

**ROLLING MEADOWS LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
7:00 P.M. – TUESDAY – JULY 11, 2023  
BOARD ROOM**

**I. Call To Order & Introductions**

Library Board President Ms. Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M. in the Library Board Room.

Present Board Members: Erturk, Kremer, Priest, Rubinkowski, Threadgill, Vange and Webb.

Absent Board Members: Gawlik

Also present: Kevin Medows, Executive Director; Lucia Khipple, Youth Services Director; Sharon Montague, Special Services Director and Karen Levenson, Administrative Associate.

**II. Approval of Minutes**

A. Ms. Rubinkowski moved and Ms. Erturk seconded that:

**THE SECRETARY’S LIBRARY BOARD MEETING OPEN MINUTES  
DATED 06/06/23 BE APPROVED AS CORRECTED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved by a voice vote.

**III. Meeting Open To The Public For Twenty Minutes**

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Board.

**IV. Educational Reports – Annual Audit Report – Paul Inserra, CPA – ATA Group, LLP addressed the Board at the Finance Committee Meeting.**

**V. Board President Report – Jean Threadgill thanked the Board for submitting their Committee Interest Forms, and will compile them soon.**

**VI. Executive Director’s Report – Kevin Medows reported Ms. Gawlik submitted a report on her attendance at ALA. He highlighted the success of the Summer Reading Challenge Kickoff event and noted that circulation for June is up.**

**VII. Friends Report – Sharon Montague, Special Services Director reported that the Friends meeting is July 11, and the next Book Sale will be held July14-16.**

**VIII. New Business:**

A. Peg Webb reported that the Finance Committee met at 5:45 P.M. and reviewed the financial documents.

B. Ms. Webb moved and Ms. Rubinkowski seconded that:

**ACCOUNTS PAYABLE DATED JUNE 2023 IN THE AMOUNT OF \$376,921.38 AS PRESENTED IN ATTACHMENT A – 07/11/2023 BE APPROVED FOR PAYMENT.**

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a roll call vote.

C. Ms. Vange moved and Ms. Rubinkowski seconded that the Board approve the changes to the Library's Open Hours as presented in Attachment B – 07/11/2023, effective Friday, September 1, 2023:

Monday - Thursday 9:00 A.M. to 9:00 P.M.

Friday - Saturday 9:00 A.M. to 5:00 P.M.

Sunday 12:00 P.M. to 5:00 P.M.

Following the opportunity for discussion, the motion was called. The motion carried unanimously by voice vote.

D. Planning Committee – Jean Threadgill, Chair reported that no meeting is scheduled at this time.

E. Personnel Committee Report – Chair vacant, no report.

F. Bylaws Committee Report – Marsha Kremer, Chair reported that no meeting is scheduled at this time.

G. Heritage Committee Report – Adrienne Rubinkowski, Chair reported that no meeting is scheduled at this time.

H. Development Committee Report – Marsha Kremer, Chair reported they met in June and updated the nomination form.

I. **Decision:** Election Of Board Officers

President Threadgill introduced Ms. Kremer to guide the Board through the election of the Board Officers. Ms. Kremer presented the Board Officer Slate of Candidates: Jean Threadgill, candidate for President; Phil Priest, candidate for Vice-President; Peg Webb, candidate for Treasurer, and Marsha Kremer, candidate for Secretary.

Hearing no additional nomination from the floor, Ms. Rubinkowski moved and Ms. Vange seconded that:

**THE BOARD CAST A UNANIMOUS BALLOT TO ELECT JEAN  
THREADGILL PRESIDENT, PHIL PRIEST VICE-PRESIDENT, PEG  
WEBB TREASURER, AND MARSHA KREMER SECRETARY FOR A  
ONE-YEAR TERM IN THEIR RESPECTIVE OFFICES.**

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

President Threadgill thanked Ms. Kremer and the elected Board Officers for their service.

**IX. Old Business**

None

**X. Any and all other business the Library Board may wish to discuss**

None

**XI. Adjournment**

Ms. Vange made a motion to adjourn the meeting and Ms. Webb-seconded. Following the opportunity for discussion, the question was called. The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:30 P.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_  
Marsha Kremer, Secretary August 8, 2023  
Rolling Meadows Library Board