

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
December 6, 2016

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were: Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright.

Absent was: Arroyo

Also present were Library/City Council Liaison, Rob Banger, Reader's Services Director; Jennifer Collette, Reference Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; and Mary Sebela, Circulation Services Director.

Absent was: Executive Director David Ruff who was making a Special Use Permit presentation to the City Planning commission regarding the West Wing Expansion Project.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED NOVEMBER 1, 2016 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No member of the public was in attendance.

IV.

Ms. Montague updated the Board on the Friends activities. They will not hold a regular meeting in December, but instead will have a holiday celebration.

V.

Ms. Khipple introduced the Educational Presentation: Trends in Adult Programming. Janet Collins from Special Services presented a PowerPoint presentation. Board members asked questions and made requests. The Board and staff discussed Library Visits, including: Grayslake

Area Public Library District, Vernon Area Public Library District, Warren-Newport Public Library, and Zion-Benton Public Library.

VI.

President Wright thanked everyone for their analysis of libraries visited this year and Ms. Montague and Ms. Collins for their excellent educational presentation on trends in adult programming.

VII.

Ms. Khipple noted the November usage statistics. She also mentioned an article from the Daily Herald regarding one of our patrons who is also a Salvation Army bell-ringer. New Youth Services Book bundles and Book BINGO programs were also discussed.

VIII.

There was no Unfinished Business.

IX.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED DECEMBER 6, 2016 IN THE AMOUNT OF \$284,948.22 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the motion was unanimously approved on a roll call vote.

- C. Ms. Webb moved that:

THE BOARD ENGAGE THE ACCOUNTING FIRM OF MCCLURE, INSERRA OF ARLINGTON HEIGHTS, IL TO CONDUCT THE LIBRARY'S ANNUAL AUDIT.

Following the opportunity for discussion, the motion was unanimously approved on a roll call vote.

D. Ms. Webb moved that:

THE BOARD APPROVE THE LIBRARY'S ANNUAL PER CAPITA GRANT APPLICATION AS PRESENTED IN ATTACHEMNT C - 12/06/16.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a roll call vote.

E. Ms. Threadgill, Planning Committee Chair reported on the progress of the West Wing Expansion.

Mr. Ruff arrived at 7:58 P.M.

F. Ms.Vange moved:

THE BOARD INSTALL TRADITIONAL ROLLED CARPET IN THE WEST WING LIBRARY EXPANSION - SIMILAR TO THE SHAW (OR EQUIVALENT) CARPET USED IN THE 2002 AND 2010 LIBRARY RENOVATIONS.

Following the opportunity for discussion, the motion was unanimously approved on a voice vote.

G. Ms.Kremer, Bylaws Committee Chair, reported that the committee's work has been completed for this year and will schedule meetings again in 2017.

H. Ms. Vange moved:

THE BOARD SHALL INCREASE PATRON ACCESS TO LIBRARY'S DVD COLLECTION AS DESCRIBED IN ATTACHEMTN D - 12/06/16.

Following the opportunity for discussion, the motion was unanimously approved on a voice vote.

I. Ms.Semple, Personnel Committee Chair, stated that the Committee has completed its work for this year and will schedule meetings again in 2017.

J. Dr. Wright, Heritage Committee Chair, reported that the Committee's work has been completed for the year and will schedule meetings again in 2017.

K. Ms. Horn, Development Committee Chair, stated that the Committee has completed its work for the year and will schedule meetings again in 2017.

L. No additional items were discussed under Other New Business.

X.

M. Ms. Threadgill moved that the meeting be adjourned and on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:09 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____