

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
OCTOBER 3, 2017

**I.**

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:01 P.M.

Present were: Arroyo, Erturk, Horn, Semple, Threadgill, Vange, Webb, and Wright.

Absent was: Kremer

Also present were: Library/City Council Liaison, Rob Banger; Mary Constance Back, Reader's Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director, and David Ruff, Library Executive Director.

**II.**

Ms. Vange moved that:

**THE SECRETARY'S MINUTES DATED SEPTEMBER 5, 2017 BE APPROVED, AS CORRECTED.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

**III.**

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

**IV.**

Ms. Montague reported that the next Friends Booksale will be November 16 - 19.

**V.**

Mr. Arroyo gave an overview of the events he attended at the American Library Association Annual Conference held in Chicago, Illinois. He spoke about the benefits of library advocacy and distributed copies of a booklet entitled *Library Advocate's Handbook*, published by the American Library Association. One program he attended dealt with fiscal advocacy. He also gave an overview of a subcommittee of the American Library Association called *United For Libraries*. It is geared toward trustees, and the session he attended included a number of attendees from Illinois libraries.

Reference Services Director, Jennifer Collette reported that Reference librarian Nana Herron attended the exhibits portion of the conference, and found that it was larger than in previous years.

## **VI.**

President Wright directed everyone's attention to the upcoming educational presentations listed in Attachment A.

## **VII.**

Mr. Ruff summarized the monthly usage statistics, and noted a complimentary letter from a non-resident patron. Also discussed were a City Newsletter article about the successful West Wing Expansion, neighboring libraries in the news, and an increase in Summer Reading participation this year as compared to last year.

## **VIII.**

There was no Unfinished Business.

## **IX.**

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

**ACCOUNTS PAYABLE DATED SEPTEMBER 5, 2017 IN THE AMOUNT OF \$778,451.86 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Ms. Webb moved that:

**THE BOARD APPROVE THE FISCAL 2018 LIBRARY BUDGET AS PRESENTED IN ATTACHMENT C – 10/03/17.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote. President Wright thanked the Finance Committee and staff for putting together the Fiscal 2018 Budget.

- D. Ms. Threadgill, Planning Committee Chair, stated that the next meeting date has not been determined but may be set before the November Board Meeting.
- E. In Ms. Kremer's absence, Ms. Semple reported stated that there will be a Bylaws Committee Meeting Thursday, November 16, 2017, 9:15 A.M.
- F. Ms. Semple, Personnel Committee Chair, stated that the next Personnel Committee Meeting will be held on Thursday, November 16, 2017, 10:15 A.M.
- G. President Wright, Heritage Committee Chair, stated that no additional Heritage Committee Meetings are scheduled for this year.
- H. Ms. Horn, Development Committee Chair, stated that she will work with Mr. Ruff to select a November meeting date.
- I. Other New Business

No additional items were discussed under Other New Business

**X.**

Ms. Threadgill moved that the meeting be adjourned and on a voice vote, the motion was unanimously approved.

The meeting adjourned at 8:02 P.M.

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Marsha Kremer, Secretary  
Rolling Meadows Library Board

Date \_\_\_\_\_