

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
FEBRUARY 6, 2018

**I.**

Vice-President Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M.

Present were: Arroyo, Erturk, Horn, Kremer, Semple, Threadgill, Vange, and Webb.

Absent was: Wright

Also present were: Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and David Ruff, Library Executive Director.

**II.**

Ms. Semple moved that:

**THE SECRETARY'S MINUTES DATED JANUARY 9, 2018 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

**III.**

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

**IV.**

In Ms. Montague's absence, Ms. Vange reminded everyone that the next Friends Booksale will be March, 8 - 11. Ms. Webb reported that Friends Officers will be elected next month. Mr. Ruff noted the passing of Friends Treasurer, Liz Vargas, and how much she will be missed. There was no memorial service; however, Mr. Ruff sent a note of condolence to the family on behalf of the Board and staff.

**V.**

Library Assistant Director and Youth Services Director Lucia Khipple presented an informative PowerPoint presentation summarizing the many Youth Services databases and online resources available to our patrons.

**VI.**

Ms. Threadgill directed everyone's attention to the upcoming educational presentations listed in Attachment A.

**VII.**

Mr. Ruff summarized the monthly usage statistics; noted the steady increase since 2014 in the number of Wi-Fi users in the library; reported on the phone charging cables now available for in-house check-out at the Circulation Desk; discussed a donation to the library in memory of Mary Blanchard; reported the arrival of four soft-seating Youth Services chairs paid for by the Friends Of The Library; and reminded everyone of the Dr. Seuss Day Celebration scheduled for Saturday, March 3.

**VIII.**

Unfinished Business

There was no Unfinished Business.

**IX.**

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

**ACCOUNTS PAYABLE FOR 2017 DATED DECEMBER 31, 2017 IN THE AMOUNT OF \$128,512.45 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

Ms. Webb moved that:

**ACCOUNTS PAYABLE FOR 2018 DATED FEBRUARY 2, 2018 IN THE AMOUNT OF \$294,007.22 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

Total Accounts payable for this meeting equal \$422,519.67.

- C. Planning Committee Chair Threadgill, stated that the next meeting date has not been determined but will be sometime in March.
- D. Bylaws Committee Chair Kremer stated the next meeting date has not been determined but will be sometime in March.
- E. Ms. Kremer moved that:

**THE BOARD APPROVE THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT FY2017-2018 FOR SUBMISSION TO THE ILLINOIS STATE LIBRARY.**

Following the opportunity for discussion, the motion was unanimously approved on a roll call vote.

- F. Personnel Committee Chair Semple stated that the next meeting date has not been determined but will be set sometime in March.
- G. In Heritage Committee Chair Wright's absence, Mr. Ruff reported that the next meeting date has not been determined but will be sometime in March.
- H. Development Committee chair Horn stated that the next meeting date has not been determined but will be sometime in March.
- I. Other New Business

Ms. Threadgill reminded everyone that the annual Volunteer Luncheon is scheduled for Friday, April 20.

**X.**

Ms. Vange moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:48 P.M.

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Marsha Kremer, Secretary  
Rolling Meadows Library Board

Date \_\_\_\_\_