

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
JUNE 2, 2015

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were: Arroyo, Cavi, Erturk, Kremer, Semple, Threadgill, Webb, and Wright.

Also present were Mary Constance Back, Readers' Services Director; Robert Banger, Jr., 5th Ward Alderman and City/Library Liaison; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Natalia Mercado, Police Department Social Worker; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Executive Director; Mary Sebela, Circulation Services Director.

Absent was: Horn.

In a deviation from the agenda, Item III was moved to this point in the meeting.

III.

The meeting was open to the public for a period not to exceed twenty minutes. Mr. Ruff introduced Mr. Rob Banger, 5th Ward Alderman and City/Library Liaison. Mr. Banger asked Ms. Natalia Mercado, Rolling Meadows Police Department Social Worker, to discuss Library access and services for our Hispanic patrons.

II.

Ms. Webb moved that:

THE SECRETARY'S MINUTES DATED MAY 5, 2015 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

IV.

Ms. Montague, Special Services Director, said that the Friends marched in the Memorial Day Parade and will march in the July 4th Parade. Also, they will have a table at the City's Farmers and Food Truck events throughout the summer. The next Book Sale dates are July 16 - 19, 2015.

V.

This month's Educational Presentation: Library Materials & Programming Related to Hispanic Holidays & Culture, presented by Ms. Khipple, Ms. Back, and Ms. Collette. Ms. Khipple used slides to explain how the Library celebrates Dia De Los Muertos (Day of the Dead), and Dia de Los Niños (Day of the Child), which also includes Day of the Book activities. Ms. Khipple and Ms. Back discussed the wide range of materials available reflecting Latino culture, including music, history, foreign film, the weekly newspaper Reflejos, and citizenship information. Ms. Collette discussed additional items including English language instruction and magazines.

VI.

President Wright reviewed the 2015 Educational Presentations, Attachment A, and reminded those in attendance that Library Visit Reports, Part I, are scheduled at the July Board meeting.

VII.

Mr. Ruff stated that while some statistics are flat others have begun to trend upwards. Mr. Ruff noted that Program Attendance is up 29.7%. Ms. Khipple reported that the Conyers Academy has scheduled class visits for all grades during the same time period that spring class visits from local schools are scheduled. Mr. Ruff acknowledged Steve Rossi's 35 years of service at the Library.

VIII.

There was no Unfinished Business.

IX.

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED MAY 29, 2015 IN THE AMOUNT OF \$269,539.72 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Threadgill, Planning Committee Chair, stated the chiller has been installed and is working well. The next item to be addressed is the parking lot and drainage work yet to be scheduled. New meeting dates will be arranged, as needed.
- D. Ms. Kremer, Bylaws Committee Chair, said that no meeting was held, but the updated Library Bylaws and Library Policy copies are included in the blue folders.

- E. Ms. Semple, Personnel Committee Chair, stated that no meeting was held and none is scheduled.
- F. President Wright, Heritage Committee Chair, stated that a meeting was held on April 25th to review the Volunteer Luncheon. The next meeting will be scheduled in the Fall.
- G. In the absence of Ms. Horn, Development Committee Chair, President Wright noted that the Committee did meet to discuss the Board Evaluation Survey and the Board Officer Nomination and Election Procedures.
- H. President Wright introduced Ms. Semple to discuss the Board Officer Nomination & Election Procedures. Ms. Semple asked that each person return the nomination form by June 19, 2015.
- I. In the absence of Ms. Horn, President Wright presented the Board Evaluation Survey Results.
- J. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Threadgill moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:05 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____