

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
June 3, 2014

I.

Acting President Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:05 P.M. and welcomed Jess Arroyo to the Board.

Present were: Arroyo, Erturk, Horn, Threadgill, and Webb

Also present were David Ruff, Library Executive Director; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Jim Larsen, 7th Ward Alderman and City/Library Liaison; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and Pat Gottschlich, Administrative Services Coordinator

Absent were: Cavi, Kremer, Semple, and Wright.

II.

Ms. Webb moved that:

THE SECRETARY'S MINUTES DATED MAY 6, 2014 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Ms. Montague, Special Services Director, reported that the Friends marched in the City's Memorial Day Parade on May 24, 2014. The Friends will also be participating in the Rolling Meadows Farmers and Food Trucks program beginning on June 28, 2014. The next Book Sale will be held July 17 - July 20, 2014, and a free book coupon will be given to participants in the Youth Services Summer Reading Program.

V.

The Educational Presentation, Core Library Service Examples from Other Countries, was deferred to the July Board Meeting.

VI.

In the absence of President Wright, Mr. Ruff noted that the Trustee Nomination forms were distributed to Board Members in the Board packet.

VII.

Mr. Ruff reported that year-to-date usage statistics continue to improve, although still less than last year due to harsh winter weather. Internet Sessions are also down, probably due to increased patron use of the wireless option. A short discussion was held regarding the need for and rotation schedule of computers in the Library and a possible need for offering Tablets for patron use. Mr. Ruff noted the passing of a patron who, with her husband, made annual monetary donations and provided baked goods for Staff.

VIII.

There was no Unfinished Business.

IX.

- A. Ms. Webb, Finance Committee Chair, stated that the Committee met today to review income and expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED MAY 30, 2014 IN THE AMOUNT OF \$354,751.98 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Threadgill, Planning Committee Chair, stated that no meeting was held and none is scheduled. Mr. Ruff reported on the work planned to repair and improve the loading dock concrete and explained repairs made for water leaks in Youth Services. There was a short discussion regarding the training and staffing of the Village Post Office.
- D. In the absence of Ms. Kremer, Bylaws Committee Chair, Mr. Ruff stated that a meeting is scheduled at 9:15 A.M. on June 19, 2014.
- E. In the absence of Ms. Semple, Personnel Committee Chair, Mr. Ruff stated that a meeting is scheduled at 9:15 A.M. on June 19, 2014.
- F. In the absence of President Wright, Heritage Committee Chair, Mr. Ruff stated that the next meeting is scheduled at 9:15 A.M. on June 5, 2014.
- G. In the absence of Dick Wright, Development Committee Chair, no report was presented.

H. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Horn moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 7:39 P.M.

Suzanne Horn, Acting Secretary
Rolling Meadows Library Board

Date _____