

**ROLLING MEADOWS LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
7:00 P.M. - TUESDAY – AUGUST 2, 2022  
BOARD ROOM**

**I. Call To Order & Introductions**

Library Board President Ms. Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:02 P.M. in the Library Board Room.

Present Board Members: Kremer, Priest, Rubinkowski, Semple, Threadgill, Vange, and Webb

Absent: Arroyo, Erturk

Also present: Mary Constance Back, Readers Services Director; Jennifer Collette, Reference Services Director; Sabri Kecici, Building Services Director; Lucia Khipple, Youth Services Director; Karen Levenson, Administrative Associate; Kevin Meadows, Executive Director; Sharon Montague, Special Services Director; and Steve Rossi, Technical Services Director.

Eunice Semple's milestone birthday was acknowledged with a card and birthday wishes from all.

**II. Approval of Minutes**

A. Ms. Semple moved that:

**THE SECRETARY'S OPEN MINUTES DATED 7/5/22 LIBRARY BOARD MEETING BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

**III. Meeting Open To The Public For Twenty Minutes**

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Library Board.

**IV. Educational Report -2023 Budget Overview – Kevin Meadows, Executive Director**

Mr. Meadows outlined that currently, the CPIU is 9.4% which impacts goods, services, and labor costs. Capital projects will be discussed at the next Planning Committee Meeting scheduled for August 10, at 10:00 A.M. Labor will be discussed at the next Personnel Committee meeting on August 18, at 9:00 A.M.

**V. Board President Report – Jean Threadgill, Board President**

Ms. Threadgill reported that the new committee list is enclosed in the Board member's blue folder. Anyone interested in a committee is welcome to attend. The updated Board Member address/term list was also distributed in the blue folders.

**VI. Executive Director's Report – Kevin Medows, Executive Director**

Mr. Medows reported that he and Mr. Kecici are gathering quotes for a roof replacement over the garage in line with the Prevailing Wage Act. These will be reviewed by the Planning Committee and they will be presented at the next Library Board meeting. New LED lights have been installed on the Library walkway. Summer Reading challenges are going well in both the Adult/Teen version and Youth Services.

**VII. Friends Report – Sharon Montague, Special Services Director**

Ms. Montague reported that the Friends did not hold a meeting last month, but will meet this month on August 9 at 6:30 P.M.

**VIII. New Business:**

**A.** Peg Webb, Finance Committee Chair, reported that the Finance Committee met at 6:30 P.M. and reviewed financial documents.

**B.** Ms. Webb moved that:

**ACCOUNTS PAYABLE DATED July 28, 2022, IN THE AMOUNT OF \$370,170.76 AS PRESENTED IN ATTACHMENT A – 08/02/22 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

**C.** Planning Committee Report – Jean Threadgill, Chair reported that the Committee will meet on Wednesday, August 10 at 10:00 A.M. The garage roofing quotes and carpet replacement will be discussed.

**D.** Personnel Committee Report – Eunice Semple, Chair reported the next meeting will be held Thursday, August 18 at 9:00 A.M.

**E.** Bylaws Committee Report – Marsha Kremer, Chair reported that their next meeting is to be determined.

F. Heritage Committee Report – Adrienne Rubinkowski, the newly appointed Chair reported that their next meeting is to be determined.

G. Development Committee Report –Masha Kremer, the newly appointed Chair reported that the next meeting is to be determined.

H. Other New business.

Ms. Webb was interested to know that people had frequently searched for the library location via Google. Mr. Medows stated that he is interested in forming a community engagement plan. Ms. Rubinkowski thanked the department directors for their reports and the work that they do.

**IX. Adjournment**

Ms. Vange made a motion to adjourn the meeting. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 7:44 P.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_

Marsha Kremer, Secretary  
Rolling Meadows Library Board