

Departmental Reports April 2013

Exhibits

Art Gallery: Gary Drake, oil on canvas

Main Floor Display Cases

1 case: Illinois Fencers Club

1 case: Think Spring

Book Displays

Readers Services Displays

Adult Fiction

Fool's Paradise

Just What the Doctor Ordered: Books by Physicians

Movies

Musicals Great Musicals

New DVDs

Music

New CDs

Classic Rock

Swing into Spring

Teen Fiction

Brand New Fiction for Teens for March and April

Readers Services - Mini Displays

Spotlight on...Dragons

If You Like...Karen Kingsbury

Reference Services Display

Discover Poetry during National Poetry Month

Reference Services - Mini Displays

Make Everyday Earth Day

Stress Awareness Month

Youth Services – Child Book Display

Spring into Reading

Building Services

April 2013

Submitted by: Sabri Kecici, Director Building Services

- The lawn mowers were prepared for summer
- We kept the lawn trimmed and picked up trash on the Library grounds
- Mario's Tree Service removed a dying/dead tree in the front of the Library that was in danger of falling
- Durabilt Fence, Inc. installed a fence enclosing the warm air discharge grid on the north side of the building
- Many lights and ballasts inside the building were replaced
- The concrete curbs on the front and west side of the Library were repaired
- We continued standard daily building maintenance and spot cleaning of carpets

Information Technology

April 2013

Submitted by: Lucia Khipple, Director Information Technology

- Conducted 2 One-on-One My Media Mall sessions
- Replaced UPS unit at Circulation Desk
- Participated in electronics recycling event in Schaumburg: 2 monitors, 5 PCs, 1 printer
- PC cleaning at Circulation Desk
- Updated PCs in Adult Services, Special Services, Building Services, Technical Services and Administration
- Replaced Maintenance kit on Xerox printer at Reference Desk
- Replaced toner and performed yearly maintenance on the Administration copier
- Xerox Maintenance/Troubleshooting in Technical Services, Adult Services, and Reference Desk
- Updated PAC stations
- Replaced monitor at Circulation Desk
- Book Group/Program Set-up
- Have started the process of switching the library email to gmail.
- Assisted with 138 patrons
- Assisted with 151 staff issues

Readers Services

April 2013

Submitted by: Mary Constance Back, Director Readers Services

Book Discussions

Books and Bagels

Thursday, April 4, 2013

This Burns My Heart by Samuel Park

Led by Carrie DeMoss

Morning Book Break

Tuesday, April 9, 2013

State of Wonder by Ann Patchett

Led by Carrie DeMoss

Just Desserts

Tuesday, April 23, 2013

Saving CeeCee Honeycutt by Beth Hoffman

Led by Robin Schroeder

- The Fiction weeding project continued. Multiple copies of fiction were weeded as well.
- Weeding of the Paperback Collection continued.
- Multiple copies of DVDs were weeded.
- Summer Reading Club planning continued.

Reference Services

April 2013

Submitted By: Jennifer Collette, Director Reference Services

This month, the Reference Staff has been busy with our regular tasks of ordering, shelving, weeding and staffing of the Reference Desk. We are also happy that another tax day has come and gone. In addition, Nana Herron hosted the Four Seasons Book Club on Wednesday, April 17th. Seven people attended the discussion on a dark and stormy night. We are proud of this book club as it is still relatively new, however now boasts twelve active members. The Reference Department also presented Uncovering Company Information hosted by Mary Millis. Lastly, Julia DiPiazza, our computer instructor, has resigned. Lauren Van Dyke and I will be teaching the classes until a new instructor is hired.

Special Services

April 2013

Submitted by: Sharon Montague, Director Special Services

The youth summer brochure for *Have Book – Will Travel!* is in progress. We have a tough month ahead getting all of the print requests completed along with our summer reading assignments.

We are happy to report that last year's summer reading youth brochure *Reading is So Delicious!* won an honorable mention in ALA's LLAMA /PMRS (Library Leadership & Management Association/Public Relations & Marketing Section) 2013 Best of Show at PR Xchange. This brochure was designed by Jamie Marscin. We are all thrilled for Jamie, whose design was selected from over 200 entries in our budget category (2-6 million). Last year RML received a 2012 Best in Show for the summer reading brochure (also Jamie's design work) and we are excited to be recognized again!

Program Statistics:	248
What Not to Wear	23
Volunteer Luncheon	57
Healthy Eating	26
Arts Alive Concert: <i>Classical Guitar with Peter Fletcher</i>	89
Movie: <i>Skyfall</i>	
Tuesday Matinee	13
Friday Night at the Movies	9
Homemade Bath & Body Blends	21
Rain! Rain! Where Do You Go?	10 est.

Volunteer Hours:	59.75
Doris Botes	12.0
Annie LeFevre	1.25
Katherine Kinney	11.0
Donna Thompson	35.5

In-House Printing:	3,594
Riso Duplicator	3,184
Xerox Color Qube	410

Youth Services

April 2013

Submitted by: Lucia Khipple, Director Youth Services

Spring! In spring there are always celebrations. We were represented by Laura Garcia and Julie Farris at the Week of the Young Child Festival where all families with children enrolled in ECDEC (Early Childhood Developmental Enrichment Center) in District 15 and 215 were invited to attend. We celebrated National Library Week with a Book Mark Design Contest. Look for the award winning designs in Youth Services soon. We will celebrate Dia de los Ninos (Day of the Children) at the very end of the month. We even had the opportunity to celebrate Earth Day with Earth Day Activities Services programming. Plans continue for Summer Reading.

Laura Garcia and Julie Farris attended the Lincoln Story League meeting at the Glenview Public Library.

We sent out 33 teacher bags.