

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING MINUTES
April 5, 2022

I.

Library Board President Ms. Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:02 P.M. in the Boardroom.

Present: Arroyo, Rubinkowski, Vange, Semple, Threadgill, Webb, Horn, Erturk.
Absent: Kremer

Also present: Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Interim Executive Director & Youth Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and Kristin Troy, Administrative Services Coordinator.

A. Ms. Semple moved that:

THE SECRETARY'S OPEN MINUTES DATED 3/01/22 LIBRARY BOARD MEETING BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

B. Ms. Webb moved that:

THE SECRETARY'S CLOSED MINUTES DATED 3/01/22 LIBRARY BOARD MEETING BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

C. Ms. Vange moved that:

THE SECRETARY'S OPEN MINUTES DATED 3/30/22 SPECIAL LIBRARY BOARD MEETING BE APPROVED.

After discussion, item 3B was amended by adding additional information to the Closed Minutes of 3/30/2022 Special Library Board. The motion was unanimously approved on a voice vote and the minutes were approved as amended.

D. Ms. Erturk moved that:

THE SECRETARY'S CLOSED MINUTES DATED 3/30/22 SPECIAL LIBRARY BOARD MEETING BE APPROVED.

The motion was unanimously approved with amended additions on a voice vote.

II.

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Board.

III.

Board President's Report - Ms. Threadgill asked the board members to complete the Statement of Economic Interest if required. Ms. Threadgill also welcomed Adrienne Rubinkowski to the Board, and said goodbye and thank you to Ms. Horn for her service to the Board and the community.

IV.

Executive Director's Report – Ms. Khipple informed the board that in person library programming will return in June. Ms. Khipple also led a discussion regarding what information the library board page on the library website should include. Lastly, Ms. Khipple informed the Board that departmental reports will be included in the next board packet.

V.

Friends of The Library Report – Sharon Montague informed the Board that next book sale will be May 12-15, 2022.

VI.

New Business:

- A. Ms. Threadgill officially welcomed new library board member Adrienne Rubinkowski to the Board.
- B. Finance Committee Report – Ms. Webb reported that the committee met to review and approve the current budget, income, and expenses.

Ms. Webb moved that:

ACCOUNTS PAYABLE DATED MARCH 31, 2022 IN THE AMOUNT OF \$285,742.89 AS PRESENTED IN ATTACHMENT A – 4/5/22 BE APPROVED FOR PAYMENT.

- C. Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.
- D. Executive Director Search Committee Report – Ms. Threadgill stated that another meeting is needed. After discussion, the meeting was set for 6:00 P.M. on Monday, April 11, 2022.

- E. Following discussion, the Board determined not to vote to disband the Executive Director Search Committee at this time. The decision will be tabled until the May library board meeting.
- F. Planning Committee Report – Ms. Threadgill stated that no meeting is scheduled. Upcoming projects to complete: permanent fix of East Railing and re-carpeting.
- G. Personnel Committee Report – Ms. Semple reported that the annual review of the personnel policy handbook will occur once a new Executive Director is in place.
- H. Bylaws Committee – No report.
- I. Heritage Committee – No report.
- J. Development Committee – Ms. Horn stated library board officer elections will take place in June 2022.
- K. Ms. Threadgill offered good-bye and thank you remarks to Ms. Horn for her service on the library board.

VII.

Ms. Webb made a motion to adjourn. Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

The meeting was adjourned at 7:45 P.M.

Approved _____ **Date** _____
Marsha Kremer, Secretary
Rolling Meadows Library Board