

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
JANUARY 13, 2015

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M.

Present were: Arroyo, Cavi, Erturk, Kremer, Semple, Threadgill, Webb, and Wright.

Also present were Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and Pat Gottschlich, Administrative Services Coordinator.

Absent was: Horn

II.

Ms. Threadgill moved that:

**THE SECRETARY'S MINUTES DATED DECEMBER 9, 2014 BE APPROVED AS SUBMITTED.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

Ms. Montague, Special Services Director, stated that the next Friends meeting will be held on February 10, 2015 and that this year meetings will be scheduled monthly. The annual "Winter Village" display will be removed before the end of January. The next Book Sale is planned on March 12 through March 15, 2015.

V.

Mr. Ruff, Library Executive Director, distributed handouts and presented this month's Educational Presentation, a Year-end Statistical Summary and Analysis. President Wright suggested further discussion is needed regarding the statistics used to measure service given.

VI.

President Wright reviewed the 2015 Board Educational Presentations Attachment and then announced that Saturday, April 25, 2015 is the date of the annual Volunteer Luncheon. President Wright also noted a field trip to tour backstage at the Lyric Opera House with an afternoon tour of the Chicago Symphony Orchestra Library. Mr. Ruff noted that this trip is open to Board members, spouses and any interested Department Directors. In addition, the Staff and Board will visit Baker and Taylor at end of the summer or the early part of fall.

VII.

Mr. Ruff did not give an Executive Director's report due to statistics being covered in the Educational Presentation.

VIII.

There was no Unfinished Business.

IX.

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review income and expenses.
- B. Ms. Webb moved that:

**ACCOUNTS PAYABLE DATED DECEMBER 30, 2014 IN THE AMOUNT OF \$399,264.99 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Threadgill, Planning Committee Chair, stated that no meeting was held. Mr. Ruff and Mr. Cavi invited Lexington Builders' engineers to the February Board meeting to discuss drainage issues associated with their development of property adjacent to the Library.
- D. Ms. Kremer, Bylaws Committee Chair, stated that no meeting was held but one is planned on February 5, 2015 at 9:15 A.M.
- E. Ms. Kremer moved that:

**THE BOARD APPROVE THE COLLECTION DEVELOPMENT POLICY FOR ELECTRONIC EDUCATIONAL GAMES AS PRESENTED IN ATTACHMENT C – 01/13/15.**

Following the opportunity for discussion, the motion carried unanimously on a voice vote.

F. Ms. Kremer moved that:

**THE BOARD APPROVE THE ISSUANCE OF NON-RESIDENT LIBRARY CARDS FOR THE NEXT TWELVE MONTHS AS PER 75 ILCS 5/4/7, AS PRESENTED IN ATTACHMENT D – 01/13/15.**

Following the opportunity for discussion, the motion carried unanimously on a voice vote.

G. Ms. Kremer moved that:

**THE BOARD APPROVE PARTICIPATION IN THE RAILS LIBRARY SYSTEM'S RECIPROCAL BORROWING PROGRAM AS PRESENTED IN ATTACHMENT E – 01/13/15.**

Following the opportunity for discussion, the motion carried unanimously on a voice vote.

H. Ms. Semple, Personnel Committee Chair, stated that no meeting was held but one is scheduled on February 5, 2015 at 10:00 a.m.

I. President Wright, Heritage Committee Chair, stated that there was no meeting held but one will be scheduled following the Volunteer Luncheon. The Volunteer Luncheon will be held on Saturday, April 25, 2015 from 12:30 – 2:30 P.M.

J. In the absence of Ms. Horn, Development Committee Chair, no report was presented.

K. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Semple moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:30 P.M.

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Marsha Kremer, Secretary  
Rolling Meadows Library Board

Date \_\_\_\_\_