

**ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES AGENDA**  
**7:00 P.M. -- TUESDAY – NOVEMBER 5, 2019**  
**BOARD ROOM**  
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- I. Call To Order
- II.
  - A. Approval Of Open Minutes From Last Board Meeting
  - B. Approval Of Closed Minutes (if any) From Last Board Meeting
- III. Meeting Open To The Public For Twenty Minutes
- IV. Friends Of The Library Report – Andrea Worth, President; Sharon Montague, Special Services Director
- V. Educational Presentation: Per Capita Grant Overview
- VI. Board President’s Report – Dick Wright, President – 2019 Educational Presentations – Attachment A – 11/05/19
- VII. Executive Director’s Report – David Ruff, Director & Staff
- VIII. Unfinished Business
- IX. New Business:
  - A. Report: Finance Committee & Treasurer’s Report – Peg Webb, Chair
  - B. Decision:** Shall the Board approve payment of this month’s bills as presented in the Monthly Financial Reports – Attachment B – 11/05/19?
  - C. Decision:** Shall the Board engage the accounting firm of McClure, Inserra of Arlington Heights, IL to conduct the Library’s annual audit?
  - D. Report: Planning Committee – Jean Threadgill, Chair
  - E. Decision:** Shall the Board approve the contract with Innovative Interfaces to upgrade the Integrated Library System (ILS) in 2020 as described in Attachment C – 11/05/19?
  - F. Decision:** Shall the Board accept the bid from any of the contractors listed in Attachment D – 11/05/19 to replace the Community Room sound system?

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**G. Decision:** Shall the Board accept the bid from any of the contractors listed in Attachment E – 11/05/19 to purchase stackable chairs for the Community Room?

H. Report: Bylaws Committee – Marsha Kremer, Chair

I. Report: Personnel Committee – Eunice Semple, Chair

**J. Decision:** Shall the Board approve the updated Salary Ranges as presented in Attachment F – 11/05/19?

K. Report: Heritage Committee – Dick Wright, Chair

L. Report: Development Committee – Suzanne Horn, Chair

**M. Decision:** Shall the Board approve the RESOLUTION ESTABLISHING THE REGULAR MEETING DATES OF THE BOARD OF LIBRARY TRUSTEES OF THE CITY OF ROLLING MEADOWS, COOK COUNTY, ILLINOIS FOR 2020? -- Attachment G – 11/05/19

N. Discussion Board Meeting Educational Presentations For 2020 – Attachment H – 11/05/19

O. Other New Business

X. Adjournment