

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
NOVEMBER 7, 2017

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:02 P.M.

Present were: Arroyo, Erturk, Semple, Threadgill, Vange, Webb, and Wright.

Absent were: Horn, Kremer

Also present were: Library/City Council Liaison, Rob Banger; Mary Constance Back, Reader's Services Director; Jennifer Collette, Reference Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director, and David Ruff, Library Executive Director, and Lauren Van Dyke, Reference Librarian.

II.

Ms. Threadgill moved that:

THE SECRETARY'S MINUTES DATED OCTOBER 3, 2017 BE APPROVED, AS CORRECTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

IV.

Ms. Montague reported that the next Friends Booksale will be November 16 - 19.

V.

Reference Services Director, Jennifer Collette and Reference Librarian, Lauren Van Dyke presented a very helpful overview of Genealogical Resources Available at the library.

VI.

President Wright directed everyone's attention to the upcoming educational presentations listed in Attachment A.

VII.

Mr. Ruff summarized the monthly usage statistics and noted a \$3,000 charitable donation recently received from an anonymous donor.

Mr. Arroyo encouraged the library to explore ways to enhance service to teens. Mr. Ruff welcomed input and letters from teens and suggested one source has been to continue to interact with our High School volunteers (V.I.K.E.S.)

VIII.

There was no Unfinished Business.

IX.

New Business

A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.

B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED OCTOBER 31, 2017 IN THE AMOUNT OF \$318,180.17 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. Ms. Threadgill, Planning Committee Chair, stated that the next meeting date has not been determined but may be set for early 2018.

D. In Ms. Kremer's absence, Ms. Semple reported stated that there will be a Bylaws Committee Meeting Thursday, November 16, 2017, 9:15 A.M.

E. Ms. Semple, Personnel Committee Chair, stated that the next Personnel Committee Meeting will be held on Thursday, November 16, 2017, 10:15 A.M.

F. President Wright, Heritage Committee Chair, stated that no additional Heritage Committee Meetings are scheduled for this year.

G. In Ms. Horn's absence, Mr. Ruff stated that the next Development Committee Meeting will be held on Thursday, November 9, 2017, 9:15 A.M.

- H. The Board decided to hold the purchase request for soft seating for the Youth Services Department for further consideration at the December 5, 2017 Board Meeting.
- I. The Board and Mr. Ruff reviewed the required educational items for the 2018 Per Capita Grant application.
- J. Other New Business

No additional items were discussed under Other New Business

X.

Ms. Webb moved that the meeting be adjourned and on a voice vote, the motion was unanimously approved.

The meeting adjourned at 7:50 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____