

ROLLING MEADOWS LIBRARY BOARD OF TRUSTEES MEETING
March 2, 2010

I.

President Wright called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:04 P.M.

Present were Hart, Konn, Kremer, Pauley, Sanchez, Semple, Webb, and Wright.

Also present were David Ruff, Executive Director; Lucia Khipple, Assistant Library Director and Youth Services Director; Mary Sebela, Circulation Services Director; Joyce Schweda, Technical Services Director; Mary Constance Back, Readers' Services Director; Jennifer Collette, Reference Services Director; Roy Minnich, Director of Building Services; Kathy Fredrickson, Youth Services Assistant Director; Steve Rossi, Technical Services Associate; Pat Gottschlich, Administrative Services Coordinator; and Pat Konn.

Absent was Threadgill.

II.

Mr. Konn moved that:

THE SECRETARY'S MINUTES DATED FEBRUARY 2, 2010 BE APPROVED AS SUBMITTED.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

Mrs. Pauly moved that:

THE SECRETARY'S CLOSED MINUTES DATED MARCH 2, 2010 BE APPROVED AS SUBMITTED.

III.

The meeting was open to the public for a period not to exceed twenty minutes. No members of the public chose to speak.

IV.

In the absence of Ms. Worth, Mrs. Webb, Friends of the Library member, stated that the Spring Book Sale is scheduled March 18–21, 2010.

V.

Kathy Fredrickson, Youth Services Assistant Director, presented an overview of her participation in the Sibert Children's Informational Book Award Committee. She brought copies of the winning books and explained the process for selecting those books.

VI.

President Wright updated the 2010 Educational Presentations and 2010 Board Calendar and thanked those responsible for the Library's 50th Anniversary Celebration. Mr. Ruff reported on a property tax meeting that he and President Wright attended.

VII.

Mr. Ruff discussed library usage statistics and how they are compiled. Mr. Ruff thanked the Freemans and the Konns for their recent donations to the library. Mrs. Khipple reported that celebrity readers will attend the Dr. Seuss' Birthday program on March 6, 2010.

VIII.

Mrs. Pauly, NSLS Representative, reported that library funding was the topic at the 2010 NSLS Legislative Breakfast. Mrs. Pauly also stated that NSLS received some of the overdue state funding following an e-mail campaign to obtain funds.

IX.

There was no Unfinished Business.

X.

A. Mrs. Hart, Finance Committee Chair, stated that the Committee met today to review income and expenses.

B. Mrs. Hart moved that:

ACCOUNTS PAYABLE DATED FEBRUARY 26, 2010 IN THE AMOUNT OF \$239,964.10 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

C. In the absence of Mrs. Threadgill, Planning Committee Chair, Mr. Ruff reviewed bids received regarding the renovation of the Youth Services Department.

D. Mrs. Semple moved that:

THE BOARD ACCEPT THE BID FOR PURCHASE OF END PANELS, SHELVING, & CANOPY TOPS FROM THE LOWERY McDONNELL COMPANY (LMC), NOT TO EXCEED \$22,425.00, AS PRESENTED IN ATTACHMENT C - DATED 03/02/10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- E. Mrs. Webb moved that:

THE BOARD ACCEPT THE BID FOR PURCHASE OF CIRCULATION DESK FURNITURE COMPONENTS FROM CARROLL SEATING COMPANY, NOT TO EXCEED \$5,667.54, AS PRESENTED IN ATTACHMENT D – DATED 03-02-10.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a roll call vote.

- F. Mrs. Kremer, Bylaws Committee Chair, stated that no meeting was held but one is scheduled on March 24, 2010.
- G. Mrs. Semple, Personnel Committee Chair, stated that no meeting was held. A meeting will be held on March 25, 2010 to begin the Salary Range Review.
- H. Mrs. Pauly, Development Committee Chair, stated that no meeting was held. A meeting will be held on March 16, 2010 to review the Executive Director's goals and develop the 2010 Board Survey.
- I. Mrs. Webb moved that:

THE BOARD ENTER CLOSED SESSION UNDER 5 ILCS 120/2(C)(21) TO DISCUSS MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT AS PART OF THE SEMI-ANNUAL REVIEW MANDATED BY SECTION 2.06 AS PRESENTED IN CLOSED ATTACHMENT E – 03-02-10.

Following a 5 minute recess, the Board entered into Closed Executive Session at 8:50 P.M.

- J. The Board returned to open session at 8:52 P.M.
- K. Mrs. Pauly moved that:

THE CLOSED MINUTES RECOMMENDED FOR RELEASE AND REVIEWED UNDER 5 ILCS 120/2(C)(21) NO LONGER NEED CONFIDENTIAL TREATMENT AND MAY BE MADE AVAILABLE FOR PUBLIC INSPECTION.

Following the opportunity for discussion, the question was called and on a voice vote the motion carried unanimously.

L. There was no Other New Business.

XI.

Mrs. Kremer moved that the meeting be adjourned and, on a voice vote, the motion was unanimously approved. The meeting adjourned at 8:54 P.M.

Marsha Kremer _____
Secretary - Rolling Meadows Library Board

Date _____