

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
OCTOBER 1, 2019

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:04 P.M.

Present: Kremer, Semple, Threadgill, Vange, Webb, and Wright.

Absent: Arroyo, Erturk, Horn

Also present: Library/City Council Liaison, Jon Bisesi; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Sharon Montague, Special Services Director; Steve Rossi, Technical Services Director; David Ruff, Library Director; Mary Sebela, Circulation Services Director.

II.

Ms. Semple moved that:

THE SECRETARY'S OPEN MINUTES DATED SEPTEMBER 3, 2019 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public were in attendance.

IV.

Ms. Montague gave the Friends report and reminded the Board that the next Booksale will be held on Thursday, November 14 (pre-sale) through Sunday, November 17.

V.

This month's Educational Presentation: Library Visits (2 of 2) was presented as Board members Kremer, Semple, Threadgill, Vange, and Webb discussed their visit to the Lake Bluff Public Library.

VI.

President Wright noted that Mr. Ruff will be presenting the Library's Levy Overview to City Council on Tuesday, October 15, 2019 at 7:30 P.M.

VII.

Mr. Ruff noted that the Board will discuss the Per Capita Grant requirements for 2020 at the November Board Meeting.

VIII.

Unfinished Business

There was no Unfinished Business.

IX.

New Business

- A. Ms. Webb, Finance Committee Chair, reported that the Committee met today to review this month's expenses.
- B. Ms. Webb moved that:

ACCOUNTS PAYABLE DATED SEPTEMBER 30, 2019 IN THE AMOUNT OF \$280,395.73 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- C. Planning Committee Chair Threadgill stated that projects the administration is preparing for Board consideration in the near future include: the L.E.D. Lighting Conversion Project; a possible piano sound board repair; a Community Room Sound System replacement; and a contract for a necessary upgrade of the Library's Integrated Library System (ILS) to support the Library's circulation, cataloging, and reference functions.
- D. Ms. Threadgill moved that:

THE BOARD INSTRUCT THE LIBRARY DIRECTOR TO CONTRACT WITH THE ARCHITECTURAL FIRM DLA OF ITASCA, IL TO PROVIDE CONSTRUCTION DOCUMENTS, BID MANAGEMENT SERVICES, AND COMED GRANT PROGRAM COORDINATION FOR THE LIBRARY'S L.E.D. LIGHTING UPGRADE PROJECT AS DESCRIBED IN ATTACHMENT C – 10/01/19.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- E. Bylaws Committee Chair Kremer stated the Committee has completed its work for this year and no additional meetings are scheduled at this time.
- F. Personnel Committee Chair Semple stated that the Committee has completed its work for this year and no additional meetings are scheduled at this time. She noted that the Committee will present the updated salary ranges for consideration at the November Board Meeting.
- G. Heritage Committee Chair Wright stated that the next Heritage Committee meeting will be Wednesday, October 9 at 10 A.M. and Wednesday, October 23 at 10 A.M. to discuss next year's 60th Library anniversary.
- H. Development Committee Chair Horn stated that the next meeting will be on Thursday, October 24 at 9:15 A.M.
- I. Other New Business

There was no other new business.

X.

Ms. Vange moved that the meeting be adjourned. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:44 P.M.

Marsha Kremer, Secretary
Rolling Meadows Library Board

Date _____