

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
October 7, 2014

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were: Arroyo, Cavi, Erturk, Horn, Kremer, Semple, Threadgill, Webb, and Wright.

Also present were David Ruff, Library Executive Director; Mary Constance Back, Readers' Services Director; Robert Banger, Jr., 5th Ward Alderman and City/Library Liaison; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Mary Sebela, Circulation Services Director; and Pat Gottschlich, Administrative Services Coordinator.

Steve Rossi, Technical Services Director, entered the Board meeting at 7:15 P.M.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED SEPTEMBER 2, 2014 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Ms. Montague, Special Services Director, stated that no Friends' meeting was held in September and noted the number of unsold items following the special Children's, Parents, and Teachers' Book Sale.

V.

Mr. Ruff, Library Executive Director, led the Educational Presentation: Discuss Library Visits (2 of 2). Board Members and Staff reported on their visits to the Kenosha, Racine, and Waukesha Libraries.

VI.

President Wright did not present a Board President's Report but did review Attachment A, the remaining 2014 Board Educational Presentations.

VII.

Mr. Ruff reviewed statistics and reported that while Circulation figures are down, they are trending upward. The Internet Sessions figure reflected a Firewall problem, which caused the Internet to be down for three days. Mr. Ruff also reported there were 3,300 entries in the library card sign up raffle. Mr. Ruff stated that he had contact with a patron that asked if we would consider purchasing educational games for platforms such as Xbox, Gamecube, etc. The Collection Development sub-committee will review the policy regarding games and hope to present a draft policy before the end of the year.

VIII.

There was no Unfinished Business.

IX.

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review income and expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED OCTOBER 3, 2014 IN THE AMOUNT OF \$295,976.49 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Webb moved that:

THE BOARD APPROVE THE FY2015 LIBRARY BUDGET AS PRESENTED IN ATTACHMENT C – 10/07/14.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

Mr. Ruff invited those in attendance to attend the Library FY2015 Levy Presentation which will be made to the City Council on Tuesday October 21, 2014 at 7:30 P.M.

- D. Ms. Threadgill, Planning Committee Chair, stated that no meeting was held, but the new speed bumps are in and the paving is completed. Mr. Cavi noted that the Committee

contacted Christopher Burke Engineering to evaluate the work needed to replace the heating and air conditioning systems and to aid in preparing an accurate Request for Proposal.

- E. Ms. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is scheduled.
- F. Ms. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled. Mr. Ruff noted the FY2015 pay rate increase will be 2.06%. He also explained the inflation rate indexing system used by the library.
- G. President Wright, Heritage Committee Chair, stated that two nominees be presented to the Board as 2015 nominees to be honored by the Library.
- H. Ms. Semple moved that:

THE BOARD APPROVE THE SELECTION OF MARSHA KREMER TO BE HONORED AT THE VOLUNTEER LUNCHEON FOR INCLUSION IN THE ROLLING MEADOWS LIBRARY LEGACY PROJECT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Ms. Semple moved that:

THE BOARD APPROVE THE SELECTION OF ADRIENNE RUBINKOWSKI TO BE HONORED AT THE VOLUNTEER LUNCHEON FOR INCLUSION IN THE ROLLING MEADOWS LIBRARY LEGACY PROJECT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

- I. Ms. Horn, Development Committee Chair, stated that a meeting was held and none is scheduled.

Ms. Horn moved that:

THE BOARD APPROVE THE RESOLUTION ESTABLISHING THE REGULAR MEETING DATES OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF ROLLING MEADOWS, COOK COUNTY, ILLINOIS FOR 2015 AS PROPOSED IN ATTACHMENT D - 10/07/14.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Ms. Horn moved that:

THE BOARD APPROVE THE LIST OF BOARD MEETING EDUCATIONAL PRESENTATIONS FOR 2015 AS CONTAINED IN ATTACHMENT E – 10/07/14.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

J. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:36 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____