

**ROLLING MEADOWS LIBRARY  
BOARD OF TRUSTEES AGENDA  
7:00 P.M. – TUESDAY, DECEMBER 5, 2023  
LIBRARY BOARD ROOM**

- I. Call To Order & Introductions
  - A. Welcome Mayor Lara Sanoica
- II. Approval of Minutes:
  - A. Approval of Open Minutes Dated 11/07/23 Board Meeting
- III. Meeting Open To The Public For Twenty Minutes
- IV. Board President Report – Jean Threadgill, Board President
- V. Executive Director’s Report – Lucia Khipple, Interim Executive Director
- VI. Friends Report – Sharon Montague, Special Services Director
- VII. New Business:
  - A. Discussion of Rolling Meadows City Code Establishing *Ex Officio* Director of The Board of Directors of the Rolling Meadows Library – Mayor Lara Sanoica
  - B. **Decision:** Shall the Board approve to select a consulting firm to assist in the hiring of the new Executive Director?
  - C. Finance Committee Report – Peg Webb, Chair
  - D. **Decision:** Shall the Board approve payment of this month’s bills as presented in the Monthly Financial Reports – Attachment A – 12/05/2023?
  - E. Planning Committee Report – Jean Threadgill, Chair
  - F. Personnel Committee Report – Phil Priest, Chair
  - G. **Decision:** Shall the Board approve the proposed changes to policy 303 Holidays as presented in Attachment B – 12/05/2023?
  - H. **Decision:** Shall the Board approve the addition of The Paid Leave for All Workers policy to the Employee Handbook as presented in Attachment C – 12/05/2023?
  - I. Bylaws Committee Report – Marsha Kremer, Chair
  - J. Heritage Committee Report – Adrienne Rubinkowski, Chair
  - K. Development Committee Report – Marsha Kremer, Chair
  - L. City Liaison Report
- VIII. Old business
- IX. Adjournment