

Attachment E – 11/05/19

TO: Library Board
FROM: David Ruff, Director
RE: Community Room Chair Purchase
DATE: November 05, 2019

Background: The Meeting Room chairs currently in use were purchased in 2002 as part of the Main & Upper Floor Renovation & Recarpeting Project. They have aluminum frames and fabric back and sides. They have given us good use for many programs over seventeen years of service, but increasingly require fabric cleaning to keep them in use.

Savings of approximately \$11,000 from the North Expansion give us the opportunity to begin the replacement of these chairs with chairs that are lighter, more comfortable, require very little maintenance, and are virtually indestructible. We could replace half of the chairs for the Community Room for approximately \$7,000. We also have \$7,000 in the 2020 Budget to replace the remaining chairs needed for the Community Room. Staff recommends gray color, rather than black, because it is less likely to show scratches and wear.

We contacted three suppliers to obtain bids on 70 plastic, stackable, sled-framed chairs. The bids are as follows:

Brodart	\$ 6,902 (70 @ \$ 98.60 each) (model: Maestro) (warranty: 10 years)(only available in black)
Demco	\$ 5,949 (70 @ \$ 84.99 each) (model: Cafetorium) (warranty: 10 years)(available in gray)(heaviest and hardest to stack)
KI	\$ 5,845 (70 @ \$83.50 each) (model: Maestro) (warranty: 15 years)(available in gray)

- Because these quotes are over 45 days old, there may be some movement in the final price, but these numbers give us an accurate per item basis for comparison.

Recommendation: Staff recommends the Board accept the KI bid for an amount not to exceed \$7,000 (to leave room for shipping costs and any slight increase in per item costs). We have had very good service from KI over several projects spanning 20 years. KI's representative comes immediately to the Library to pick up or adjust items that need attention. We will also present a video establishing the durability of the KI design.