

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
September 2, 2014

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:05 P.M.

Present were: Arroyo, Horn, Kremer, Semple, Threadgill, and Wright.

Also present were David Ruff, Library Executive Director; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Mary Sebela, Circulation Services Director; and Pat Gottschlich, Administrative Services Coordinator.

Absent were: Cavi, Erturk, and Webb.

II.

Ms. Threadgill moved that:

THE SECRETARY'S MINUTES DATED AUGUST 5, 2014 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Montague, Special Services Director, no Friends' of the Library report was presented.

V.

Mr. Ruff, Library Executive Director, delivered the Educational Presentation: September Overview of 2015 Budget Challenges & Opportunities. Included in the discussion of each line item was a Board request to retain a \$9,100.00 line item for Professional Development. Mr. Ruff agreed to work with the figures. Also discussed, making better use of existing square footage for Friends' storage, additional patron seating, and the addition of small meeting rooms.

VI.

President Wright reviewed Attachment A, Board Educational Presentations, and noted the annual Staff Service Awards which is scheduled on September 18, 2014.

VII.

Mr. Ruff did not discuss the statistics because there was not enough time to compile the numbers with yesterday being the first of the month. Mr. Ruff offered congratulations to Ms. Khipple and Mr. Kecici. Following recent repairs for water damage, there was no additional damage following the heavy rainstorms in August. Mr. Ruff noted that Lexington Homes was taking soil samples for the planned townhouse development. The Summer Reading Program improved by double digits this year covering all age groups.

VIII.

There was no Unfinished Business.

IX.

A. In the absence of Ms. Webb, Finance Committee Chair, Mr. Arroyo stated that the Committee met today to review income and expenses.

B. Mr. Arroyo moved that:

ACCOUNTS PAYABLE DATED AUGUST 29, 2014 IN THE AMOUNT OF \$257,533.83 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Copies of the 2015 Per Capita Grant were included in this month's Board packets.

Ms. Semple moved that:

THE BOARD APPROVE THE LIBRARY'S ANNUAL PER CAPITA GRANT APPLICATION AS PRESENTED IN ATTACHMENT C – 09/02/14.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

D. Ms. Threadgill, Planning Committee Chair, stated that no meeting was held and none is scheduled.

E. Ms. Threadgill moved that:

THE BOARD ACCEPT THE BID FOR THE PURCHASE OF MAIN FLOOR FURNITURE FROM KI, IN THE AMOUNT OF \$9,941.94, AS PRESENTED IN ATTACHMENT D – 09/02/14.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- F. Ms. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is scheduled.
- G. Ms. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.
- H. President Wright, Heritage Committee Chair, stated that no meeting was held but one will be scheduled before the end of the year.
- I. Ms. Horn, Development Committee Chair, stated that no meeting was held but one will be scheduled before the end of the year.
- J. Ms. Semple moved that:

THE BOARD ENTERED INTO CLOSED EXECUTIVE SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT AS PART OF THE SEMI-ANNUAL REVIEW MANDATED BY SECTION 2.06(d) AS PRESENTED IN CLOSED ATTACHMENT E – 09/02/14.

The Board entered into Closed Executive Session at 8:16 P.M.

- K. The Board returned to Open Session at 8:19 P.M.
- L. Ms. Semple moved that:

THE CLOSED MINUTES RECOMMENDED FOR RELEASE IN CLOSED ATTACHMENT E – 09/02/14 AND REVIEWED UNDER 5 ILCS 120/2(C)(21) NO LONGER NEED CONFIDENTIAL TREATMENT AND MAY BE MADE AVAILABLE FOR PUBLIC INSPECTION.

- M. Other New Business

Mr. Arroyo reviewed comments he has received regarding the availability of children's items in the Library including games, Blue Ray, and Xbox. Mr. Ruff responded that the Collection Development policy reflects Educational Mission, one of the goals of the Library. Mr. Ruff explained that the Collection Development Policy guides our decisions in this area and will bring this issue to the Collection Development members for consideration.

No additional items were discussed under Other New Business.

X.

Ms. Kremer moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:24 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____