

ROLLING MEADOWS LIBRARY

Expenses By Account

Current Month

02/01/24

Date	Name	Memo	Amount
50000 Expenses			
51000 Personnel			
51010 Payroll			
01/12/2024	CITY OF R.M.- SALARIES	01 OF 26 (01/01 - 01/03/2024)	21,700.01
01/26/2024	CITY OF R.M.- SALARIES	02 OF 26 (01/04 - 01/17/2024)	89,344.21
Total 51010 Payroll			111,044.22
51020 IMRF			
01/12/2024	CITY OF R.M. - IMRF	01 OF 26 (01/01 - 01/03/2024)	1,992.74
01/26/2024	CITY OF R.M. - IMRF	02 OF 26 (01/04 - 01/17/2024)	7,872.09
Total 51020 IMRF			9,864.83
51030 FICA			
01/12/2024	CITY OF R.M. - FICA	01 OF 26 (01/01 - 01/03/2024)	1,637.55
01/26/2024	CITY OF R.M. - FICA	02 OF 26 (01/04 - 01/17/2024)	6,671.51
Total 51030 FICA			8,309.06
51040 Health Insurance			
51040.01 Health & Dental Ins.			
01/12/2024	CITY OF R.M.-HEALTH INSURANCE	3 DAYS OF 01/12/2024 IPBC	4,439.58
01/26/2024	CITY OF R.M.-HEALTH INSURANCE	01/26/2024 IPBC	13,834.80
Total 51040.01 Health & Dental Ins.			18,274.38
Total 51040 Health Insurance			18,274.38
Total 51000 Personnel			147,492.49
52000 Materials For Patrons			
52010 Youth Materials			
52011 Youth Books			
01/25/2024	BAKER & TAYLOR (L039867)		544.64
01/25/2024	BAKER & TAYLOR (L039867)		931.74
01/25/2024	BAKER & TAYLOR (L039867)		246.84
01/25/2024	BAKER & TAYLOR (L039867)		576.16
01/25/2024	BAKER & TAYLOR (L039867)		216.36
01/25/2024	BAKER & TAYLOR (L579391)		97.94
01/25/2024	BAKER & TAYLOR (L579391)		8.51
01/25/2024	BAKER & TAYLOR (L579391)		115.96
01/25/2024	BAKER & TAYLOR (L579391)		98.44
01/25/2024	AMAZON BUSINESS		19.98
01/25/2024	AMAZON BUSINESS		9.99
Total 52011 Youth Books			2,866.56
52013 Youth Nonbook			
01/25/2024	AMAZON BUSINESS		77.99
01/25/2024	AMAZON BUSINESS		26.88
01/25/2024	AMAZON BUSINESS		75.29
01/25/2024	AMAZON BUSINESS		334.70
01/25/2024	AMAZON BUSINESS		316.47
01/25/2024	AMAZON BUSINESS		79.42
01/26/2024	LAKESHORE	EARLY LITERACY BAG FOR Y.S.	39.98
Total 52013 Youth Nonbook			950.73
52015 Youth Elec. Reference			
01/26/2024	WORLD BOOK, INC.		1,597.00
Total 52015 Youth Elec. Reference			1,597.00
Total 52010 Youth Materials			5,414.29
52020 Adult Services Materials			
52021 Adult Services Books			
01/25/2024	BAKER & TAYLOR (L025684)		255.88
01/25/2024	BAKER & TAYLOR (L025684)		16.42
01/25/2024	BAKER & TAYLOR (L025684)		376.62
01/25/2024	BAKER & TAYLOR (L025684)		225.52
01/25/2024	BAKER & TAYLOR (L025684)		77.19
01/25/2024	BAKER & TAYLOR (L576975)		203.76
01/25/2024	BAKER & TAYLOR (L576975)		443.69
01/25/2024	BAKER & TAYLOR (L576975)		125.06
01/25/2024	AMAZON BUSINESS		8.99
01/25/2024	AMAZON BUSINESS		21.95
01/26/2024	BAKER & TAYLOR (L025684)		230.56
01/26/2024	BAKER & TAYLOR (L025684)		391.08
01/26/2024	AMAZON BUSINESS		15.95

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01/26/2024	AMAZON BUSINESS		29.44
01/26/2024	AMAZON BUSINESS		40.80
01/30/2024	BAKER & TAYLOR (L025684)		158.50
01/30/2024	BAKER & TAYLOR (L025684)		608.62
01/30/2024	BAKER & TAYLOR (L576975)		1,511.62
01/30/2024	BAKER & TAYLOR (L576975)		1,444.91
01/30/2024	AMAZON BUSINESS		51.96
01/30/2024	AMAZON BUSINESS		32.63
01/30/2024	AMAZON BUSINESS		41.05
01/30/2024	AMAZON BUSINESS		61.24
Total 52021 Adult Services Books			6,373.44
52023 Adult Services Nonbook			
01/25/2024	BAKER & TAYLOR (L025684)		27.49
01/25/2024	BAKER & TAYLOR (L025684)		21.99
01/25/2024	BAKER & TAYLOR (L025684)		19.24
01/25/2024	BAKER & TAYLOR ENTERTAINMENT		36.72
01/25/2024	BAKER & TAYLOR ENTERTAINMENT		108.00
01/25/2024	BAKER & TAYLOR ENTERTAINMENT		88.16
01/25/2024	BAKER & TAYLOR ENTERTAINMENT		88.16
01/25/2024	BAKER & TAYLOR ENTERTAINMENT		35.25
01/25/2024	BAKER & TAYLOR ENTERTAINMENT		76.40
01/25/2024	BAKER & TAYLOR ENTERTAINMENT		64.64
01/30/2024	BAKER & TAYLOR (L025684)		72.56
01/30/2024	BAKER & TAYLOR (L025684)		69.81
01/30/2024	AMAZON BUSINESS		50.04
01/30/2024	AMAZON BUSINESS		60.62
Total 52023 Adult Services Nonbook			819.08
52024 Ad Serv Periodicals			
52024.03 Magazine Subs.-Direct			
01/26/2024	INFORMATION TODAY, INC.		99.95
Total 52024.03 Magazine Subs.-Direct			99.95
Total 52024 Ad Serv Periodicals			99.95
52025 Ad. Serv. Elec. Reference			
01/25/2024	CENGAGE LEARNING		4,500.00
01/25/2024	CENGAGE LEARNING		2,862.38
01/26/2024	GREY HOUSE PUBLISHING		3,595.00
01/26/2024	MANGO LANGUAGES		3,153.69
01/26/2024	NEWSBANK, INC	ANNUAL SUBSCRIPTION (JAN. - DEC. 2024)	17,070.00
Total 52025 Ad. Serv. Elec. Reference			31,181.07
52026 Adult Services e-Media			
52026.03 AS e-Media Firm Orders			
01/26/2024	OVERDRIVE, INC.		132.49
01/26/2024	OVERDRIVE, INC.		200.84
01/26/2024	OVERDRIVE, INC.		1,055.35
01/26/2024	OVERDRIVE, INC.		80.75
Total 52026.03 AS e-Media Firm Orders			1,469.43
Total 52026 Adult Services e-Media			1,469.43
52027 Lib of Things-Components			
01/25/2024	AMAZON BUSINESS		57.58
01/25/2024	AMAZON BUSINESS		5.99
01/26/2024	LAKESHORE		137.98
01/30/2024	AMAZON BUSINESS		152.91
01/30/2024	AMAZON BUSINESS		90.46
01/30/2024	AMAZON BUSINESS		22.99
Total 52027 Lib of Things-Components			467.91
Total 52020 Adult Services Materials			40,410.88
Total 52000 Materials For Patrons			45,825.17
53000 Operating Costs			
53011 Programs For Youth			
01/25/2024	AMAZON BUSINESS	SCAVENGER HUNT PRIZES FOR Y.S.	91.73
01/25/2024	AMAZON BUSINESS	TOYS FOR Y.S. STORYTIME	17.31
Total 53011 Programs For Youth			109.04
53014 Comm Engagement Programs			

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Date	Name	Memo	Amount
53014.01 Gen CE Programming			
01/26/2024	JUSTMAN, STEVE		225.00
01/26/2024	MARTIN, CONSTANCE		400.60
01/26/2024	MILLER, DEBRA ANN		375.00
Total 53014.01 Gen CE Programming			1,000.60
Total 53014 Comm Engagement Programs			1,000.60
53017 Adult Services Programs			
53017.07 RS Programs			
01/25/2024	ANDERSON, ANNE	REIMB. FOR 1 YR. SUBSCRIPTION FOR RA BLOG	48.00
01/25/2024	BACK, MARY CONSTANCE	REIMB. FOR GIFT CARDS (3 OF \$5.00 MCDONALDS)	15.00
01/25/2024	BACK, MARY CONSTANCE	REIMB. FOR 24 MUGS (24 AT \$1.99 EACH)	47.76
01/25/2024	BACK, MARY CONSTANCE	REIMB. FOR PAPER ROLL	12.99
01/25/2024	DE MOSS, CARRIE	REIMB. FOR REFRESHMENTS FOR BOOK DISCUSSIONS ON 01/09 & 01/11/2024	49.92
01/26/2024	KLIMCZAK, ELIZABETH	REIMB. FOR SUPPLIES FOR T.S. FRIENDSHIP BRACELET PROG.	50.52
01/26/2024	KLIMCZAK, ELIZABETH	REIMB. FOR SUPPLIES FOR LATTE GAME LOUNGE PROG.	29.15
01/26/2024	SCHROEDER, ROBIN	REIMB. FOR REFRESHMENTS FOR BOOK DISCUSSION	13.99
01/29/2024	PETTY CASH LIBRARY (CHECKING)	ALBERTSONS/SAFEWAY - ITEMS PURCHASED FOR R.S. PROG.	24.96
Total 53017.07 RS Programs			292.29
Total 53017 Adult Services Programs			292.29
53030 Transportation			
53030.01 Administrative Serv.			
01/30/2024	TANG, JULIE	REIMB. FOR MILEAGE EXP. (01/08 - 01/30/2024)	42.88
Total 53030.01 Administrative Serv.			42.88
53030.04 Readers' Services			
01/25/2024	BACK, MARY CONSTANCE	REIMB. FOR MILEAGE EXP. (01/04/2024)	5.63
01/25/2024	DE MOSS, CARRIE	REIMB. FOR MILEAGE EXP. (01/09 - 01/11/2024)	8.58
Total 53030.04 Readers' Services			14.21
53030.10 Outreach			
01/25/2024	DE MOSS, CARRIE	REIMB. FOR MILEAGE EXP. (01/17/2024)	8.04
01/26/2024	SCHROEDER, ROBIN	REIMB. FOR MILEAGE EXP. (01/17/2024)	8.04
Total 53030.10 Outreach			16.08
Total 53030 Transportation			73.17
53040 Office/Operating Supplies			
53041 Circulation Services			
53041.99 Other Circ Supplies			
01/25/2024	AMAZON BUSINESS	POST-IT NOTES FOR CIRC.	22.28
Total 53041.99 Other Circ Supplies			22.28
Total 53041 Circulation Services			22.28
53042 Special Services			
53042.99 Other Sp Ser Supplies			
01/26/2024	McMASTER-CARR SUPPLY CO.	POLYURETHANE FOAM MOUNTING TAPE FOR SPECIAL SERV.	78.72
01/30/2024	ULINE	MAGNETIC TAPE ROLL FOR SPECIAL SERV.	74.45
Total 53042.99 Other Sp Ser Supplies			153.17
Total 53042 Special Services			153.17
53043 Technical Services			
53043.01 Labels			
01/26/2024	DEMCO, INC.		9.02
Total 53043.01 Labels			9.02
53043.04 Tape			
01/26/2024	DEMCO, INC.		42.19
Total 53043.04 Tape			42.19
53043.05 Media Supplies			
01/26/2024	AMAZON BUSINESS		64.00
Total 53043.05 Media Supplies			64.00
53043.06 Spine Label Protect			
01/26/2024	DEMCO, INC.		14.75

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	Total 53043.06 Spine Label Protect		14.75
	53043.99 T.S. Supplies, Other		
01/25/2024	AMAZON BUSINESS	ZIP POLY BAGS	15.96
01/26/2024	AMAZON BUSINESS	LIMINATOR SHEETS FOR T.S.	19.99
01/30/2024	AMAZON BUSINESS	PLIERS FOR T.S.	11.99
	Total 53043.99 T.S. Supplies, Other		47.94
	Total 53043 Technical Services		177.90
	53044 General Supplies		
	53044.03 Pens, Pencils, etc.		
01/26/2024	WAREHOUSE DIRECT	GEN. OFFICE SUPPLIES FOR LIBRARY USE	187.70
	Total 53044.03 Pens, Pencils, etc.		187.70
	53044.99 Other Gen Supplies		
01/25/2024	AMAZON BUSINESS		6.88
01/25/2024	AMAZON BUSINESS	SELF-ADHESIVE HOLE REINFORCEMENT STICKERS	3.79
01/26/2024	DEMCO, INC.	OFFICE SUPPLIES/SIGNAGE FOR A.S.	185.24
01/26/2024	TANG, JULIE	REIMB. FOR PLASTIC CONTAINERS PURCHASED AT COSTCO FOR LIBRARY U...	28.97
01/26/2024	AMAZON BUSINESS	MAILING ENVELOPES FOR ADMIN.	36.09
01/30/2024	GLOBAL INDUSTRIAL	LIBRARY OF THINGS - WALL HOOKS	85.07
01/30/2024	MRAZ, MIKE	REIMB. FOR LOCKING BAG FOR BOARD RECORDINGS	18.32
	Total 53044.99 Other Gen Supplies		364.36
	Total 53044 General Supplies		552.06
	53049.99 Other		
01/26/2024	DEMCO, INC.	50 SMALL ALL PURPOSE EASEL FOR A.S.	96.35
01/26/2024	QUILL CORPORATION	1099 TAX FORMS FOR ADMIN.	26.75
01/26/2024	WAREHOUSE DIRECT	FIRST AID SUPPLIES	66.60
	Total 53049.99 Other		189.70
	Total 53040 Office/Operating Supplies		1,095.11
	53050 Contract Serv's, General		
	53050.01 City Services		
01/31/2024	CITY OF R.M. - PROF. SERVICES	01 OF 12	3,991.25
	Total 53050.01 City Services		3,991.25
	53050.011 Water & Sewer		
01/25/2024	CITY OF R.M.- UTILITIES	01 OF 12	410.68
	Total 53050.011 Water & Sewer		410.68
	53050.04 Liability Insurance		
01/31/2024	CITY OF R.M. - LIABILITY INSURANCE	01 OF 12	1,768.62
	Total 53050.04 Liability Insurance		1,768.62
	53050.08 Other Postage & Deliv.		
01/30/2024	PITNEY BOWES RESERVE ACCOUNT	POSTAGE FOR POSTAGE METER	600.00
	Total 53050.08 Other Postage & Deliv.		600.00
	53050.90 Board Consultant		
01/26/2024	DEITERS & TODD LIBRARY CONSUL...	50% OF THE FEE TO ASSIST IN THE HIRING OF THE NEW EXECUTIVE DIRECT...	7,500.00
	Total 53050.90 Board Consultant		7,500.00
	53050.99 Other		
01/30/2024	MRAZ, MIKE	REIMB. FOR AMAZON BUSINESS PRIME MEMBERSHIP (01/06/2024 - 01/06/2025)	179.00
	Total 53050.99 Other		179.00
	Total 53050 Contract Serv's, General		14,449.55
	53060 Contr Serv's, Technology		
	53060.03 Internet/Web Hosting		
01/30/2024	ILLINOIS DEPT OF INNOVATION & T...	DECEMBER 2023	149.09
	Total 53060.03 Internet/Web Hosting		149.09
	53060.11 IT Outsourcing		
01/30/2024	CURRENT TECHNOLOGIES CORPO...	DOOR UPGRADE PROJ. #1 LABOR (STAFF ENTRY RED DOOR, STAFF ENTRY ...	4,620.00
	Total 53060.11 IT Outsourcing		4,620.00

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53060.99 Other			
01/30/2024	AMAZON BUSINESS	SERVER RACK SHELF, SCREWS & AIR BLOWER	138.96
01/30/2024	AMAZON BUSINESS	SUPPLIES FOR STAFF DOOR ACCESS/STAFF BADGE PROJECT	48.26
Total 53060.99 Other			187.22
Total 53060 Contr Serv's, Technology			4,956.31
53070 Contr Serv's, Maintenance			
53070.01 Alarms (fire/security)			
01/26/2024	FSS TECHNOLOGIES	1 OF 4	705.00
Total 53070.01 Alarms (fire/security)			705.00
53070.04 Elevator			
01/26/2024	KONE	01 OF 12	270.26
Total 53070.04 Elevator			270.26
53070.06 HVAC			
01/30/2024	PREMISTAR	1 OF 4	3,921.00
Total 53070.06 HVAC			3,921.00
Total 53070 Contr Serv's, Maintenance			4,896.26
53310 Maint, NonContract Serv's			
01/25/2024	AMAZON BUSINESS	SUPPLIES FOR MAINT. SERV.	419.89
01/25/2024	PETTY CASH LIBRARY (CHECKING)	LOWES BUSINESSS ACCT/SYNCB - SUPPLIES FOR MAINT. SERV. (INV. #80147)	66.63
01/25/2024	PETTY CASH LIBRARY (CHECKING)	LOWES BUSINESSS ACCT/SYNCB - SUPPLIES FOR MAINT. SERV. (INV. #82955)	27.97
01/25/2024	PETTY CASH LIBRARY (CHECKING)	LOWES BUSINESSS ACCT/SYNCB - SUPPLIES FOR MAINT. SERV. (INV. #75087)	37.01
01/25/2024	PETTY CASH LIBRARY (CHECKING)	LOWES BUSINESSS ACCT/SYNCB - SUPPLIES FOR MAINT. SERV. (INV. #77175)	42.65
01/25/2024	PETTY CASH LIBRARY (CHECKING)	LOWES BUSINESSS ACCT/SYNCB - SUPPLIES FOR MAINT. SERV. (INV. #85272)	83.56
01/25/2024	PETTY CASH LIBRARY (CHECKING)	LOWES BUSINESSS ACCT/SYNCB - SUPPLIES FOR MAINT. SERV. (INV. #88074)	50.30
01/26/2024	GRAINGER	VACUUM BATTERY FOR UPRIGHT VACUUM	337.67
01/26/2024	HOME DEPOT PRO	SUPPLIES FOR MAINT. SERV.	152.15
01/30/2024	GLOBAL INDUSTRIAL	SELF-CONTAINED CARPET EXTRACTOR	5,480.00
Total 53310 Maint, NonContract Serv's			6,697.83
53400 Machinery & Equipment			
53400.01 Information Technology			
01/25/2024	CURRENT TECHNOLOGIES CORPO...	FOB READERS	484.96
01/30/2024	PACE SYSTEMS, INC.	RACK MOUNTED AC UNIT FOR SERVER	1,263.00
Total 53400.01 Information Technology			1,747.96
Total 53400 Machinery & Equipment			1,747.96
53600 Patron Vending Machine			
53600.03 Other			
01/15/2024	PETTY CASH LIBRARY (CHECKING)	ILLINOIS DEPT OF REVENUE - SALES TAX (PATRON VENDING MACHINE SALE ...	20.08
Total 53600.03 Other			20.08
Total 53600 Patron Vending Machine			20.08
Total 53000 Operating Costs			35,338.20
Total 50000 Expenses			228,655.86
TOTAL			228,655.86