

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING  
MARCH 6, 2018

**I.**

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:06 P.M.

Present were: Arroyo, Erturk, Horn, Kremer, Semple, Threadgill, Vange, Webb, and Wright.

Absent was: No one was absent.

Also present were: Library/City Council Liaison, Rob Banger; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Library Assistant Director and Youth Services Director; Steve Rossi, Technical Services Director; Mary Sebela, Circulation Services Director; and David Ruff, Library Executive Director.

**II.**

Ms. Semple moved that:

**THE SECRETARY'S MINUTES DATED FEBRUARY 6, 2018 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

**III.**

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

**IV.**

In Ms. Montague's absence, Ms. Vange reminded everyone that the next Friends Booksale will be this week, March, 8 - 11. Ms. Webb reported that Friends have elected the following officers:

President - Andrea Worth  
Vice President - Sheree Vane  
Secretary - Selma Ellis  
Treasurer - Laura Morris  
Directors - Sue Berndt, Celeste Byrne and Donna Naymola.

**V.**

Director Ruff presented a packet of materials on this year's library visit to the Dekalb Public Library.

**VI.**

Mr. Wright directed everyone's attention to the upcoming educational presentations listed in Attachment A.

**VII.**

Mr. Ruff summarized the monthly usage statistics; noted that vending receipts had an unusually high week (normal is \$50/week, but last week was \$76); and he and Ms. Khipple gave an overview of another successful Dr. Seuss Day (attendance approximately 600!); they also thanked Councilman Banger for his sixth year serving as a Dr. Seuss Celebrity Reader.

**VIII.**

Unfinished Business

There was no Unfinished Business.

**IX.**

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

**ACCOUNTS PAYABLE DATED MARCH 2, 2018 IN THE AMOUNT OF \$288,820.68 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Planning Committee Chair Threadgill stated that the next meeting will be Wednesday, March 21, 2018 at 10:15 A.M.
- D. Ms. Vange moved that:

**THE BOARD PURCHASE AND INSTALL SECURITY CAMERAS NEAR THE READERS' SERVICES AND YOUTH SERVICES DESKS AS DESCRIBED IN ATTACHMENT C – 03/06/18**

Following the opportunity for discussion, the motion was unanimously approved on a roll call vote.

- E. Bylaws Committee Chair Kremer stated the next meeting will be Thursday, March 29, 2018 at 9:15 A.M.
- F. Personnel Committee Chair Semple stated that the next meeting will be Thursday, March 29, 2018 at 10:15 A.M.
- G. Heritage Committee Chair Wright's reported that the next meeting date has not been determined.
- H. Ms. Webb moved that:

**THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT AS PART OF THE SEMI-ANNUAL REVIEW MANDATED BY SECTION 2.06 - CLOSED ATTACHMENT D – 03/06/18**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered into Closed Session at 7:27 P.M.

The Board returned to open session at 7:30 P.M.

- I. Ms. Semple moved that:

**THE CLOSED MINUTES RECOMMENDED FOR RELEASE IN CLOSED ATTACHMENT D – 03/06/18 AND REVIEWED UNDER 5 ILCS 120/2(C)(21) NO LONGER NEED CONFIDENTIAL TREATMENT AND MAY BE MADE AVAILABLE FOR PUBLIC INSPECTION.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- J. Ms. Semple moved that:

**THE LIBRARY DESTROY ALL VERBATIM RECORDS AND TAPES OF CLOSED SESSION MEETINGS MORE THAN 24 MONTHS OLD AS ALLOWED IN AND IN ACCORDANCE WITH THE PROCEDURES DESCRIBED IN 5 ILCS 120/2.06 (C) AND CONSISTENT WITH THE LIBRARY'S BYLAWS.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

K. Development Committee chair Horn stated that the next meeting will be Wednesday, March 21, 2018 at 10:00 A.M.

L. Ms. Horn moved that:

**THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(1) TO DISCUSS THE EXECUTIVE DIRECTOR'S COMPENSATION.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered Closed Session at 7:36 P.M.

The Board returned to open session at 7:48 P.M.

M. Ms. Webb moved that:

**THE EXECUTIVE DIRECTOR'S SALARY BE INCREASED BY 2.02% RETROACTIVE TO JANUARY 1, 2017 AND THAT HE BE EXTENDED FIVE ADDITIONAL PERSONAL DAYS TO BE USED PRIOR TO JANUARY 1, 2019.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

N. Other New Business

No additional items were discussed under Other New Business.

**X.**

Ms. Webb moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 8:50 P.M.

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Marsha Kremer, Secretary  
Rolling Meadows Library Board

Date \_\_\_\_\_