

**ROLLING MEADOWS LIBRARY  
BOARD OF TRUSTEES AGENDA  
7:00 P.M. - WEDNESDAY, MARCH 13, 2024  
BOARD ROOM**

- I. Call To Order & Introductions
- II. Approval of Minutes:
  - A. Approval of Open Minutes Dated 02/06/2024 Board Meeting
  - B. Approval of Open Minutes Dated 02/26/2024 Special Board Meeting
  - C. Approval of Open Minutes Dated 02/28/2024 Special Board Meeting
- III. Meeting Open To The Public For Twenty Minutes
- IV. Education Report: Succession Plans - Lucia Khipple, Interim Executive Director
- V. Board President Report - Jean Threadgill, Board President
- VI. Executive Director's Report - Lucia Khipple, Interim Executive Director
- VII. Friends Report - Jessica Van Swol, Special Services Director
- VIII. New Business:
  - A. Finance Committee Report - Peg Webb, Chair
  - B. **Decision:** Shall the Board approve the bills as presented in the Monthly Financial Reports - Attachment A - 03/13/2024?
  - C. **Decision:** Shall the Board approve the RESOLUTION CONFIRMING ACCEPTANCE OF A CASH DONATION - Attachment B - 03/13/2024?
  - D. 2023 Library by the Numbers - Lucia Khipple, Interim Executive Director - Attachment C - 03/13/2024
  - E. Library of Things Waiver Agreement - Jennifer Collette, Interim Assistant Director/Reference Services Director - Attachment D - 03/13/2024
  - F. Planning Committee Report - Jean Threadgill, Chair
  - G. Personnel Committee Report - Phil Priest, Chair
  - H. Bylaws Committee Report - Marsha Kremer, Chair
    - 1) **Decision: 2<sup>nd</sup> Reading:** Shall the Board approve the Bylaws as presented in Attachment E - 03/13/2024?
    - 2) **1<sup>st</sup> Reading:** Library Policy Manual - Attachment F - 03/13/2024
  - I. Heritage Committee Report - Adrienne Rubinkowski, Chair
  - J. Development Committee Report - Marsha Kremer, Chair

- K. City of Rolling Meadows Ex Officio Director Report - Stefanie Boucher, Alderperson
  - L. Other New Business
  - M. **Decision:** Shall the Board enter **CLOSED SESSION** under 5 ILCS 120/2(C)(21) to discuss minutes of meetings lawfully closed under this Act and as part of the semi-annual review mandated by Section 2.06 (C)? - Closed Attachment A - 03/13/24
- IX. Reconvene Open Session
- N. **Decision:** Shall the Board approve the Closed Minutes Dated 02/26/2024 Special Board Meeting?
  - O. **Decision:** Shall the Board approve the Closed Minutes Dated 02/28/2024 Special Board Meeting?
  - P. **Decision:** Has the Board determined that any of the Closed Minutes reviewed under 5 ILCS 120/2(C)(21) no longer need confidential treatment and may be made available for public inspection?
  - Q. **Decision:** Shall the library destroy all verbatim records and tapes of closed session meetings more than 18 months old as allowed in and in accordance with the procedures described in 5 ILCS 120/2.06 (C)?
- X. Adjournment