

02/02/18

ROLLING MEADOWS LIBRARY

Expenses By Account Current Month

Date	Name	Memo	Amount
50000 Expenses			
51000 Personnel			
51010 Payroll			
01/19/2018	CITY OF R.M.- SALARIES	01 OF 26 (01/01 - 01/10/18)	55,765.87
	Total 51010 Payroll		55,765.87
51020 IMRF			
01/19/2018	CITY OF R.M. - IMRF	01 OF 26 (01/01 - 01/10/18)	7,829.14
	Total 51020 IMRF		7,829.14
51030 FICA			
01/19/2018	CITY OF R.M. - FICA	01 OF 26 (01/01 - 01/10/18)	4,266.05
	Total 51030 FICA		4,266.05
51040 Health Insurance			
51040.01 Health & Dental Ins.			
01/19/2018	CITY OF R.M.-HEALTH INSURANCE	5/7 OF 01/19/18 IPBC	7,530.69
	Total 51040.01 Health & Dental Ins.		7,530.69
	Total 51040 Health Insurance		7,530.69
	Total 51000 Personnel		75,391.75
52000 Materials For Patrons			
52010 Youth Materials			
52011 Youth Books			
52011.02 Yth Fic Picture Bks			
01/29/2018	BAKER & TAYLOR (L039867)		108.59
01/29/2018	BAKER & TAYLOR (L039867)		538.92
	Total 52011.02 Yth Fic Picture Bks		647.51
52011.03 Yth Fic J Chap Bks			
01/29/2018	BAKER & TAYLOR (L039867)		20.97
01/29/2018	BAKER & TAYLOR (L579391)		10.45
01/29/2018	BAKER & TAYLOR (L579391)		144.15
01/29/2018	BAKER & TAYLOR (L579391)		13.57
	Total 52011.03 Yth Fic J Chap Bks		189.14
52011.04 Yth Fic YA Chap Bks			
01/29/2018	BAKER & TAYLOR (L579391)		10.16
	Total 52011.04 Yth Fic YA Chap Bks		10.16
52011.05 Yth Fic Span Lang			
01/29/2018	BAKER & TAYLOR (L039867)		9.58
	Total 52011.05 Yth Fic Span Lang		9.58

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Date	Name	Memo	Amount
52011.2500 500's Pure Science			
01/29/2018	BAKER & TAYLOR (L039867)		12.99
	Total 52011.2500 500's Pure Science		12.99
52011.2700 700's Art & Rec			
01/29/2018	BAKER & TAYLOR (L039867)		80.84
	Total 52011.2700 700's Art & Rec		80.84
52011.2911 NF Biography			
01/29/2018	BAKER & TAYLOR (L039867)		47.45
01/29/2018	BAKER & TAYLOR (L039867)		11.29
	Total 52011.2911 NF Biography		58.74
	Total 52011 Youth Books		1,008.96
52013 Youth Nonbook			
52013.04 Yth DVD Fic			
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		7.34
	Total 52013.04 Yth DVD Fic		7.34
	Total 52013 Youth Nonbook		7.34
	Total 52010 Youth Materials		1,016.30
52020 Adult Services Materials			
52021 Adult Services Books			
52021.01000 000's Generalities			
01/29/2018	BAKER & TAYLOR (L025684)		23.87
	Total 52021.01000 000's Generalities		23.87
52021.01100 100's Phil & Psyc			
01/29/2018	BAKER & TAYLOR (L025684)		14.21
01/29/2018	BAKER & TAYLOR (L025684)		30.60
01/29/2018	BAKER & TAYLOR (L025684)		16.14
	Total 52021.01100 100's Phil & Psyc		60.95
52021.01300 300's Soc Science			
01/29/2018	BAKER & TAYLOR (L025684)		14.77
01/29/2018	BAKER & TAYLOR (L025684)		119.12
01/29/2018	BAKER & TAYLOR (L025684)		356.37
01/29/2018	BAKER & TAYLOR (L025684)		31.70
01/29/2018	BAKER & TAYLOR (L025684)		61.21
	Total 52021.01300 300's Soc Science		583.17
52021.01400 400's Language			
01/29/2018	BAKER & TAYLOR (L025684)		15.31
	Total 52021.01400 400's Language		15.31

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Date	Name	Memo	Amount
52021.01500 500's Pure Science			
01/29/2018	BAKER & TAYLOR (L025684)		14.78
01/29/2018	BAKER & TAYLOR (L025684)		70.80
Total 52021.01500 500's Pure Science			85.58
52021.01600 600's Technology			
01/29/2018	BAKER & TAYLOR (L025684)		844.48
01/29/2018	BAKER & TAYLOR (L025684)		16.47
01/29/2018	BAKER & TAYLOR (L025684)		85.96
01/29/2018	BAKER & TAYLOR (L025684)		35.57
01/29/2018	BAKER & TAYLOR (L025684)		14.87
Total 52021.01600 600's Technology			997.35
52021.01700 700's Art & Rec			
01/29/2018	BAKER & TAYLOR (L025684)		13.68
01/29/2018	BAKER & TAYLOR (L025684)		292.78
01/29/2018	BAKER & TAYLOR (L025684)		34.11
Total 52021.01700 700's Art & Rec			340.57
52021.01900 900's Hist & Travel			
01/29/2018	BAKER & TAYLOR (C056564)		47.08
01/29/2018	BAKER & TAYLOR (C056564)		57.61
01/29/2018	BAKER & TAYLOR (L025684)		112.95
01/29/2018	BAKER & TAYLOR (L025684)		69.10
Total 52021.01900 900's Hist & Travel			286.74
52021.01911 Biography			
01/23/2018	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	9.98
01/29/2018	BAKER & TAYLOR (L025684)		62.45
01/29/2018	BAKER & TAYLOR (L025684)		32.93
01/29/2018	BAKER & TAYLOR (L025684)		11.92
Total 52021.01911 Biography			117.28
52021.01913 Careers			
01/29/2018	BAKER & TAYLOR (C056564)		11.75
01/29/2018	GALE/CENGAGE LEARNING		710.18
Total 52021.01913 Careers			721.93
52021.01914 Literacy			
01/29/2018	BAKER & TAYLOR (L025684)		14.85
Total 52021.01914 Literacy			14.85

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Date	Name	Memo	Amount
52021.01915 Reference			
01/29/2018	BAKER & TAYLOR (C056564)		201.58
01/29/2018	BAKER & TAYLOR (C056564)		766.86
01/29/2018	MANUFACTURERS' NEWS, INC		222.90
01/29/2018	MERGENT, INC		1,042.00
Total 52021.01915 Reference			2,233.34
52021.0201 Adult Fic-Hardcover			
01/23/2018	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	21.98
01/29/2018	BAKER & TAYLOR (L576975)		350.53
01/29/2018	BAKER & TAYLOR (L576975)		164.64
01/29/2018	BAKER & TAYLOR (L576975)		1,303.21
Total 52021.0201 Adult Fic-Hardcover			1,840.36
52021.0202 Adult Fic-Paperback			
01/29/2018	BAKER & TAYLOR (L576975)		6.09
Total 52021.0202 Adult Fic-Paperback			6.09
52021.03 Fic Top Of The Charts			
01/29/2018	BAKER & TAYLOR (L576975)		160.26
01/29/2018	BAKER & TAYLOR (L576975)		30.98
01/29/2018	BAKER & TAYLOR (L576975)		112.50
Total 52021.03 Fic Top Of The Charts			303.74
52021.04 Large Print			
01/29/2018	BAKER & TAYLOR (L576975)		721.82
Total 52021.04 Large Print			721.82
52021.06 Young Adult			
01/29/2018	BAKER & TAYLOR (L576975)		12.04
01/29/2018	BAKER & TAYLOR (L576975)		23.05
Total 52021.06 Young Adult			35.09
Total 52021 Adult Services Books			8,388.04
52023 Adult Services Nonbook			
52023.02 Audio Books, Fiction			
01/29/2018	BAKER & TAYLOR (L025684)		22.00
Total 52023.02 Audio Books, Fiction			22.00
52023.03 Audio Books, NF			
01/29/2018	BAKER & TAYLOR (L025684)		106.16
01/29/2018	BAKER & TAYLOR (L025684)		16.94
01/29/2018	BAKER & TAYLOR (L025684)		36.26
01/29/2018	BAKER & TAYLOR (L025684)		71.79
01/29/2018	BAKER & TAYLOR (L025684)		35.75
Total 52023.03 Audio Books, NF			266.90

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Date	Name	Memo	Amount
52023.06 Music CDs			
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		7.78
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		249.31
Total 52023.06 Music CDs			257.09
52023.07 DVDs & Videos, Fiction			
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		74.84
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		273.18
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		3,231.27
Total 52023.07 DVDs & Videos, Fiction			3,579.29
52023.08 DVDs & Videos, NF			
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		262.17
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		9.55
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		58.75
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		23.48
01/29/2018	BAKER & TAYLOR ENTERTAINMENT		19.83
Total 52023.08 DVDs & Videos, NF			373.78
Total 52023 Adult Services Nonbook			4,499.06
52024 Ad Serv Periodicals			
52024.03 Magazine Subs.-Direct			
01/29/2018	PADDOCK PUBLICATIONS	RENEW BUSINESS LEDGER FOR 1 YR.	49.99
01/29/2018	PETTY CASH LIBRARY (CHECKING)	CHICAGO SUN-TIMES - RENEW SUBSCRIPTION (01/26/18 - 01/25/19)	416.00
Total 52024.03 Magazine Subs.-Direct			465.99
Total 52024 Ad Serv Periodicals			465.99
52025 Ad. Serv. Elec. Reference			
01/29/2018	GALE/CENGAGE LEARNING		6,824.19
01/29/2018	GALE/CENGAGE LEARNING		12,849.64
01/29/2018	NEWSBANK, INC		13,290.00
Total 52025 Ad. Serv. Elec. Reference			32,963.83
Total 52020 Adult Services Materials			46,316.92
52040 E-Materials			
52040.02 E-Bks-Adult NF			
01/29/2018	OVERDRIVE, INC.		120.00
Total 52040.02 E-Bks-Adult NF			120.00

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Date	Name	Memo	Amount
52040.05 E-Audio Bks-Adult NF			
01/29/2018	OVERDRIVE, INC.		59.99
	Total 52040.05 E-Audio Bks-Adult NF		59.99
	Total 52040 E-Materials		179.99
	Total 52000 Materials For Patrons		47,513.21
53000 Operating Costs			
53011 Programs For Youth			
53011.01 General			
53011.0101 In-House			
01/29/2018	CUSMANO, BROOKE	REIMB. FOR ITEMS PURCHASED FOR Y.S. IN-HOUSE PROG.	52.15
	Total 53011.0101 In-House		52.15
	Total 53011.01 General		52.15
	Total 53011 Programs For Youth		52.15
53012 Programs For Adults			
53012.03 Presenters			
01/29/2018	BENSON, RAYMOND		250.00
01/29/2018	GIRE, DANN		250.00
	Total 53012.03 Presenters		500.00
	Total 53012 Programs For Adults		500.00
53013 General & Admin. Programs			
53013.99 Other			
01/29/2018	COSTCO MEMBERSHIP	MEMBERSHIP DUES 2018 FOR J. TANG & L. KHIPPLE	60.00
01/29/2018	COSTCO MEMBERSHIP	MEMBERSHIP DUES 2018 FOR S. MONTAGUE & S. KECICI	60.00
	Total 53013.99 Other		120.00
53013 General & Admin. Programs - Other			
01/29/2018	TANG, JULIE	REIMB. FOR 6 CASES OF COFFEE FOR STAFF LOUNGE (PURCHASED FROM C...	101.94
	Total 53013 General & Admin. Programs - Other		101.94
	Total 53013 General & Admin. Programs		221.94
53021 Professional Development			
53021.09 Youth Services			
01/29/2018	CUSMANO, BROOKE	REIMB. FOR REMAINING ELIGIBLE AMOUNT	763.20
	Total 53021.09 Youth Services		763.20
	Total 53021 Professional Development		763.20

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Date	Name	Memo	Amount
53022 Dues			
53022.09 Youth Services			
01/29/2018	AMERICAN LIBRARY ASSOCIATION (ME...	MEMBERSHIP DUES 2018 FOR D. EIFFES	140.00
Total 53022.09 Youth Services			140.00
53022.11 Library Board			
01/29/2018	AMERICAN LIBRARY ASSOCIATION (ME...	MEMBERSHIP DUES 2018 FOR J. ARROYO	63.00
01/29/2018	AMERICAN LIBRARY ASSOCIATION (ME...	UNITED FOR LIBRARIES: THE ASSOC. OF LIB. TRUSTEES, ADVOCATES, FRIE...	55.00
01/29/2018	AMERICAN LIBRARY ASSOCIATION (ME...	SUSTAINABILITY ROUND TABLE FOR J. ARROYO	10.00
Total 53022.11 Library Board			128.00
Total 53022 Dues			268.00
53030 Transportation			
53030.01 Administrative Serv.			
01/29/2018	TANG, JULIE	REIMB. FOR MILEAGE EXP. (01/02 - 1/26/18)	44.15
Total 53030.01 Administrative Serv.			44.15
Total 53030 Transportation			44.15
53040 Office/Operating Supplies			
53041 Circulation Services			
53041.99 Other Circ Supplies			
01/23/2018	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON - MATS FOR CIRC.	119.97
Total 53041.99 Other Circ Supplies			119.97
Total 53041 Circulation Services			119.97
53043 Technical Services			
53043.99 T.S. Supplies, Other			
01/29/2018	WAREHOUSE DIRECT	DISINFECTANT SPRAY	17.58
Total 53043.99 T.S. Supplies, Other			17.58
Total 53043 Technical Services			17.58
53044 General Supplies			
53044.03 Pens, Pencils, etc.			
01/29/2018	WAREHOUSE DIRECT	TAPES FOR LIBRARY USE	37.23
Total 53044.03 Pens, Pencils, etc.			37.23
53044.05 Toner, Printers			
01/30/2018	WAREHOUSE DIRECT		153.39
Total 53044.05 Toner, Printers			153.39

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Date	Name	Memo	Amount
53044.99 Other Gen Supplies			
01/23/2018	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON - HOLE PUNCH FOR ADMIN.	29.21
01/29/2018	DEMCO, INC.	30 SMALL ALL PURPOSE EASELS FOR REF.	64.15
01/29/2018	WAREHOUSE DIRECT	BINDERS FOR BOARD MTG. (REF.) + STATS AND	72.95
01/29/2018	WAREHOUSE DIRECT	STAPLER FOR I.T.	26.07
01/30/2018	MRAZ, MIKE	REIMB. FOR ACCESSORY BAGS FOR PHONE CHARGING CABLE CHECKOUT F...	39.88
Total 53044.99 Other Gen Supplies			232.26
Total 53044 General Supplies			422.88
Total 53040 Office/Operating Supplies			560.43
53050 Contract Serv's, General			
53050.01 City Services			
01/31/2018	CITY OF R.M. - PROF. SERVICES	01 OF 12	3,680.25
Total 53050.01 City Services			3,680.25
53050.011 Water & Sewer			
01/29/2018	CITY OF R.M.- UTILITIES	01 OF 12	565.99
Total 53050.011 Water & Sewer			565.99
53050.04 Liability Insurance			
01/31/2018	CITY OF R.M. - LIABILITY INSURANCE	01 OF 12	7,036.37
Total 53050.04 Liability Insurance			7,036.37
53050.08 Other Postage & Deliv.			
01/29/2018	TANG, JULIE	REIMB. FOR 2 ROLLS OF "FOREVER" STAMPS FOR ADMIN. OFFICE (PURCHAS...	97.50
Total 53050.08 Other Postage & Deliv.			97.50
53050.11 OCLC Fixed-Fee Cat'g			
01/29/2018	IHLS-OCLC	JANUARY 2018	2,679.07
01/29/2018	IHLS-OCLC	JANUARY 2018 TRANSACTIONAL CHARGES	15.50
Total 53050.11 OCLC Fixed-Fee Cat'g			2,694.57
53050.15 Piano Tuning			
01/30/2018	KURT SAPHIR PIANOS		105.00
Total 53050.15 Piano Tuning			105.00
53050.99 Other			
01/30/2018	FRANCOTYP-POSTALIA, INC.	MAILONE POSTBASE ACTIVATION (1/23 - 04/22/18)	155.55
Total 53050.99 Other			155.55
Total 53050 Contract Serv's, General			14,335.23

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Date	Name	Memo	Amount
53060 Contr Serv's, Technology			
53060.02 Phone/Modem Lines			
01/22/2018	PETTY CASH LIBRARY (CHECKING)	CALL ONE - PHONE BILL (01/15 - 02/14/18)	438.29
Total 53060.02 Phone/Modem Lines			438.29
53060.03 Internet/Web Hosting			
01/29/2018	ILLINOIS DEPT OF INNOVATION & TEC...	INTERNET BANDWIDTH BOOST - DECEMBER 2017	450.00
01/30/2018	A T&T - CABS DEPARTMENT	NEW INTERNET E-RATE SYSTEM (01/19 - 02/18/18)	506.66
Total 53060.03 Internet/Web Hosting			956.66
53060.04 System Maint (ILS)			
01/29/2018	INNOVATIVE INTERFACES, INC.	MILLENNIUM MAINT. ANNUAL RENEWAL	41,711.39
01/29/2018	INNOVATIVE INTERFACES, INC.	1 OF 5 (HOSTING SERVER)	13,800.00
Total 53060.04 System Maint (ILS)			55,511.39
53060.05 Network Maint (LAN)			
01/29/2018	CENTURION TECHNOLOGIES		562.23
01/29/2018	PACE SYSTEMS, INC.	SYMANTEC ANTI-VIRUS LICENSES	2,375.00
Total 53060.05 Network Maint (LAN)			2,937.23
53060.11 IT Outsourcing			
01/30/2018	PACE SYSTEMS, INC.	11 DAYS OF I.T. OUTSOURCING (TOTAL 88.50 HOURS), 01/01 - 01/15/18	3,690.45
Total 53060.11 IT Outsourcing			3,690.45
53060.99 Other			
01/29/2018	MRAZ, MIKE	REIMB. FOR SPRAY PAINT FOR REF. (SCREWS FOR NETWORK RACK)	10.44
Total 53060.99 Other			10.44
Total 53060 Contr Serv's, Technology			63,544.46
53070 Contr Serv's, Maintenance			
53070.01 Alarms (fire/security)			
01/29/2018	FSS TECHNOLOGIES	1 OF 4	696.00
Total 53070.01 Alarms (fire/security)			696.00
53070.03 Cleaning Services			
01/29/2018	GLOBAL FACILITY SOLUTIONS INC	01 OF 12	1,799.00
Total 53070.03 Cleaning Services			1,799.00
53070.04 Elevator			
01/29/2018	KONE INC.	01 OF 12	246.24
Total 53070.04 Elevator			246.24

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Date	Name	Memo	Amount
53070.06 HVAC			
01/29/2018	GENERAL MECHANICAL SERVICES	1 OF 4	3,429.00
	Total 53070.06 HVAC		3,429.00
	Total 53070 Contr Serv's, Maintenance		6,170.24
53310 Maint, NonContract Serv's			
01/29/2018	BATTERIES PLUS LLC		40.50
01/29/2018	HARBOR FREIGHT TOOLS	SUPPLIES FOR MAINT. SERV.	52.28
01/29/2018	HENNING BROTHERS, INC.	HAVE DUPLICATE KEYS MADE (4 GM2 KEYS AND 1 IGM KEY)	28.00
	Total 53310 Maint, NonContract Serv's		120.78
53320 Improvements To Bldg			
53330.01 Renovation			
53330.0108 Construction Service			
01/29/2018	HAPP BUILDERS, INC.	ADDITION & REMODELING PROJECT - 4TH INSTALLMENT	81,707.50
	Total 53330.0108 Construction Service		81,707.50
	Total 53330.01 Renovation		81,707.50
	Total 53320 Improvements To Bldg		81,707.50
53400 Machinery & Equipment			
53400.01 Information Technology			
01/29/2018	PCMG	PRINTER FOR A.S. OFFICE	2,395.89
	Total 53400.01 Information Technology		2,395.89
53400.02 Library Equip-General			
01/30/2018	MRAZ, MIKE	REIMB. FOR 9 PHONE CHARGING CABLES, HANDHELD PRESENTER MOUSE/P...	192.35
	Total 53400.02 Library Equip-General		192.35
	Total 53400 Machinery & Equipment		2,588.24
53500 Staff Vending Machine			
53500.01 Supplies			
01/04/2018	PETTY CASH LIBRARY (CHECKING)	J. TANG - REIMB. FOR SUPPLIES PURCHASED FOR STAFF VENDING MACHIN...	16.98
01/29/2018	TANG, JULIE	REIMB. FOR SUPPLIES PURCHASED FOR STAFF VENDING MACHINE FROM C...	25.47
	Total 53500.01 Supplies		42.45
	Total 53500 Staff Vending Machine		42.45

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Date	Name	Memo	Amount
53600 Patron Vending Machine			
53600.01 Supplies			
01/04/2018	PETTY CASH LIBRARY (CHECKING)	J. TANG - REIMB. FOR SUPPLY PURCHASED FOR PATRON VENDING MACHIN...	8.49
	Total 53600.01 Supplies		8.49
	Total 53600 Patron Vending Machine		8.49
	Total 53000 Operating Costs		170,927.26
	Total 50000 Expenses		293,832.22
59900 Advanced/Reimbursed			
59990.20 Patrons			
01/12/2018	PETTY CASH LIBRARY (CHECKING)	LOGAN THOMAS - TO RETURN REFUNDABLE KITCHEN MAINT. & PIANO DEPO...	175.00
	Total 59990.20 Patrons		175.00
	Total 59900 Advanced/Reimbursed		175.00
TOTAL			<u>294,007.22</u>