

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
FEBRUARY 2, 2016

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were: Arroyo, Horn, Kremer, Semple, Threadgill, Webb, and Wright.

Also present were Robert Banger, Jr., 5th Ward Alderman and City/Library Liaison; Jennifer Collette, Reference Services Director; Patricia Gottschlich, Administrative Services Coordinator; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Executive Director.

Absent were Cavi and Erturk.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED JANUARY 12, 2016 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Ms. Threadgill moved that:

THE SECRETARY'S CLOSED MINUTES DATED JANUARY 12, 2016 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Mary Constance Back, Readers' Services Director, entered the meeting at 7:05 P.M.

III.

The meeting was open to the public for a period not to exceed twenty minutes.

IV.

Ms. Montague, Friends Liaison, stated that the next Book Sale is scheduled March 10 -13, 2016. The Friends' meeting was taking place this evening in the Community Room to prepare the slate of officers that will be presented at the next Friends' meeting on March 9, 2016.

V.

Mr. Ruff began the Educational Presentation: Meet Boopsie (mobile app for libraries). Ms. Khipple and Mr. Rossi presented a PowerPoint Presentation to demonstrate what Boopsie can do and how to use the program.

VI.

President Wright did not present a report this month.

VII.

Mr. Ruff reviewed the usage statistics. Those who attended the Lexington Crossing Open House held on the evening of January 26, 2016 reported on their tour. Mr. Ruff then discussed the Library Visit Packets and reminded those planning visits to consider demographics and to visit neighborhoods nearby the libraries visited.

VIII.

There was no Unfinished Business.

IX.

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED DECEMBER 31, 2015 IN THE AMOUNT OF \$133,100.08 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

Ms. Webb moved that:

ACCOUNTS PAYABLE DATED JANUARY 29, 2016 IN THE AMOUNT OF \$210,575.18 BE APPROVED FOR PAYMENT. THE TOTAL ACCOUNTS PAYABLE FOR THIS MONTH ARE \$133,100.08 (2015) + \$210,575.18 (2016) = \$343,675.26

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Threadgill, Planning Committee Chair, stated that no meeting was held but a meeting is planned on February 17, 2016 at 10:00 A.M. to discuss meeting room estimates and plans for the Library.
- D. Ms. Kremer, Bylaws Committee Chair, stated that no meeting was held but one is scheduled on March 10, 2016 at 9:15 A.M.
- E. Ms. Kremer moved that:

THE BOARD APPROVE PROVIDING FRONT ENTRANCE, LOBBY, AND UPPER LEVEL FOYER SECURITY CAMERAL FEEDS TO THE ROLLING MEADOWS POLICE DEPARTMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

- F. Ms. Kremer moved that:

THE BOARD APPROVE THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FY 2015-2016 FOR SUBMISSION TO THE ILLINOIS STATE LIBRARY SUBJECT TO A PENDING CORRECTION FOR LOCAL TAX REVENUE.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote, subject to a pending correction of the amount for local tax revenues.

- G. Ms. Semple, Personnel Committee Chair, stated that no meeting was held but one is scheduled on March 10, 2016 at 10:00 A.M.
- H. President Wright, Heritage Committee Chair, stated that no meeting was held but one will be scheduled after the April 8, 2016 Volunteer Luncheon.
- I. Ms. Horn, Development Committee Chair, stated that no meeting was held but will be scheduled in February or March to discuss Mr. Ruff's Annual Review.
- J. Other New Business

Ms. Semple questioned the availability of Security Training for the Staff and Board.

Mr. Banger will be presenting a Bee Seminar on February 10, 2016 at 10:00 P.M.

No additional items were discussed under Other New Business.

X.

Ms. Webb moved that the meeting be adjourned and on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:04 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____