

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
NOVEMBER 3, 2015

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:05 P.M.

Present were: Arroyo, Cavi, Horn, Kremer, Semple, Threadgill, Webb, and Wright.

Also present were Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Patricia Gottschlich, Administrative Services Coordinator; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Executive Director; Mary Sebela, Circulation Services Director.

Absent was Erturk.

II.

Ms. Threadgill moved that:

THE SECRETARY'S MINUTES DATED OCTOBER 6, 2015 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Ms. Montague, Special Services Director, stated that the next Friends Book Sale will be held November 12–16, 2015.

V.

The scheduled Educational Presentation, Youth Services Book Review Blog, was postponed due to a delay with the new Boopsie program. Instead, the recent Baker and Taylor Tour was discussed.

VI.

President Wright reviewed the 2015 calendar and complimented Mary Constance Back and the Readers' Services Staff on Book Lovers' Day, an annual program hosted by the Department.

VII.

Mr. Ruff reviewed statistics and stated that Questions Asked and Program Attendance were up 3.8% and 8.2% respectively, year to date. Ms. Khipple reviewed activities of El Dia de Los Muertes (Day of the Dead) recently presented by the Youth Services Department. Mr. Ruff will be attending the City Council meeting on November 10, 2016 to answer questions regarding the 2016 Library Budget. The Final Reading is on November 24, 2015. Mr. Ruff stated that, in answer to suggestions, the Library has installed solar lights near the bench in the Mary Hart Garden and is also working on acquiring some Apple computers for use in the Library on a trial basis.

VIII.

There was no Unfinished Business.

IX.

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED OCTOBER 31, 2015 IN THE AMOUNT OF \$379,307.62 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Semple moved that:

THE BOARD APPROVE THE LIBRARY'S ANNUAL PER CAPITA GRANT APPLICATION AS PRESENTED IN ATTACHMENT C – 11/03/15.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

- D. Ms. Threadgill, Planning Committee Chair, stated that security cameras have been purchased and will be installed under budget due to in-house work done by the I.T. and Maintenance Departments.

- E. Ms. Kremer, Bylaws Committee Chair, stated that no meeting was held and none is scheduled.
- F. Ms. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.

In a deviation from the agenda, President Wright asked that item I, the Development Committee report be presented at this point, ahead of the Heritage Committee report.

- I. Ms. Horn, Development Committee Chair, stated that no meeting was held but one is scheduled at 9:15 a.m. on November 4, 2015.
- G. President Wright, Heritage Committee Chair, asked Ms. Semple to present the Committee's report on two early Rolling Meadows volunteers that they might be included in the Legacy Project and honored at the 2016 Volunteer Luncheon.
- H. Ms. Threadgill moved that:

THE BOARD APPROVE DONALD HARTUNG AND ELVIN BYRAM AS NOMINATED IN ATTACHMENT D - 11/03/15 FOR INCLUSION IN THE LIBRARY'S LEGACY PROJECT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

- J. Other New Business

Mr. Arroyo noted the excellent service he received in obtaining information through the Library's Reference Department.

No additional items were discussed under Other New Business.

X.

Ms. Kremer moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved.

The meeting adjourned at 7:57 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____