

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING

January 7, 2014

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Present were: Erturk, Horn, Kremer, Semple, Threadgill, Webb, and Wright.

Absent were: Cavi and Pauly

Also present were David Ruff, Library Executive Director; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and Pat Gottschlich, Administrative Services Coordinator.

Sharon Montague, Special Services Director, entered the meeting at 7:03 P.M. Jim Larsen, 7th Ward Alderman and City/Library Liaison, entered the meeting at 7:04 P.M.

II.

Mrs. Semple moved that:

THE SECRETARY'S MINUTES DATED DECEMBER 3, 2013 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Mrs. Montague, Special Services Director, reported that the next Friends' Book Sale was scheduled in March. Mrs. Montague said that the last order of Friends' funded new chairs had arrived and were set up and being used by our patrons.

V.

The Educational Presentation: Overview of 2014 Library Visits was presented by David Ruff. Kenosha, Racine, and Waukesha Library information was distributed and discussed.

VI.

President Wright had nothing to report.

VII.

Mr. Ruff noted the downturn in all statistics except Reference Questions and discussed “under-employment” and its possible effect on library usage statistics. In compliance with a new state law, a decal is posted on the front entrance door warning patrons that handguns are not permitted in the library. Mr. Ruff stated that the Downers Grove Library has had to re-bid its renovation, Orland Park is reviewing its computer filter policy, and library café closings. Mr. Ruff asked Mr. Larsen to comment on developments regarding the Uncle Joe’s and Wal-Mart developments. Mr. Ruff said Mr. Rossi, Mrs. Khipple, and Mr. Mraz are currently working on the Millennium Server replacement. He thanked our Building Services Department for their hard work in keeping walkways and the parking lots clear of snow and ice during the recent snowstorms.

VIII.

There was no Unfinished Business

IX.

- A. Mrs. Webb, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Mrs. Webb moved that:

ACCOUNTS PAYABLE DATED JANUARY 7, 2014 IN THE AMOUNT OF \$292,471.52 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried on a roll call vote.

- C. Mrs. Semple moved that:

THE BOARD ENGAGE THE ACCOUNTING FIRM OF McCLURE, INSERRA OF ARLINGTON HEIGHTS, IL TO CONDUCT THE LIBRARY’S ANNUAL AUDIT.

Following the opportunity for discussion, the question was called. The motion carried on a roll call vote.

- D. Mrs. Threadgill, Planning Committee Chair, stated that no meeting was held and none is planned.

E. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is scheduled.

F. Mrs. Kremer moved that:

THE BOARD APPROVE THE ISSUANCE OF NON-RESIDENT LIBRARY CARDS FOR THE NEXT TWELVE MONTHS AS PER 75 ILCS5/4-7 AS CONTAINED IN ATTACHMENT C – 01/07/14.

Following the opportunity for discussion, the question was called. The motion carried on a voice vote.

G. Mrs. Kremer moved that:

THE LIBRARY BOARD APPROVE PARTICIPATION IN THE RAILS LIBRARY SYSTEM'S RECIPROCAL BORROWING PROGRAM AS PRESENTED IN ATTACHMENT D – 01/07/14.

Following the opportunity for discussion, the question was called. The motion carried on a voice vote.

H. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.

I. President Wright, Heritage Committee Chair, stated that the Slate of Candidates to be honored in 2014 will be presented at the February 4, 2014 Board Meeting.

J. In the absence of Mrs. Pauly, Development Committee Chair, President Wright stated that no meeting was held and none is scheduled.

K. Other New Business:

No additional items were discussed under Other New Business.

X.

Mrs. Webb moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 7:44 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____