

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
SEPTEMBER 5, 2017

I.

In the absence of President Wright and Vice President Threadgill, Secretary Kremer called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were: Arroyo, Kremer, Semple, Vange, and Webb

Absent were: Erturk, Horn, Threadgill, and Wright

Also present were: Mary Constance Back, Reader's Services Director; Jennifer Collette, Reference Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director, and David Ruff, Library Executive Director.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED AUGUST 1, 2017 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. This vote included Secretary Kremer.

Ms. Semple moved that:

THE SECRETARY'S CLOSED MINUTES DATED AUGUST 1, 2017 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. This vote included Secretary Kremer.

III.

The meeting was open to the public for a period not to exceed twenty minutes.

IV.

Ms. Montague reported that the Friends Booksale brought in approximately \$5,000. The next booksale will be November 16 - 19.

V.

Mr. Arroyo requested that we delay the overview of the American Library Association meeting for one month. Those in attendance agreed.

VI.

No President's Report was presented at this meeting.

VII.

Mr. Ruff summarized the monthly usage statistics, and noted that the updated Bylaws were distributed through Board Member's blue folders.

VIII.

There was no Unfinished Business.

IX.

New Business

A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.

B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED MARCH 31, 2017 IN THE AMOUNT OF \$284,364.59 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote. This vote included Secretary Kremer.

C. Mr. Ruff and the Board discussed 2018 Budget priorities and key elements of the Budget scheduled for a final vote at the October 3, 2017 Board Meeting.

D. In Ms. Threadgill's absence, Mr. Ruff reported that the West Wing Expansion had been completed on time and under budget. The dedication was on Sunday, August 20 and was well-attended.

E. Ms. Kremer, Bylaws Committee Chair, stated that there will be a Bylaws Committee Meeting Thursday, November 16, 2017, 9:15 A.M.

F. Ms. Semple, Personnel Committee Chair, stated that the next Personnel Committee Meeting will be held on Thursday, November 16, 2017, 10:15 A.M.

G. Ms. Semple moved that:

THE BOARD APPROVE THE UPDATED SALARY RANGES AS PRESENTED IN ATTACHMENT C – 09/05/17.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. This vote included Secretary Kremer.

H. In President Wright's absence, no Heritage Committee Report was presented at this meeting.

I. In Development Committee Chairperson Horn's absence, Mr. Ruff noted that the committee will meet again in October or November.

J. Ms. Webb moved that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT AS PART OF THE SEMI-ANNUAL REVIEW MANDATED BY SECTION 2.06.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. This vote included Secretary Kremer. The Board entered Closed Session at 7:31 P.M.

K. The Board returned to Open Session at 7:37 P.M.

L. Ms. Vange moved that:

THE BOARD RELEASE THE ITEMS DESIGNATED IN CLOSED ATTACHMENT D – 09/05/17 AND REVIEWED UNDER 5 ILCS 120/2(C)(21) AS NO LONGER NEEDING CONFIDENTIAL TREATMENT AND MAY BE MADE AVAILABLE FOR PUBLIC INSPECTION.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. This vote included Secretary Kremer.

M. Ms. Webb moved that:

THE BOARD DESTROY ALL VERBATIM RECORDS AND TAPES OF CLOSED SESSION MEETINGS MORE THAN 18 MONTHS OLD IN ACCORDANCE WITH THE PROCEDURE DESCRIBED IN 5 ILCS 120/2.06(C) AND IN ACCORDANCE WITH LIBRARY BYLAWS.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. This vote included Secretary Kremer.

N. The Board did not go into Closed Session to discuss this motion so there was no need to vote to return to Open Session.

O. Other New Business

No additional items were discussed under Other New Business

X.

Ms. Semple moved that the meeting be adjourned and on a voice vote, the motion was unanimously approved.

The meeting adjourned at 7:40 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____