

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
MARCH 6, 2018

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:06 P.M.

Present were: Arroyo, Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright.

Absent was: No one was absent.

Also present were: Library/City Council Liaison, Rob Banger; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and David Ruff, Library Executive Director.

II.

Ms. Semple moved that:

THE SECRETARY'S MINUTES DATED FEBRUARY 6, 2018 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

IV.

In Ms. Montague's absence, Ms. Vange reminded everyone that the next Friends Booksale will be this week, March, 8 - 11. Ms. Webb reported that Friends have elected the following officers:

President - Andrea Worth
Vice President - Sheree Vane
Secretary - Selma Ellis
Treasurer - Laura Morris
Directors - Sue Berndt, Celeste Byrne and Donna Naymola.

V.

Director Ruff presented a packet of materials on this year's library visit to the Dekalb Public Library.

VI.

Mr. Wright directed everyone's attention to the upcoming educational presentations listed in Attachment A.

VII.

Mr. Ruff summarized the monthly usage statistics; noted that vending receipts had an unusually high week (normal is \$50/week, but last week was \$76); and he and Ms. Khipple gave an overview of another successful Dr. Seuss Day (attendance approximately 600!); they also thanked Councilman Banger for his sixth year serving as a Dr. Seuss Celebrity Reader.

VIII.

Unfinished Business

There was no Unfinished Business.

IX.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED MARCH 2, 2018 IN THE AMOUNT OF \$288,820.68 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Planning Committee Chair Threadgill stated that the next meeting will be Wednesday, March 21, 2018 at 10:15 A.M.
- D. Ms. Vange moved that:

THE BOARD PURCHASE AND INSTALL SECURITY CAMERAS NEAR THE READERS' SERVICES AND YOUTH SERVICES DESKS AS DESCRIBED IN ATTACHMENT C – 03/06/18

Following the opportunity for discussion, the motion was unanimously approved on a roll call vote.

- E. Bylaws Committee Chair Kremer stated the next meeting will be Thursday, March 29, 2018 at 9:15 A.M.
- F. Personnel Committee Chair Semple stated that the next meeting will be Thursday, March 29, 2018 at 10:15 A.M.
- G. Heritage Committee Chair Wright's reported that the next meeting date has not been determined.
- H. Ms. Webb moved that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT AS PART OF THE SEMI-ANNUAL REVIEW MANDATED BY SECTION 2.06 - CLOSED ATTACHMENT D – 03/06/18

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered into Closed Session at 7:27 P.M.

The Board returned to open session at 7:30 P.M.

- I. Ms. Semple moved that:

THE CLOSED MINUTES RECOMMENDED FOR RELEASE IN CLOSED ATTACHMENT D – 03/06/18 AND REVIEWED UNDER 5 ILCS 120/2(C)(21) NO LONGER NEED CONFIDENTIAL TREATMENT AND MAY BE MADE AVAILABLE FOR PUBLIC INSPECTION.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- J. Ms. Semple moved that:

THE LIBRARY DESTROY ALL VERBATIM RECORDS AND TAPES OF CLOSED SESSION MEETINGS MORE THAN 24 MONTHS OLD AS ALLOWED IN AND IN ACCORDANCE WITH THE PROCEDURES DESCRIBED IN 5 ILCS 120/2.06 (C) AND CONSISTENT WITH THE LIBRARY'S BYLAWS.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

K. Development Committee chair Horn stated that the next meeting will be Wednesday, March 21, 2018 at 10:00 A.M.

L. Ms. Horn moved that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(1) TO DISCUSS THE EXECUTIVE DIRECTOR'S COMPENSATION.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered Closed Session at 7:36 P.M.

The Board returned to open session at 7:48 P.M.

M. Ms. Webb moved that:

THE EXECUTIVE DIRECTOR'S SALARY BE INCREASED BY 2.02% RETROACTIVE TO JANUARY 1, 2017 AND THAT HE BE EXTENDED FIVE ADDITIONAL PERSONAL DAYS TO BE USED PRIOR TO JANUARY 1, 2019.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

N. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Webb moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 8:50 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____