

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
OCTOBER 4, 2016

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were: Horn, Semple, Threadgill, Vange, Webb, and Wright.

Absent were: Arroyo, Erturk, and Kremer.

Also present were Library/City Council Liaison, Rob Banger, Mary Constance Back, Reader's Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Maintenance Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; and David Ruff, Library Executive Director.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED SEPTEMBER 6, 2016 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Ms. Threadgill moved that:

BOTH SETS OF THE SECRETARY'S CLOSED MINUTES DATED SEPTEMBER 6, 2016 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No member of the public was in attendance.

IV.

Ms. Montague stated that the next Friends Book Sale is scheduled for November 17 - 20, 2016. Mr. Ruff noted that he will attend the next Friends Meeting to give them an overview of the Fiscal 2017 Budget and the library expansion approved by the Board.

V.

Mr. Ruff introduced the Educational Presentation: Trends In Adult Programming: Reference & Readers' Services Departments. Readers' Services Director Back and Reference Services Director Collette provided an overview of the many types of Adult Programming provided by their departments.

VI.

President Wright directed everyone's attention to the upcoming educational presentations listed in Attachment A.

VII.

Mr. Ruff summarized the September usage statistics. He noted that the City's new bike path ribbon cutting and dedication will take place on Saturday, October 15, 2017 at 10 A.M. He asked Youth Services Director Khipple to give an overview of a very successful educational program recently attended by 80 parents and children using the popular Pokemon characters to help children explore the library and all the materials it has to offer. Special Services Director Montague reported on another very successful Cardholder Appreciation Raffle.

VIII.

There was no Unfinished Business.

IX.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses and discuss the Fiscal 2017 Budget.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED AUGUST 31, 2016 IN THE AMOUNT OF \$353,655.74 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Ms. Webb moved that:

THE BOARD APPROVE THE FISCAL 2017 LIBRARY BUDGET AS PRESENTED IN ATTACHMENT C – 10/04/16.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote. President Wright thanked the Finance Committee and staff for putting together the Fiscal 2017 Budget.

D. Ms. Threadgill, Planning Committee Chair, stated that no Planning Committee Meeting was currently scheduled; however, as the expansion project moves forward, more meetings will be needed.

Mr. Ruff gave an overview of the expansion project filing deadlines.

E. Ms. Vange moved that:

THE BOARD ACCEPT THE BID FOR THE PURCHASE OF YOUTH SERVICES FURNITURE FROM CORPORATE CONCEPTS, AND THAT A 50% DOWNPAYMENT ON THE PURCHASE BE MADE IMMEDIATELY AS PER THE SUPPLIER'S REQUEST.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

F. In Bylaws Committee Chairperson Kremer's absence, President Wright, reported that the committee's work has been completed for this year and will schedule meetings again in 2017.

G. Ms. Semple, Personnel Committee Chair, reported that the committee's work has been completed for this year and will schedule meetings again in 2017.

H. President Wright, Heritage Committee Chair, reported on the committee's work in developing a list of candidates to nominate for inclusion in the Library's Legacy Project. He gave details of each candidate's work on behalf of the library and noted that the committee unanimously recommends all three candidates for inclusion in the library's Legacy Project. This year's nominees are: Board Member Don Cavi, Volunteer Katherine Kinney, and Friend Of The Library Barbara Evenson be chosen for inclusion in the Library's Legacy Project.

I. Ms. Webb moved that:

BOARD MEMBER DON CAVI, VOLUNTEER KATHERINE KINNEY, AND FRIEND OF THE LIBRARY BARBARA EVENSON BE CHOSEN FOR INCLUSION IN THE LIBRARY'S LEGACY PROJECT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

President Wright noted that the Legacy Project induction ceremony is tentatively scheduled for Saturday, May 6, 2017, 12:30 P.M. to 3:00 P.M. as part of the Volunteer Luncheon.

J. Ms. Horn, Development Committee Chair, stated that the Development Committee has completed its work for this year and noted that next month the committee will present the 2017 Regular Board Meeting Dates for approval.

K. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Horn moved that the meeting be adjourned and on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:22 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____