

**ROLLING MEADOWS LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
7:00 P.M. - TUESDAY – APRIL 4, 2023  
BOARD ROOM**

**I. Call To Order & Introductions**

Library Board President Ms. Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:03 P.M. in the Library Board Room.

Present Board Members: Arroyo, Erturk, Priest, Kremer, Rubinkowski, Threadgill, Vange and Webb.

Absent: none

Also present: Kevin Medows, Executive Director; Lucia Khipple, Youth Services Director; Karen Levenson, Administrative Associate and Jon Bisesi, Library/City Council Liaison

**II. Approval of Minutes**

A. Ms. Vange moved and Ms Erturk seconded that:

**THE SECRETARY’S OPEN MINUTES DATED 03/07/23 LIBRARY BOARD MEETING BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved by a voice vote.

**III. Meeting Open To The Public For Twenty Minutes**

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Board.

**IV. Educational Report**

Mr. Medows presented the video ALA Short Takes: “What It Means to Be a Trustee”

**V. Board President Report – Jean Threadgill**, reported on former Board President Dick Wright’s memorial service. She noted that the Statement of Economic Interest requirements must be filed by May 1. She also discussed the possibility of honoring the recent retirement of longtime board member and library volunteer Eunice Semple by renaming the Art’s Alive Concert Series the Eunice Semple Arts Alive Concerts Series.

Ms. Rubinkowski moved that:

**The Board rename the Arts Alive Concert Series to now be called the Eunice Semple Arts Alive Concert Series.**

Following the opportunity for discussion, the motion was called. The motion was unanimously approved by a voice vote.

**VI. Executive Director's Report – Kevin Medows**, reported the library received and enjoyed a gift basket from Islamic Society of Northwest Suburbs of Chicago. He presented data on door counts and other libraries operating hours to discuss the possibility of changing the hours the library will be open.

**VII. Friends Report – Sharon Montague, Special Services Director**  
Ms. Montague was absent, but it was reported that the book sale was a success and raised \$3,800. The Volunteer Luncheon is April 27, invitations have been sent, and RSVPs are due by April 19.

**VIII. New Business:**

A. Ms. Webb reported that the Finance Committee met at 6:30 P.M. and reviewed financial documents.

B. Ms. Webb moved and Ms. Vange seconded that:

**ACCOUNTS PAYABLE DATED MARCH 2023 IN THE AMOUNT OF \$281,526.48 AS PRESENTED IN ATTACHMENT A – 04/04/2023 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a roll call vote.

C. Planning Committee –Jean Threadgill, Chair reported that no meeting is scheduled at this time.

D. Personnel Committee Report –Chair vacant

E. Bylaws Committee Report – Marsha Kremer, Chair stated she is working on the committee framework.

F. Heritage Committee Report – Adrienne Rubinkowski, Chair looking forward to the 2024 projects. She will announce at the April 27 Volunteer Luncheon the new name for the Arts Alive Concert Series.

G. Development Committee Report – Marsha Kremer, Chair reported that the Committee met on March 15, the next meeting is scheduled for April 12.

**IX. OLD BUSINESS**

A. Ms. Webb moved and Ms. Vange seconded that

**THE LIBRARY DESTROY ALL VERBATIM RECORDS AND RECORDINGS OF CLOSED SESSION MEETINGS MORE THAN 18 MONTHS OLD AS ALLOWED IN AND IN ACCORDANCE WITH THE PROCEDURES DESCRIBED IN 5 ILCS 120/2.06 (C) AND CONSISTENT WITH THE LIBRARY'S BYLAWS.**

Following the opportunity for discussion, the motion was called. The motion passed by a voice vote: AYES: 6, NAYS: 1.

B. Ms. Webb moved and Mr. Priest seconded that

**THE LIBRARY CONTINUE TO KEEP CLOSED AND CONFIDENTIAL ALL CURRENT CLOSED MINUTES ON FILE IN ACCORDANCE WITH THE PROCEDURES DESCRIBED IN 5 ILCS 120/2(C)(21).**

Following the opportunity for discussion, the motion was called. The motion was unanimously approved by a voice vote.

**X. CLOSED SESSION**

Ms. Rubinkowski moved and Ms. Webb seconded that

**THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote. The Board entered into Closed Session at 8:10 P.M.

The board returned to open session at 8:23 P.M.

**XI. Any and all other business the Library Board may wish to discuss**

No additional business.

**XII. Adjournment**

Mr. Priest made a motion to adjourn the meeting and Ms. Vange seconded. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 8:25 P.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_

Marsha Kremer, Secretary  
Rolling Meadows Library Board