

TO: Library Board
FROM: David Ruff, Director
RE: North Expansion Materials Testing & Inspection Services
DATE: February 5, 2019

Background: As part of the North Expansion, the Library will need to contract for materials testing & inspection services. The expansion project is expected to begin in April of this year.

Analysis: Our architect, Shannon Baird, solicited three bids on our behalf. Each bidder made different assumptions as to the total number of trips to inspect things such as concrete and steelwork (welds, etc.). The actual number of trips will depend on the logistics employed by the builder and such variables as the weather; therefore, the hourly rate of each company for an Engineering Technician (Foundations/Earthwork) and a Structural Steel Technician is the basis of comparison recommended by our architect. The hourly rates for each equivalent technician are:

ECS: \$ 94 / Hour
TSC: \$ 117 / Hour
DLX: \$ 155 / Hour

Ms. Baird is familiar with the quality of work of both of the lowest bidders, ECS and TSC and can recommend them both on their ability to complete the project satisfactorily.

Recommendation: Ms. Baird's recommendation is to award the contract to ECS as the lowest bidder based on hourly rates.