

02/01/19

ROLLING MEADOWS LIBRARY

Expenses By Account Current Month

Date	Name	Memo	Amount
50000 Expenses			
51000 Personnel			
51010 Payroll			
01/18/2019	CITY OF R.M.- SALARIES	01 OF 26 (01/01 - 01/09/19)	49,616.90
	Total 51010 Payroll		49,616.90
51020 IMRF			
01/18/2019	CITY OF R.M. - IMRF	01 OF 26 (01/01 - 01/09/19)	5,893.63
	Total 51020 IMRF		5,893.63
51030 FICA			
01/18/2019	CITY OF R.M. - FICA	01 OF 26 (01/01 - 01/09/19)	3,802.70
	Total 51030 FICA		3,802.70
51040 Health Insurance			
51040.01 Health & Dental Ins.			
01/18/2019	CITY OF R.M.-HEALTH INSURANCE	9/14 OF 01/18/19 IPBC	6,157.65
	Total 51040.01 Health & Dental Ins.		6,157.65
	Total 51040 Health Insurance		6,157.65
	Total 51000 Personnel		65,470.88
52000 Materials For Patrons			
52010 Youth Materials			
52011 Youth Books			
52011.02 Yth Fic Picture Bks			
01/23/2019	BAKER & TAYLOR (L039867)		290.63
01/30/2019	BAKER & TAYLOR (L039867)		353.60
01/30/2019	BAKER & TAYLOR (L039867)		419.03
	Total 52011.02 Yth Fic Picture Bks		1,063.26
52011.03 Yth Fic J Chap Bks			
01/30/2019	BAKER & TAYLOR (L579391)		53.52
	Total 52011.03 Yth Fic J Chap Bks		53.52
52011.05 Yth Fic Span Lang			
01/25/2019	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	25.03
	Total 52011.05 Yth Fic Span Lang		25.03
52011.2700 700's Art & Rec			
01/23/2019	BAKER & TAYLOR (L039867)		29.54
	Total 52011.2700 700's Art & Rec		29.54
	Total 52011 Youth Books		1,171.35
	Total 52010 Youth Materials		1,171.35

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Date	Name	Memo	Amount
52020 Adult Services Materials			
52021 Adult Services Books			
52021.01200 200's Religion			
01/23/2019	BAKER & TAYLOR (L025684)		17.60
	Total 52021.01200 200's Religion		17.60
52021.01300 300's Soc Science			
01/23/2019	BAKER & TAYLOR (L025684)		66.43
01/23/2019	BAKER & TAYLOR (L025684)		83.18
01/23/2019	BAKER & TAYLOR (L025684)		41.89
01/23/2019	BAKER & TAYLOR (L025684)		17.59
01/23/2019	BAKER & TAYLOR (L025684)		114.27
	Total 52021.01300 300's Soc Science		323.36
52021.01500 500's Pure Science			
01/23/2019	BAKER & TAYLOR (L025684)		53.61
01/23/2019	BAKER & TAYLOR (L025684)		133.28
	Total 52021.01500 500's Pure Science		186.89
52021.01600 600's Technology			
01/23/2019	BAKER & TAYLOR (L025684)		126.34
01/23/2019	BAKER & TAYLOR (L025684)		93.52
01/23/2019	BAKER & TAYLOR (L025684)		14.75
01/23/2019	BAKER & TAYLOR (L025684)		11.87
01/25/2019	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	12.59
	Total 52021.01600 600's Technology		259.07
52021.01700 700's Art & Rec			
01/23/2019	BAKER & TAYLOR (L025684)		16.44
01/23/2019	BAKER & TAYLOR (L025684)		40.21
01/23/2019	BAKER & TAYLOR (L025684)		23.25
	Total 52021.01700 700's Art & Rec		79.90
52021.01800 800's Lit & Drama			
01/23/2019	BAKER & TAYLOR (L025684)		3.54
01/23/2019	BAKER & TAYLOR (L025684)		6.60
	Total 52021.01800 800's Lit & Drama		10.14
52021.01900 900's Hist & Travel			
01/23/2019	BAKER & TAYLOR (C056564)		88.60
01/23/2019	BAKER & TAYLOR (L025684)		16.47
01/23/2019	BAKER & TAYLOR (L025684)		23.78
	Total 52021.01900 900's Hist & Travel		128.85

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Date	Name	Memo	Amount
52021.01911 Biography			
01/23/2019	BAKER & TAYLOR (L025684)		19.01
01/23/2019	BAKER & TAYLOR (L025684)		40.17
01/23/2019	BAKER & TAYLOR (L025684)		46.59
Total 52021.01911 Biography			105.77
52021.01912 Spanish Language			
01/23/2019	BAKER & TAYLOR (L025684)		26.18
Total 52021.01912 Spanish Language			26.18
52021.01913 Careers			
01/23/2019	BAKER & TAYLOR (C056564)		21.66
01/23/2019	BAKER & TAYLOR (L025684)		26.89
Total 52021.01913 Careers			48.55
52021.01914 Literacy			
01/23/2019	BAKER & TAYLOR (L025684)		15.46
Total 52021.01914 Literacy			15.46
52021.01915 Reference			
01/23/2019	BAKER & TAYLOR (C056564)		212.19
Total 52021.01915 Reference			212.19
52021.0201 Adult Fic-Hardcover			
01/23/2019	BAKER & TAYLOR (L576975)		291.09
01/23/2019	BAKER & TAYLOR (L576975)		258.82
01/23/2019	BAKER & TAYLOR (L576975)		164.97
01/23/2019	BAKER & TAYLOR (L576975)		332.41
01/25/2019	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	37.31
Total 52021.0201 Adult Fic-Hardcover			1,084.60
52021.0202 Adult Fic-Paperback			
01/23/2019	BAKER & TAYLOR (L576975)		3.71
01/23/2019	BAKER & TAYLOR (L576975)		86.49
01/23/2019	BAKER & TAYLOR (L576975)		8.47
Total 52021.0202 Adult Fic-Paperback			98.67
52021.03 Fic Top Of The Charts			
01/23/2019	BAKER & TAYLOR (L576975)		115.62
01/23/2019	BAKER & TAYLOR (L576975)		114.17
01/23/2019	BAKER & TAYLOR (L576975)		113.66
01/23/2019	BAKER & TAYLOR (L576975)		96.32
Total 52021.03 Fic Top Of The Charts			439.77

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Date	Name	Memo	Amount
52021.04 Large Print			
01/23/2019	BAKER & TAYLOR (L576975)		29.59
01/23/2019	BAKER & TAYLOR (L576975)		24.69
01/23/2019	BAKER & TAYLOR (L576975)		54.10
01/23/2019	BAKER & TAYLOR (L576975)		211.07
Total 52021.04 Large Print			319.45
52021.06 Young Adult			
01/23/2019	BAKER & TAYLOR (L576975)		9.07
01/23/2019	BAKER & TAYLOR (L576975)		29.83
01/23/2019	BAKER & TAYLOR (L576975)		10.96
01/25/2019	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	19.13
Total 52021.06 Young Adult			68.99
Total 52021 Adult Services Books			3,425.44
52023 Adult Services Nonbook			
52023.02 Audio Books, Fiction			
01/23/2019	BAKER & TAYLOR (L025684)		66.33
01/23/2019	BAKER & TAYLOR (L025684)		257.93
01/23/2019	BAKER & TAYLOR (L025684)		178.20
01/23/2019	BAKER & TAYLOR (L025684)		54.38
01/23/2019	BAKER & TAYLOR (L025684)		227.69
01/24/2019	RECORDED BOOKS, INC		22.19
Total 52023.02 Audio Books, Fiction			806.72
52023.03 Audio Books, NF			
01/23/2019	BAKER & TAYLOR (L025684)		40.63
01/23/2019	BAKER & TAYLOR (L025684)		93.96
01/23/2019	BAKER & TAYLOR (L025684)		21.99
Total 52023.03 Audio Books, NF			156.58
52023.07 DVDs & Videos, Fiction			
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		154.26
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		106.80
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		66.12
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		154.32
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		5.13
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		76.40
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		18.36
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		102.87
Total 52023.07 DVDs & Videos, Fiction			684.26

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Date	Name	Memo	Amount
52023.08 DVDs & Videos, NF			
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		44.06
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		293.84
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		29.29
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		18.34
01/23/2019	BAKER & TAYLOR ENTERTAINMENT		22.01
01/25/2019	PETTY CASH LIBRARY (CHECKING)	SYNCHRONY BANK/AMAZON	56.53
Total 52023.08 DVDs & Videos, NF			464.07
Total 52023 Adult Services Nonbook			2,111.63
52024 Ad Serv Periodicals			
52024.03 Magazine Subs.-Direct			
01/23/2019	ILLINOIS ASSOC. OF PARK DISTRICTS	RENEW ANNUAL SUBSCRIPTION	30.00
Total 52024.03 Magazine Subs.-Direct			30.00
Total 52024 Ad Serv Periodicals			30.00
52025 Ad. Serv. Elec. Reference			
01/23/2019	CFRA		4,500.00
01/23/2019	CENGAGE LEARNING		7,165.40
01/23/2019	CENGAGE LEARNING		13,492.12
01/23/2019	NEWSBANK, INC		13,706.00
Total 52025 Ad. Serv. Elec. Reference			38,863.52
Total 52020 Adult Services Materials			44,430.59
Total 52000 Materials For Patrons			45,601.94
53000 Operating Costs			
53012 Programs For Adults			
53012.03 Presenters			
01/23/2019	DEPCIK, DENNIS F.		175.00
01/24/2019	WOOD, KEVIN J.		200.00
01/30/2019	OTTOLINO, BARBARA	REPLACE LOST CHECK #10812 LESS \$25.00 STOP PAYMENT FEE TO CHASE B...	245.00
Total 53012.03 Presenters			620.00
Total 53012 Programs For Adults			620.00
53013 General & Admin. Programs			
53013.02 Adult Book Clubs			
01/23/2019	DE MOSS, CARRIE	REIMB. FOR REFRESHMENTS FOR BOOK DISCUSSIONS ON 12/06 & 12/11/18	30.00
01/23/2019	DE MOSS, CARRIE	REIMB. FOR REFRESHMENTS FOR BOOK DISCUSSIONS ON 01/03 & 01/08/19	30.00
Total 53013.02 Adult Book Clubs			60.00

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Date	Name	Memo	Amount
53013.99 Other			
01/23/2019	COSTCO MEMBERSHIP	MEMBERSHIP DUES 2019 FOR J. TANG & L. KHIPPLE	60.00
01/23/2019	COSTCO MEMBERSHIP	MEMBERSHIP DUES 2019 FOR S. MONTAGUE & S. KECICI	60.00
01/24/2019	VAN NUIS, PETRA	WILL REIMB. BY FRIENDS OF RML	300.00
Total 53013.99 Other			420.00
53013 General & Admin. Programs - Other			
01/24/2019	TANG, JULIE	REIMB. FOR 6 BOXES OF COFFEE & 1 CREAMER FOR STAFF LOUNGE	101.93
Total 53013 General & Admin. Programs - Other			101.93
Total 53013 General & Admin. Programs			581.93
53022 Dues			
53022.11 Library Board			
01/16/2019	PETTY CASH LIBRARY (CHECKING)	ALA - TRUSTEE MEMBERSHIP DUES FOR J. ARROYO	65.00
01/16/2019	PETTY CASH LIBRARY (CHECKING)	ALA - UNITED FOR LIBRARIES FOR J. ARROYO	55.00
01/16/2019	PETTY CASH LIBRARY (CHECKING)	ALA - SUSTAINABILITY ROUND TABLE FOR J. ARROYO	10.00
Total 53022.11 Library Board			130.00
Total 53022 Dues			130.00
53030 Transportation			
53030.01 Administrative Serv.			
01/30/2019	TANG, JULIE	REIMB. FOR MILEAGE EXP. (01/01 - 01/24/19)	35.73
Total 53030.01 Administrative Serv.			35.73
53030.04 Readers' Services			
01/23/2019	DE MOSS, CARRIE	REIMB. FOR MILEAGE EXP. (11/13 - 12/11/18)	14.39
01/23/2019	DE MOSS, CARRIE	REIMB. FOR MILEAGE EXP. (01/03 - 01/08/19)	7.66
Total 53030.04 Readers' Services			22.05
53030.10 Outreach			
01/23/2019	DE MOSS, CARRIE	REIMB. FOR MILEAGE EXP. (11/14 - 12/12/18)	19.07
Total 53030.10 Outreach			19.07
Total 53030 Transportation			76.85
53040 Office/Operating Supplies			
53043 Technical Services			
53043.01 Labels			
01/30/2019	WAREHOUSE DIRECT	LABELS FOR T.S.	53.36
Total 53043.01 Labels			53.36
53043.04 Tape			
01/23/2019	OFFICE DEPOT	TAPES FOR T.S.	56.97
Total 53043.04 Tape			56.97

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Date	Name	Memo	Amount
	53043.99 T.S. Supplies, Other		
01/30/2019	LIBRARY STORE, INC.	BOOK JACKET COVERS	66.48
	Total 53043.99 T.S. Supplies, Other		66.48
	Total 53043 Technical Services		176.81
	53044 General Supplies		
	53044.03 Pens, Pencils, etc.		
01/30/2019	WAREHOUSE DIRECT	GEN. OFFICE SUPPLIES FOR LIBRARY USE	214.24
	Total 53044.03 Pens, Pencils, etc.		214.24
	53044.04 Toner, Copiers		
01/23/2019	PCMG		90.35
	Total 53044.04 Toner, Copiers		90.35
	53044.99 Other Gen Supplies		
01/23/2019	OFFICE DEPOT	LABELS	8.79
01/23/2019	OFFICE DEPOT	ILL SUPPLIES - BUBBLE MAILERS	62.49
01/23/2019	OFFICE DEPOT	ILL SUPPLIES - BUBBLE MAILERS	59.99
01/24/2019	WAREHOUSE DIRECT	BINDER FOR ADMIN.	23.24
01/24/2019	WAREHOUSE DIRECT	BINDER TAB DIVIDERS FOR Y.S.	3.09
01/24/2019	WAREHOUSE DIRECT	COUNTER PENS FOR Y.S. DESK	17.64
01/30/2019	WAREHOUSE DIRECT	HIGHLIGHTERS & FILE FOLDER LABELS FOR ADMIN.	27.41
01/30/2019	WAREHOUSE DIRECT	HIGHLIGHTERS FOR ADMIN.	11.52
	Total 53044.99 Other Gen Supplies		214.17
	Total 53044 General Supplies		518.76
	Total 53040 Office/Operating Supplies		695.57
	53050 Contract Serv's, General		
	53050.01 City Services		
01/31/2019	CITY OF R.M. - PROF. SERVICES	01 OF 12	3,753.87
	Total 53050.01 City Services		3,753.87
	53050.011 Water & Sewer		
01/23/2019	CITY OF R.M.- UTILITIES	01 OF 12	490.71
	Total 53050.011 Water & Sewer		490.71
	53050.04 Liability Insurance		
01/31/2019	CITY OF R.M. - LIABILITY INSURANCE	01 OF 12	6,999.75
	Total 53050.04 Liability Insurance		6,999.75
	53050.08 Other Postage & Deliv.		
01/11/2019	PETTY CASH	R. WAGNER - REIMB. FOR POSTAGE TO SEND CERTIFIED MAIL /ANNUAL EXE...	7.41
	Total 53050.08 Other Postage & Deliv.		7.41

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Date	Name	Memo	Amount
53050.11 OCLC Fixed-Fee Cat'g			
01/23/2019	IHLS-OCLC	JANUARY 2019	2,759.44
01/23/2019	IHLS-OCLC	TRANSACTIONAL CHARGES FOR JANUARY 2019	15.50
Total 53050.11 OCLC Fixed-Fee Cat'g			2,774.94
53050.99 Other			
01/23/2019	FRANCOTYP-POSTALIA, INC.	INKJET CARTRIDGE FOR POSTAGE METER	131.50
01/24/2019	TOWN SQUARE PUBLICATIONS	AD IN CHAMBER OF COMMERCE RESOURCE GUIDE 2019	1,255.00
01/30/2019	FRANCOTYP-POSTALIA, INC.	MAILONE POSTBASE ACTIVATION (1/23 - 04/22/19)	153.00
Total 53050.99 Other			1,539.50
Total 53050 Contract Serv's, General			15,566.18
53060 Contr Serv's, Technology			
53060.02 Phone/Modem Lines			
01/25/2019	PETTY CASH LIBRARY (CHECKING)	CALL ONE - PHONE BILL (01/15 - 02/14/19)	459.17
Total 53060.02 Phone/Modem Lines			459.17
53060.03 Internet/Web Hosting			
01/30/2019	ILLINOIS DEPT OF INNOVATION & TEC...	INTERNET BANDWIDTH BOOST - JANUARY 2019	450.00
Total 53060.03 Internet/Web Hosting			450.00
53060.04 System Maint (ILS)			
01/23/2019	INNOVATIVE INTERFACES, INC.	MILLENNIUM MAINTENANCE ANNUAL RENEWAL	43,796.96
01/30/2019	INNOVATIVE INTERFACES, INC.	MILLENNIUM HOSTED SERVER FOR 2019 (YEAR 2 OF 5)	7,452.00
Total 53060.04 System Maint (ILS)			51,248.96
53060.071 Copier Repair			
01/23/2019	ALTERNATIVE BUSINESS SUPPLIERS I...	ADMIN. COPIER REPAIR	135.00
Total 53060.071 Copier Repair			135.00
Total 53060 Contr Serv's, Technology			52,293.13
53070 Contr Serv's, Maintenance			
53070.01 Alarms (fire/security)			
01/30/2019	FSS TECHNOLOGIES	1 OF 4	696.00
Total 53070.01 Alarms (fire/security)			696.00
53070.03 Cleaning Services			
01/23/2019	GLOBAL FACILITY SOLUTIONS INC	01 OF 12	1,799.00
Total 53070.03 Cleaning Services			1,799.00
53070.04 Elevator			
01/23/2019	KONE INC.	01 OF 12	257.64
Total 53070.04 Elevator			257.64

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Date	Name	Memo	Amount
53070.06 HVAC			
01/23/2019	GENERAL MECHANICAL	1 OF 4	3,498.00
	Total 53070.06 HVAC		<u>3,498.00</u>
	Total 53070 Contr Serv's, Maintenance		6,250.64
53310 Maint, NonContract Serv's			
01/23/2019	HENNING BROTHERS, INC.	REPLACEMENT KEYS FOR TOILET PAPER DISPENSER	11.25
01/23/2019	LOWE'S HOME CENTERS, INC.	SUPPLIES FOR MAINT. SERV.	71.58
	Total 53310 Maint, NonContract Serv's		<u>82.83</u>
53400 Machinery & Equipment			
53400.01 Information Technology			
01/23/2019	PCMG	NEW LAPTOPS FOR COMPUTER CLASSES	3,992.00
01/30/2019	MRAZ, MIKE	REIMB. FOR HARDDRIVES FOR RMMIT176 & RMMTS165, MOBILE RING FOR S...	123.97
01/30/2019	MRAZ, MIKE	REIMB. FOR PC HD CLONING KIT & M.2 SSD TO SATA 2.5" DRIVE	34.96
01/30/2019	PACE SYSTEMS, INC.	SLIM KEYBOARDS FOR PUBLIC DESKS	252.00
01/30/2019	PCMG	REPLACEMENT MONITORS FOR RMLSS175	329.00
01/30/2019	PCMG	USBs FOR RMMIT176 & RMMTS165	83.97
01/30/2019	PCMG	MONITOR ADAPTER - RMMIT176	23.51
01/30/2019	PCMG	MONITOR ADAPTER - RMLSS175	16.65
01/30/2019	PCMG	SSD DRIVES FOR STAFF LAPTOPS/PCs: RMUAD150, RMMIT001, RMMIT002, R...	307.39
	Total 53400.01 Information Technology		<u>5,163.45</u>
	Total 53400 Machinery & Equipment		5,163.45
53600 Patron Vending Machine			
53600.03 Other			
01/09/2019	PETTY CASH LIBRARY (CHECKING)	SALES TAX (PATRON VENDING MACHINE SALES RECEIPTS IN DECEMBER 20...	22.76
	Total 53600.03 Other		<u>22.76</u>
	Total 53600 Patron Vending Machine		22.76
	Total 53000 Operating Costs		<u>81,483.34</u>
	Total 50000 Expenses		192,556.16
59900 Advanced/Reimbursed			
59990.10 Staff			
01/23/2019	BAKER & TAYLOR (L504209)	REIMB. BY S. MONTGOMERY	15.60
01/23/2019	BAKER & TAYLOR ENTERTAINMENT	REIMB. BY M. BRYAN	36.69
	Total 59990.10 Staff		<u>52.29</u>
	Total 59900 Advanced/Reimbursed		<u>52.29</u>
TOTAL			<u><u>192,608.45</u></u>