

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
JULY 7, 2015

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:04 P.M.

Present were: Arroyo, Horn, Kremer, Semple, Threadgill, and Wright.

Also present were Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Patricia Gottschlich, Administrative Services Coordinator; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Executive Director; Mary Sebela, Circulation Services Director.

Absent were: Cavi, Erturk, and Webb.

II.

Ms. Threadgill moved that:

THE SECRETARY'S MINUTES DATED JUNE 2, 2015 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Ms. Montague, Special Services Director, said that the Friends marched in the City's 4th of July Parade and participated in the recent Farmers and Food Truck event. The next Book Sale dates are July 16 - 19, 2015.

V.

The first part of this month's Educational Presentation, Per Capita Grant Overview, was given by Ms. Gottschlich. Mr. Ruff discussed the Trustee Review to meet a 2016 Per Capita Grant requirement. The second part of this month's Educational Presentation, Library Visits (1 of 2), was not discussed due to no visits having yet been made.

VI.

President Wright reviewed the 2015 Educational Presentations.

VII.

Mr. Ruff stated that statistics are trending up in four of six categories including Program Attendance and Questions Asked. Mr. Ruff also noted that a corrected name on the bronze plaque outside the Community Room was appreciated by the family.

VIII.

There was no Unfinished Business.

IX.

A. In the absence of Ms. Webb, Finance Committee Chair, Mr. Arroyo reported that the Committee met today to review this month's expenses.

B. Mr. Arroyo moved that:

**ACCOUNTS PAYABLE DATED JULY 3, 2015 IN THE AMOUNT OF \$478,874.59
BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Ms. Threadgill, Planning Committee Chair, stated that no meeting was held and none is scheduled. New meeting dates will be arranged, as needed. Mr. Ruff noted that construction on the Salt Creek drainage project will begin this week. Ms. Khipple presented an overview of Boopsi, a mobile app which will allow increased patron access to Library items.

D. Ms. Threadgill moved that:

**THE BOARD APPROVE THE CONTRACT TO PURCHASE BOOPSI, A
MOBILE APP WHICH ALLOWS PATRONS ONE-CLICK ACCESS TO ALL
LIBRARY CONTENT AND RESOURCES, AS PRESENTED IN ATTACHMENT
C – 07/07/15.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

E. Ms. Kremer, Bylaws Committee Chair, said that no meeting was held and none is scheduled.

F. Ms. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.

G. Ms. Semple moved that:

THE BOARD APPROVE UPDATES TO THE EMPLOYEE HANDBOOK AS PRESENTED IN ATTACHMENT D – 07/07/15.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

H. President Wright, Heritage Committee Chair, stated that no meeting was held and none is scheduled.

I. Ms. Horn, Development Committee Chair, stated that no meeting was held and none is scheduled. Ms. Horn introduced Ms. Semple.

Ms. Semple presented the Board Officer Slate of Candidates: Dick Wright, candidate for President, Jean Threadgill, candidate for Vice President, Peg Webb, candidate for Treasurer, and Marsha Kremer, candidate for Secretary. Hearing no additional nominations from the floor,

J. Ms. Semple moved that:

THE BOARD CAST A UNANIMOUS BALLOT TO ELECT DICK WRIGHT, JEAN THREADGILL, PEG WEBB, AND MARSHA KREMER FOR ONE YEAR IN THEIR RESPECTIVE OFFICES.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

President Wright thanked Ms. Semple and the elected Board Officers for their service.

K. Ms. Semple moved that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(8) & (9) TO DISCUSS SECURITY PROCEDURES AND PATRON DISCIPLINARY INCIDENTS.

L. The Board returned to Open Session at 8:14 P.M.

M. Ms. Kremer moved that:

THE BOARD BAN THE PATRON(S) DISCUSSED IN ITEM “K” FROM ALL LIBRARY PROPERTY.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

N. Ms. Semple moved that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(8) & (9) TO DISCUSS SECURITY PROCEDURES AND PATRON DISCIPLINARY INCIDENTS.

O. The Board returned to Open Session at 8:24 P.M.

P. Ms. Threadgill moved that:

THE BOARD BAN THE PATRON(S) DISCUSSED IN ITEM "N" FROM ALL LIBRARY PROPERTY.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Q. Ms. Horn moved that:

THE BOARD APPROVE THE LANDSCAPING PROJECT DESCRIBED IN ATTACHMENT E – 07/07/15 TO BEAUTIFY AND IMPROVE THE VISIBILITY NEAR THE LIBRARY ENTRANCE, NOT TO EXCEED \$6,000.00.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

R. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:45 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____