

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
JULY 5, 2016

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were: Arroyo, Erturk, Kremer, Semple, Threadgill, Vange, and Wright.

Absent was: Horn and Webb.

Also present were Robert Banger, Jr., 5th Ward Alderman and City/Library Liaison; Mary Constance Back, Reader's Services Director; Jennifer Collette, Reference Services Director, Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Executive Director; and Mary Sebela, Circulation Services Director.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED JUNE 7, 2016 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No member of the public was in attendance.

IV.

Ms. Vange stated that the next Friends Book Sale is scheduled July 14-17, 2016.

V.

Mr. Ruff introduced the Educational Presentation: Per Capita Grant Overview and explained that the information for this year's Per Capita Grant is not yet available from Springfield. When available, he will include it in one of this year's future educational presentations.

VI.

President Wright directed everyone's attention to the upcoming educational presentations listed in Attachment A and reminded everyone to consider their Committee preferences for next year.

VII.

Mr. Ruff summarized the monthly usage statistics. He also commented on: the possibility of property tax freeze legislation under consideration by the Illinois House and Senate; the Administration Office staff reduction and reorganization; progress on the East Wing fire exit security fence project; the possibility of the City using a new payroll system; a repair to one of the motors of the chiller unit (still under warranty); and a reminder of the upcoming Friends Book Sale (Ms. Vange brought an example of the wonderful items available including a virtually pristine set of the Encyclopaedia Britannica).

VIII.

There was no Unfinished Business.

IX.

New Business

- A. Ms. Erturk, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Erturk moved that:

ACCOUNTS PAYABLE DATED JUNE 30, 2016 IN THE AMOUNT OF \$264,277.15 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Threadgill, Planning Committee Chair, stated that a meeting is scheduled for Friday, July 22, 9:15 A.M. to discuss preliminary drawings and cost estimates dealing with a possible 2,700 square foot expansion of the library.
- D. Ms. Kremer, Bylaws Committee Chair, stated that the Bylaws Committee has completed its regularly scheduled work for this year, and that the updated Bylaws and Library Policies will be distributed at the next Board Meeting.

E. Ms. Kremer moved that:

THE BOARD APPROVE UPDATES TO THE LIBRARY POLICIES AS PRESENTED IN ATTACHMENT C – 07/05/16

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. Mr. Ruff was reminded that it is acceptable to forego distribution of the policies with “tabs” and that they need not be in alphabetical order so long as there is a table of contents with page numbers for each policy.

F. Ms. Semple, Personnel Committee Chair, stated that the Personnel Committee Meeting has completed its regularly scheduled work for this year and that updates for the Employee Manual will be presented for approval at the August 2, 2016 Board Meeting.

G. President Wright, Heritage Committee Chair, stated that the next Heritage Committee Meeting is scheduled for 9:15am, Thursday, September 22, 2016.

H. Ms. Horn, Development Committee Chair, stated that the next Development Committee Meeting will be in September or October of this year.

I. Ms. Horn introduced Ms. Semple to guide the Board through the election of Board Officers. Ms. Semple presented the Board Officer Slate of Candidates: Dick Wright, candidate for President, Jean Threadgill, candidate for Vice President, Peg Webb, candidate for Treasurer, and Marsha Kremer, candidate for Secretary.

Hearing no additional nominations from the floor, Ms. Semple moved that:

THE BOARD CAST A UNANIMOUS BALLOT TO ELECT DICK WRIGHT, JEAN THREADGILL, PEG WEBB, AND MARSHA KREMER FOR ONE YEAR IN THEIR RESPECTIVE OFFICES.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

President Wright thanked Ms. Semple and the elected Board Officers for their service.

J. Other New Business

No additional items were discussed under Other New Business.

X.

Adjournment

Ms. Threadgill moved that the meeting be adjourned and on a voice vote, the motion was unanimously approved.

The meeting adjourned at 7:37 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____