

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
MARCH 1, 2016

**I.**

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:08 P.M.

Present were: Arroyo, Erturk, Horn, Kremer, Semple, Threadgill, Webb, and Wright.

Also present were Robert Banger, Jr., 5<sup>th</sup> Ward Alderman and City/Library Liaison; Mary Constance Back, Reader's Services Director; Jennifer Collette, Reference Services Director; Patricia Gottschlich, Administrative Services Coordinator; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Executive Director; and Robin Schroeder, Reader's Services Associate.

**II.**

Ms. Semple moved that:

**THE SECRETARY'S MINUTES DATED FEBRUARY 2, 2016 BE APPROVED AS SUBMITTED.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

**III.**

The meeting was open to the public for a period not to exceed twenty minutes.

**IV.**

Ms. Montague, Friends Liaison, stated that the next Book Sale is scheduled March 10 -13, 2016.

**V.**

Mr. Ruff introduced the Educational Presentation: Overview Of Library Services To Teens. Ms. Back and Ms. Schroeder detailed the library's services to teens and distributed a number of informative materials to the Board.

**VI.**

President Wright reminded the Board of the Friday, April 8 Volunteer Luncheon.

## VII.

Mr. Ruff reported that two Apple Computers have been installed for public use. He also noted the list of upcoming Committee meetings, and noted that the Illinois Public Library Annual Report Corrections have been made; however, further minor updates may be necessary after the Library's audit is completed.

## VIII.

There was no Unfinished Business.

## IX.

### New Business

A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.

B. Ms. Webb moved that:

**ACCOUNTS PAYABLE DATED FEBRUARY 29, 2016 IN THE AMOUNT OF \$276,277.90 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Ms. Threadgill, Planning Committee Chair, stated that a meeting was held on February 17, 2016 to discuss upcoming capital projects.

D. Ms. Kremer, Bylaws Committee Chair, stated that no meeting was held, but the next meeting is scheduled for March 10, 2016 at 9:15 A.M. to begin the Bylaws review and to set dates for future Bylaws meetings.

E. Ms. Semple, Personnel Committee Chair, stated that no meeting was held, but the next meeting is scheduled for March 10, 2016 at 10:00 A.M.

F. President Wright, Heritage Committee Chair, stated that no meeting was held but one will be scheduled after the April 8, 2016 Volunteer Luncheon.

G. Ms. Horn, Development Committee Chair, stated that no meeting was held but the next meeting is scheduled for March 9, 2016 at 9:15 A.M. to discuss the Director's Annual Review.

- H. Ms. Threadgill moved that:

**THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT AS PART OF THE SEMI-ANNUAL REVIEW MANDATED BY SECTION 2.06 - CLOSED ATTACHMENT C - 03/01/16**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered into Closed Session at 8:55 P.M.

- I. The Board returned to open session at 8:59 P.M.

- J. Ms. Erturk moved that:

**THE CLOSED MINUTES RECOMMENDED FOR RELEASE IN CLOSED ATTACHMENT C – 03/01/16 AND REVIEWED UNDER 5 ILCS 120/2(C)(21) NO LONGER NEED CONFIDENTIAL TREATMENT AND MAY BE MADE AVAILABLE FOR PUBLIC INSPECTION.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

- K. Ms. Semple moved that:

**THE LIBRARY DESTROY ALL VERBATIM RECORDS AND TAPES OF CLOSED SESSION MEETINGS MORE THAN 24 MONTHS OLD AS ALLOWED IN AND IN ACCORDANCE WITH THE PROCEDURES DESCRIBED IN 5 ILCS 120/2.06 (C) AND CONSISTENT WITH THE LIBRARY’S BYLAWS.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

- L. Ms. Webb moved that:

**THE LIBRARY ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(1) TO DISCUSS THE EXECUTIVE DIRECTOR’S COMPENSATION.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered Closed Session at 9:02 P.M.

- M. The Board returned to open session at 9:40 P.M.

N. Ms. Horn moved that:

**THE LIBRARY BOARD AWARD THE EXECUTIVE DIRECTOR AN  
INCREASE IN SALARY OF 2.17% RETROACTIVE TO JANUARY 1, 2016.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

O. Other New Business

No additional items were discussed under Other New Business

Adjournment

P. Ms. Webb moved that the meeting be adjourned and on a voice vote, the motion was unanimously approved.

The meeting adjourned at 9:29 P.M.

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Marsha Kremer, Secretary  
Rolling Meadows Library Board

Date \_\_\_\_\_