

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
MAY 1, 2018

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:02 P.M.

Present: Arroyo, Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright

Absent: None

Also present: Library/City Council Liaison, Rob Banger; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and David Ruff, Library Executive Director.

II.

Ms. Threadgill moved that:

THE SECRETARY'S OPEN MINUTES DATED APRIL 3, 2018 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

Ms. Semple moved that:

THE SECRETARY'S CLOSED MINUTES DEALING WITH SECURITY PROCEDURES AND INVOLVING A PATRON DISCIPLINARY MATTER AS PRESENTED IN CLOSED ATTACHMENT G AND DATED APRIL 3, 2018 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

Ms. Vange moved that:

THE SECRETARY'S CLOSED MINUTES DEALING WITH THE EXECUTIVE DIRECTOR'S ANNUAL PERFORMANCE REVIEW AS PRESENTED IN CLOSED ATTACHMENT H AND DATED APRIL 3, 2018 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

IV.

Ms. Montague announced that the next Friends' Booksale is scheduled for July 12 – 15.

V.

Director Ruff presented a summary of the West Wing Expansion: One Year Later.

VI.

President Wright directed everyone's attention to the upcoming educational presentations listed in Attachment A, and thanked Ms. Montague and her staff for all their hard work in hosting another successful Volunteer Luncheon. He also reminded everyone that the results of the annual audit will be presented at the June 5 Board Meeting.

VII.

Mr. Ruff noted that the state has pledged \$30,123.75 in per capita grant money to the library, but warned in their letter that this amount may be "significantly delayed." He also announced that State Senator Tom Rooney will conduct an informational program at the library on Tuesday, June 19, 2018 at 10:00 A.M. to present changes in Illinois Tax Laws that may be of interest to senior citizens.

VIII.

Unfinished Business

There was no Unfinished Business.

IX.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED APRIL 30, 2018 IN THE AMOUNT OF \$307,218.26 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Planning Committee Chair Threadgill stated that the next Planning Committee meeting date has not been set.
- D. Bylaws Committee Chair Kremer stated the next meeting will be Thursday, May 17, at 9:15 A.M.
- E. Personnel Committee Chair Semple stated the next meeting will be Thursday, May 17, at 10:15 A.M. The meeting will continue a review of the Employee Handbook.
- F. Mr. Wright reported that the next Heritage Committee meeting date has not been set, but that he expects a meeting to be scheduled for July.
- G. Development Committee chair Horn stated that the next Development Committee meeting date has not been set.
- H. Ms. Horn, Development Committee Chair, reviewed the Board & Staff Survey results. She noted the general satisfaction in Board / Staff interaction and performance evident in the survey results.
- I. Ms. Semple provided an overview of the Library Board Officer nomination and election process. She noted that the nomination forms will be distributed in June for the July election. She asked that all Board Members return a nomination form to her even if it is to re-nominate current officers.
- J. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Threadgill moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:58 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____