation of a fence to protect the air vents on the north side of the building
- Continued standard daily building maintenance and spot cleaning of carpets

Information Technology

March 2013

Submitted by: Lucia Khipple, Director Information Technology

- Replaced Circulation Desk PCs
- Updated all Staff PCs
- Updated Walkup & Lab PC
- Retrieved Statistics for Youth Services AWE PC
- Troubleshooting of Reference Copier
- Updated Website
- Link Verification of Reference and Youth Services Website
- Replaced one Walk-up PC
- Re-alignment of scanner at the Reference Desk
- Replaced 2 monitors at the Circulation Desk
- Updated the Server
- Completed PC inventory
- Assisted with 147 patrons
- Assisted with 190 staff issues

Reference Services

March 2013

Submitted By: Jennifer Collette, Director Reference Services

This month, the Reference Staff has been busy with our regular tasks of ordering, shelving, weeding and staffing of the Reference Desk. In addition, Nana Herron presented our Job Search program on March 27th.

Readers Services

March 2013

Submitted by: Mary Constance Back, Director Readers Services

Book Discussions

Books and Bagels

Thursday, March 7, 2013

Morality Play by Barry Unsworth

Led by Carrie DeMoss

Morning Book Break

Tuesday, March 12, 2013

The Lost City of Z by Michael Grann

Led by Carrie DeMoss

Just Desserts

Tuesday, March 26, 2013

Hotel on the Corner of Bitter and Sweet by Jamie Ford

Led by Robin Schroeder

- Weeding of the fiction collection continued.
- Weeding of the music collection continued.
- Weeding of the DVD collection continued.

Read Alike booklists have been printed and a plan to highlight hot authors on an ongoing basis was implemented.

Special Services

March 2013

Submitted by: Sharon Montague, Director Special Services

Posters and fliers for upcoming spring programs are either completed or in progress. We've begun planning for the three summer reading clubs. This year's theme is Have Book – Will Travel! There is much work ahead!

Program Statistics: 128

Arts Alive Concert: *BANNA Irish Duo* 97

Waltzing Australia 10

Movie: *Robot & Frank*

Tuesday Matinee 13

Friday Night at the Movies 7

Know What Your Grandkids Know 1

Volunteer Hours: 55.25

Doris Botes 14.0

Katherine Kinney 10.25

Donna Thompson 31.0

In-House Printing: 5,160

Riso Duplicator 4,385

Xerox Color Qube 775

Youth Services

March 2013

Submitted by: Lucia Khipple, Director Youth Services

Our annual Dr. Seuss celebration was a big success. We have put it away and have it ready to be unwrapped again next year. Our regular Youth Services programming has begun again after the Seuss break. We are getting ready for our Special Spring programs and Summer Reading.

Darlene Eiffes attended the School Facilitators Meeting at the Schaumburg Library. Laura Garcia and Julie Farris attended a Puppetry Workshop at the Crystal Lake Library.

We sent out 18 teacher bags.