

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
JUNE 4, 2019

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:02 P.M. He welcomed new City Council / Library Liaison Jon Bisesi and introduced him to the Board.

Present: Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright.

Absent: Arroyo

Also present: Library/City Council Liaison, Jon Bisesi; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Assistant Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Executive Director; Mary Sebela, Circulation Services Director; and Judy Walther, CPA, McClure, Inserra & Company.

II.

Ms. Semple moved that:

THE SECRETARY'S OPEN MINUTES DATED MAY 7, 2019 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

Ms. Threadgill moved that:

THE SECRETARY'S CLOSED SESSION MINUTES CONCERNING 5 ILCS 120/2(C)(8) & (9) TO DISCUSS SECURITY PROCEDURES AND PATRON DISCIPLINARY INCIDENTS AS PRESENTED IN CLOSED ATTACHMENT C – 05/07/19 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

IV.

Ms. Montague reported that the next Friends Booksale is scheduled for July 11 - 14. She also described a fundraiser at Rep's Place restaurant scheduled for Wednesday, July 17 in which a portion of all sales will be donated to the Friends.

V.

This month's Educational Presentation: Audit Report. President Wright introduced Judy Walther, CPA, McClure, Inserra & Company. Ms. Walther presented this year's audit report and stated that the Library received a "clean opinion" for fiscal 2018. President Wright congratulated the Management Team and, in particular, Financial Services Coordinator Tang for another successful year. Ms. Walther left the meeting after answering questions from the Board and noting the good cooperation between the City staff and the Library staff.

VI.

President Wright had no new items to present at this meeting.

VII.

Mr. Ruff noted with sadness the passing of retired staff member, Arlene Sergot. While no memorial service was yet scheduled, a memorial service will be scheduled soon. Ms. Sebel shared a note from patron Arlene Schneiss thanking the Library for making it possible for her to read 414 books since retiring 8 years ago. Mr. Ruff also shared a note and donation from the Islamic Society of Northwest Suburbs thanking the Library for its service to the community.

VIII.

Unfinished Business

There was no Unfinished Business.

IX.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED MAY 31, 2019 IN THE AMOUNT OF \$314,129.83 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Planning Committee Chair Threadgill stated that no new meeting date has yet been set. Ms. Threadgill and Mr. Ruff reported on the progress made on the North Expansion Project (still on time and under budget) and the Fire Alarm Panel Replacement (expected to be completed in late June).
- D. Bylaws Committee Chair Kremer stated the next meeting will be on Thursday, June 20, at 9:15 A.M.
- E. Ms. Kremer presented the updates for the Bylaws. This **1st Reading** will make possible a final vote to approve the updates at the July 2, 2019 Board Meeting. The updates were reviewed for the Board, but were minimal. No Board Member had questions regarding the update.
- F. Personnel Committee Chair Semple stated that the next meeting will be on Thursday, June 20, at 10 A.M.
- G. Heritage Committee Chair Wright stated that no date has been set for the next Heritage Committee meeting.
- H. Development Committee Chair Horn stated that the next meeting will be on Thursday, June 13, at 9:15 A.M. Ms. Semple noted that everyone seemed satisfied with the Library Board Officer election process and urged all Board members to fill out and return their nomination forms by June 14.
- I. Other New Business

No additional items were discussed under Other New Business.

X.

Ms. Webb moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:38 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____